

MINUTES OF WESTON SCHOOL COMMITTEE GOVERNANCE SUBCOMMITTEE

Thursday, Feb. 9, 2023

Meeting held via Zoom

Alyson Muzila, subcommittee chair, and Jeff Lucas, subcommittee member, were in attendance.

Alyson called the meeting to order at 8:30 a.m.

The first order of business was a discussion of the feedback that had been collected from the full committee via the self-evaluation tool, which had been implemented in mid-January. All five voting members and two non-voting members completed the tool, which aims to identify committee members' perceptions of strengths and opportunities for improvement in the committee's operations. The feedback had been pulled together in a slide presentation, and Alyson and Jeff discussed the formatting of the slides, the timing of making the presentation available to the full committee, and the structure of the future discussion. Ken Newberg had provided guidance that the full committee would deliberate the feedback during the committee's Feb. 27, 2023, meeting, so Alyson and Jeff agreed it would be valuable to introduce the slides during subcommittee reports at the committee's Feb. 13, 2023, meeting and to set the expectation of deliberation two weeks later. They agreed that asking committee members to bring forward two or three key observations or focus areas would be effective.

The draft of the committee's handbook has been completed, and Alyson and Jeff agreed that in the next subcommittee meeting, they would walk through the draft and edit it before making it available to the full committee for deliberation. The intent of the handbook is to help orient new members to committee operations and to share with the public.

The next subcommittee meeting is scheduled for Wednesday, March 1, 2023.

Alyson and Jeff agreed to end the meeting shortly after 9:30 a.m.