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**Weston Emergency Reserve Corps  
WERC**

**NOTICE OF OPEN MEETING**

**Under the provision of G.L. c. 30A, Weston Branch of the Region 4A Medical Reserve Corps  
will conduct an Executive Committee meeting on**

**Thursday, September 12<sup>th</sup>. 2019**

**12:30 PM**

**Weston Town Hall**

**Lower Conference Room**

**11 Town House Road. Weston, MA 02493**

**Call to order and quorum call:  
Board Chair – Rudy Ruggles**

**12:30 PM**

**1. Administrative Business**

- Approval of August 8<sup>th</sup>., 2019 Minutes

**2. Reports on action items from last meeting (August 8<sup>th</sup>)**

- National Preparedness Month preparations update:  
Action Item: Actions to promote September being National Preparedness Month. Rudy  
Action Item: banner scheduled to go up in town for the first week in Sept. Wendy checking with Sharon about banner location. Wendy
- Action Item: Barbara to check with Karl about his experience getting an NPM display in the Weston Library. Barbara
- Action Item: coordinate with Wendy to get library materials for the display. Barbara, Wendy.
- Action Item: check on current process and timing for entry in Westword. Marilyn
- Action Item: Content for Westword piece . Rudy
- Action item: Content for inclusion in Town Crier, Patch, Weston communications with Kara’s help. Rudy

**3. Planning and Preparation for National Preparedness Month**

See <https://www.ready.gov/september> for more information.

This year’s overall theme is “Prepared, Not Scared. Be Ready for Disasters.”

The weekly themes are:

- Week 1: Sept 1-7                      Save Early for Disaster Costs
- Week 2: Sept 8-14                    Make a Plan to Prepare for Disasters
- Week 3: Sept 15-21                    Teach Youth to Prepare for Disasters
- Week 4: Sept 22-30                    Get Involved in Your Community’s Preparedness

**4. Other business.**

**5. Set next meeting date and Meeting Adjournment**

**2:00 PM**