

Meeting Minutes

Weston Permanent Building Committee

January 9, 2019

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz	Yes	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	Yes	John Thompson (JT) WAIC	Yes
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarowski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Loen Gaumond	Town Manager	Jennifer Warner (JW)	Library Director
John Sayre-Scibona	DTI	Wayne Lawson	CBI

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at Town Hall Auditorium. Called to Order at 7:05 PM

Public Comment:

- None.

Meeting Minutes:

- Minutes of the December 19, 2018 meeting moved and seconded. Accepted unanimously.

WAIC:

- Pay requisition #11 in the amount of \$351,282.18 representing 75% project completion, moved and seconded. Accepted unanimously.
- JSS noted that the contractor will be submitting for a time extension, and it is being discussed with JSS and GJ. To be presented at a later PBC meeting.
- LLB to prepare a notice for NSS being late in delivering the project, and not establishing a completion date.
- JSS presented an updated budget sheet, with minor changes only.
- JSS presented LLB invoice in the amount of \$4,447.00, moved and seconded. Accepted unanimously.
- Discussion about the electric/data floor boxes being installed on top of the floor and thereby having a raised edge of about 1/8". Concern about this being a tripping hazard, and PBC requested these be installed flush with the finished floor.

- JW and JT presented copies of old drawings depicting options for front walkway in support of a 7foot wide walk. The acknowledged the PBC stated that the walkway width is something that needs to be settled between the historic commission and the library.
- To accommodate potential walkway width changes that are still to be settled, and recognizing that the new granite stoop pieces need to be finalized on January 10th, NL moved to instruct the contractor to maintain the chamfered edges on the new granite slabs in accordance with the previously submitted sketches, with the exception of leaving non-chamfered edges equal to the width of the existing walkway, approximately 7'-2". Motion seconded and accepted unanimously.
- JSS noted that the NSS has encountered a rough cut hole in the terra cotta while installing floor boxes and a special patching is required which is outside the contract. This will be discussed at the January 10th construction meeting.
- PBC again requested confirmation that the front walkway slope, as installed, is MAAB compliant.
- PBC requested review of the downspout configuration on the north west side of the building.

JST Project:

- AG reported on structural meeting and changes to Sonotubes for the kitchen foundations as cost avoidance.
- AG reported that a meeting to discuss the chimney condition became unproductive, earlier this week, and more discussion is needed to develop an acceptable solution.
- GJ reported that Structure North reviewed the chimney in question, and work needs to be done.
- Meeting to review chimney condition set for 1/15/19 at 10 AM.
- GJ distributed a cost proposal from BWA to perform variance work that is outside of their current contractual obligations. PBC requested time to review prior to acting. To be discussed at 1/23 PBC meeting.
- GJ distributed and updated project schedule, dated 1/9/19.
- GJ distributed CBI additional fee request dated 1/8/19. PBC requested time to review prior to acting. To be discussed at 1/23 PBC meeting.
- CBI invoice #29916 in the amount of \$2,978.62. Moved and seconded. Accepted unanimously.
- Wirth invoice #4 in the amount of \$20,036.50. Moved and seconded. Accepted unanimously.
- AG noted that during the review of the DD submittal it was determined that there is a lot more work needed to get to an acceptable DD completion. She also reported that the civil and landscape portion of the work appear to be at about 80% of what is considered a complete DD submittal.

Case House:

- GJ noted contractor has been issued notice to proceed.
- GJ noted hand-over of building to GVW on 1/11/19.
- Construction schedule being finalized.
- GJ presented proposed project sign. Moved and seconded. Accepted unanimously.

- GJ noted working with the WFD and GVW on an acceptable temporary heat detector arrangement.
- GJ has been working on the MKA CA phase schedule and reports that the 12 month option has been accepted. Moved and seconded, accepted unanimously.

66/68 Warren Ave:

- GJ reminded PBC that any minor open issues will be assumed by the Facilities Group.

Sustainable Committee:

- JNP reported that the school committee, at their 1/7/19 meeting is considering PV solar for the Field School roof, and not the Middle School roof. The PV solar contractor is to present to PBC, but not until the School Committee accepts the PV solar proposal.

Invoices:

- DTI invoice for Case House # 2017CH.19 in the amount of \$3,867.50, moved and seconded. Accepted unanimously.
- DTI invoice for Case House expenses # 2017CH.19A in the amount of \$197.56, moved and seconded. Accepted unanimously
- DTI invoice for WAIC # 2017W.24 in the amount of \$12,180.00, moved and seconded. Accepted unanimously

Next Meetings:

- The next meetings of the PBC will be held on Wednesday January 8th and 23rd, starting at 7:00 PM, at the High School Media Center.

Meeting adjourned: 9:05 PM

Respectfully submitted:

James N. Polando-Chair