

## Meeting Minutes

### Weston Permanent Building Committee

January 8, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	No	Danielle Black (DB) Case House	Yes
Ted Bascom (unofficial)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Henry Stone	Historic Commission		

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:30 PM, in the Select Board's Meeting Room at the Town Hall. Called to Order at 7:32 PM

#### Public Comment:

- None.

#### Meeting Minutes:

- MM of 12/18/2019 M/S. A/U.

#### WAIC:

- GJ reported that the record documents are being reviewed.
- GJ noted that the DCAMM rating forms are being finalized by LLB and Weston Facilities.
- GJ noted that the Close-Out of the project will include the final pay requisition.

#### Case House:

- GJ reported that he and DB visited a furniture dealer to continue the FF&E efforts and progress is being made.
- The addition of a radiator cover in the main lobby raised again and reaffirmed that this will not be added. JNP to notify Jerry McCarty as to the PBC's position.
- GJ presented PCO #88 for the painting subcontractor change for refinishing the Octagonal meeting room as a credit in the amount of \$2,323.82. Motion to accept pending detailed review by MKA, DTI and Facilities. M/S. A/U.

- DB proposed reconsideration of adding storm shutters to the exterior of the building at the request of the Architect. PBC restated the position to continue without adding shutters.
- GJ asked if the PBC agreed that it would be appropriate to discuss reducing DTI's Clerk of the Works hours based on the current level of construction. M/S. A/U.

**JST Project:**

- AG reported that the Historic Commission appointed Al Aydelott and Henry Stone as their representatives to the working group.
- AG to remain as the owner's representative.
- AG reported that the updated MAAB door variance application has been approved, with minor conditions.
- GJ reported that an "award letter" has been issued to M. O'Connor as the General Contractor.

**Main Fire Station chiller replacement:**

- GJ presented pay requisition #2 in the amount of \$50,160.00 and recommended approval. M/S. A/U.
- GJ reported that the FP chiller replacement project is progressing and there are no issues for PBC at this point.

**Fire Department Programming Study:**

- GJ has received comments from all parties and requested approval to send to the WFD for their review. PBC M/S. A/U.

**Sustainability Committee:**

- GJ reported that the Town Manager and Solect Energy signed the contract in December of 2019 for the Field School solar PV system.
- GJ reported that the lighting upgrade project with Rise Energy is progressing, and a list of the Facilities Department suggest priorities will be forwarded to the Sustainability Committee.
- PB shared the synopsis of the Water Use study conducted by the Metropolitan Area Planning Council with the PBC. Members have some technical questions, and it was suggested that the Town Planner would be a better source for answers. JNP to contact the Town Planner.
- PB suggested monthly meetings for assistance with grant writing with the Facilities Department. GJ and PB to coordinate these meetings.

**Invoices:**

- DTI invoice #20171W.36 in the amount of \$420.00. M/S. A/U.
- DTI invoice #20172CH.31 in the amount of \$14,035.00. M/S. A/U.
- CBI invoice #31565 in the amount of \$5,066.00. M/S. A/U.
- Baker|Wohl invoice #171425 in the amount of \$1,206.00. M/S. A/U.
- MetroWest Engineering invoice #21176 in the amount of \$12/375.00. M/S. A/U.

**Next Meetings:**

- The next meetings of the PBC will be held on Wednesday January 22<sup>nd</sup> and February 5<sup>th</sup>, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 9:55 PM

Respectfully submitted:

James N. Polando-Chair