

## Meeting Minutes

### Weston Permanent Building Committee

January 4, 2023

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Daniel Colli (DC)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes (Virtual)		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Chief Justin Woodside	Weston FD		

List of abbreviations:

A/U=Approved Unanimously

NTE=Not to Exceed

BWA=Baker Wohl Associates

OPM=Owner's Project Manager

CO=Change Order

PCO=Proposed Change Order.

EHC=Elderly Housing Committee

T&M=Time and Materials.

M/S=Moved and Seconded

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

**Public Comment:** None

**Meeting Minutes:**

- December 21, 2022, with edits. M/S. A/U.

**Memorial Pool Renovation Project:**

- GJ reported on the current progress within the pool and in the filter building.
- GJ reported that a pencil requisition for the month of December was submitted to the architect for their review. This invoice should be ready for approval at the next PBC meeting.
- GJ presented the December invoice BH+A and recommended approval in the amount of \$3,120.00. M/S. A/U.

**Fire Department Needs Study:**

- GJ reported the Working Group had an additional meeting and Tecton should have an initial assessment for the next meeting with the Working Group on January 17<sup>th</sup>. This assessment shall also be sent to PBC to review at the next meeting. Tecton will attend the 1/18/23 meeting to review.
- JP stated that this project will be on the Historical Commission meeting agenda in February.

**Town Hall Electrification Study:**

- GJ stated that the engineering firm will be on site next week to perform an assessment of the existing building and related equipment.

**High School F Wing Roof Replacement:**

- GJ presented an invoice from BWA for \$3,179.00 and recommended payment. M/S. A/U.
- GJ presented an invoice from P3 for \$350.00 and recommended payment. M/S. A/U.

**Year End Report:**

- JP presented a draft of the Report of the Permanent Building Committee that will be submitted to the Town Manager for inclusion in the Annual Town Report, and asked PBC members to review and send edits.

**Next Meetings:**

- The next meeting of the PBC will be held on Wednesday January 18<sup>th</sup> starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 7:45 PM

Respectfully submitted:

Theodore A. Bascom