

## Meeting Minutes

### Weston Permanent Building Committee

January 6, 2021

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Jenne DosSantos (JDS)	CBI Consulting	Justin Woodside Dep. Chief	Weston FD
Tom Timko	Elderly Housing Committee		

#### List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:05 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- December 16, 2020. M/S. A/U.

#### **JST Project:**

- AG reported on general project progress.
- GJ opened discussion about the flue infill options for a flue liner or not. After discussion it was agreed that provision of flue liners, if acceptable to structural and HNE should be included.
- JDS reported that there is an issue with the miscellaneous metals sub-contractors pricing for some of the modifications to the structural floor in the connector. The proposed change appears to be excessive, although a detailed review has not been completed. Anticipating a potential delay if we were to wait for the next PBC meeting, it was recommended to propose a cost believed to be reasonable by the PBC for the work and allow the final decision to be made by the working group. Motion to move forward with a cost of \$65,000.00 for the work, to be verified by discussions with the contractors, the OPM and working group. Motion seconded. A/U.
- NL raised a question about the plinth block item in the Architect's latest field report. Clarified that this would be required two locations for symmetry.
- JDS reported that the mason needs clarification about temporary heat for exterior work. CBI and BWA working on response and issue needs to be addressed soon.
- JDS presented BWA invoice \$14,599.00 and recommends approval. M/S. A/U.
- JDS presented BWA expense invoice for wood inspection services in the amount of \$312.58 and recommended approval. M/S. A/U.
- for McPhail services, and recommended approval in the amount of \$1,477.69, M/S. A/U.
- GJ presented CBI invoice in the amount of \$43,564.00. M/S. A/U

#### **Case House:**

- GJ reported that the newel post cap remains unfinished and the new supplier has been to the site and made an impression of a similar element to copy.
- No other open issues remain.
- Final pay requisition to be processed after newel post completion.

#### **Sustainability Committee:**

- GJ reported on recent discussion with Climate Action Group.

#### **Field School Solar Installation:**

- GJ reported that he believes the system to be operational and will confirm.

#### **Brook School Apartments Tenant Storage Project:**

- Discussed the draft and comments by various PBC members and Tom Timko. GJ issued revised document prior to PBC meeting and proposed to accept so it can be forwarded to the town manager and purchasing for issue. M/S. A/U.
- PBC members to review final and send any comments to GJ, for review.

#### **Next Meetings:**

- The next meeting of the PBC will be held on Wednesday January 20<sup>th</sup> starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:50 PM

Respectfully submitted:

James N. Polando-Chair