

**WESTON
ART & INNOVATION CENTER
ADVISORY BOARD (Weston AIC-AB)
For the meeting held on
Thursday, January 10th, 2019 – 3:15 PM
WESTON PUBLIC LIBRARY – CONFERENCE ROOM
87 SCHOOL STREET, WESTON, MA 02493**

Meeting called to order at 3:15 p.m.

Minutes taken by: Joel Angiolillo

Members in attendance:

Present		
P	Cecily Cassum	AIC Board, Chair
P	Joel Angiolillo	AIC Board, Clerk, Treasurer
P	Audrey Pepper	AIC Board
P (on phone)	Nicole Mordecai	AIC Board
	John Thompson	AIC Board
	Adam Wisnia	AIC Board
P	Lee McCanne	AIC Board
P	Jenn Warner	Weston Public Library
P	Alli Palmgren	Weston Public Library
	Mary Francois	Weston Public Library Trustees
P	Susan Brennan	Member of the Public
	Nathan Suhrer	Weston Media Center

The minutes of the 12/13/18 meeting were approved unanimously.

Building

As is to be expected, there are a number of late-phase issues that have come up and are being worked, including the width of the sidewalks, in-floor outlets, refitting original doors, glass dividers, etc. None of the issues are showstoppers, but we do not have a day yet when the building will be handed over to the Town.

Susan Brennan is working on furniture.

Opening Day/Month

The Board decided to have an official, celebratory opening in September. There are several reasons for this: (1) We are still not sure when the building will be officially handed over to the Town, so it is hard to schedule activities now. (2) We will need some time to buy, install and configure equipment. (3) Summer is typically a quiet time in Weston. (4) It would be good to have the new hire in place and up to speed at the time of the opening. All in all, it seemed wiser to wait until everyone returns from summer vacations.

Nevertheless, we will start the “soft opening” as soon as the building is available. We can host events, classes and workshops that don’t require much equipment or setup as sort of “pilot” activities.

We need to recognize that residents may wonder what is up with the building, when they see that all the construction equipment is gone.

Publicity, Promotion and Programming

No news.

Fundraising

Cecily has been discussing next steps with a professional fundraiser. They have been working on the content for a postcard to be mailed out to all Town residents. Cecily is going to check with the post office to determine the process for doing a mass mailing.

Articles of Organization

Cecily distributed a draft of the Articles before the meeting. The major discussion was around whether or not Board members can earn money teaching classes. Cecily will talk with Town Hall and will add a sentence to the Articles to say that Board approval is required for a Board member to be paid for teaching a class.

Hiring

The job description has been drafted. Jenn will target mid-April for hiring a person to manage the AIC.

Next Meeting

January 24th beginning at 3:15.

Meeting adjourned at 4:55 p.m.