

**Minutes of Regular Meeting  
Board of Selectmen  
Tuesday, February 12, 2019  
Police Station Training Room – 180 Boston Post Road By-pass  
Called to Order at 7:00 p.m.**

Present were Selectmen Douglas Gillespie, Christopher Houston, and Harvey Boshart, Chair. Also present were Town Manager Leon A. Gaumond and Assistant Town Manager/Human Resources Director Lisa Yanakakis. Recording Secretary is Kara Fleming. Videographer – Alanna Muldoon, Weston Media Center

**Item 1 – Resident Comments**

There were none.

**Item 2 – Discuss Department of Public Works Issues:**

- a. Discussion on Road Improvement Plan in relation to the fiscal year 2020 budget**
- b. Warren Avenue bus turnaround**
- c. Discuss potential approaches to traffic/sidewalk projects and proposals**
- d. Re-opening the Conant Road underpass and road closure**

Tom Cullen, Director, Rich Sullivan, Deputy Director, and Steve Fogg, Town Engineer

Road Improvement Plan and Fiscal Year 2020 Budget

The Selectmen asked Mr. Cullen in a past meeting what it will cost to bring all the roadways in Town up to an average pavement condition index of 74 where major rehabilitation is prevented through maintenance programs. Mr. Cullen said it will cost \$2 million annually. He continued to say that over the last five years, the budget for roadway work has steadily increased by a half million. The fiscal year 2019 request is \$1.75 million and the intent for the next year is \$2 million. He added that last year's construction season resulted in a bump in the overall pavement condition index due to the work on major roadways and the implementation of new maintenance programs.

Mr. Houston asked if the new Deputy Director/Project Manager position will help take the roadway maintenance program further along. Mr. Cullen said the Town Center Project and the Water Master Plan are also departmental priorities so the new position will not provide for increased road reconstruction. Mr. Houston asked if the town's water system is due to being another deferred project, to which Mr. Cullen said the system was decently managed but the infrastructure has aged out significantly. Mr. Gillespie asked Mr. Cullen how time-consuming the Town Center Project will be for him. Mr. Cullen said there will be a consultant to assist with the day-to-day oversight; however, he will be the point person for the project and he will not know how much of his time will be spent on it until the project is underway.

Mr. Houston asked for other large budget item requests and project updates:

- a stormwater consultant is being brought in to help monitor nutrient controls in stormwater runoff due to new state regulations and Weston being in the Charles River watershed
- the easements and the wetlands permitting have been obtained for phase 1 of the Newton Street reconstruction
- there is a program change for roadway striping, which will increase the life span of the epoxy application

- the wireless water meter change-over is progressing, but slowly; however, it is great technology and will assist the Selectmen and the Planning Board in their pursuit of a water conservation policy
- Mr. Cullen will be advertising for wood, wood-faced, and galvanized guardrails this year
- Cherry Brook culverts are in the design phase and money is set aside in the fiscal year 2020 budget

#### Warren Avenue Sidewalk and Bus Turnaround

Mr. Houston said he senses that since the sidewalk installation has been outstanding for so long that he would like to survey the residents to gauge interest. He also stated that there is no consensus on which side of the street it should be installed. With regard to the bus turnaround, Mr. Houston reported that the current system of the bus turning around in the commercial lot at the end of the road is working, for now, so it can be taken off the project list. Mr. Cullen said there is no money associated with the project.

#### Approaches to Traffic/Sidewalk Projects and Proposals

- Cat Rock conservation parking restriction is affecting outside neighborhoods, so this will be a continued issue to review
- Two engineering consultants are currently being evaluated for on-call assignments to alleviate the in-house workload. The consultants will be assigned to study crosswalk installations and specific traffic areas
- The Selectmen discussed how best to address GPS navigations through residential roads not built for the cut-through traffic, likening the issue to “whack-a-mole” where addressing one area would push traffic off onto another area. Mr. Cullen suggested the engineering consultant can assist with drafting a comprehensive plan since this is not a unique issue and it will provide the Traffic and Sidewalk Committee with direction
- The two TIP projects, Rt. 20 and Rt. 30, are in the design phase and will be coming to the Selectmen later in the year before they are placed in the state queue

#### Re-opening the Conant Road Underpass

The Department of Conservation and Recreation is getting a contractor in place for this last piece of the Mass Central Rail Trail. Conant Road will be closed and detours will be in place as the road is opened, the blockage is removed, and a pre-cast form is dropped in. The state is estimating the work will take two weeks to complete, but Mr. Cullen said it will be more like four to six weeks.

### **Item 3 – Sustainable Weston Action Group Gas Study Funding Request**

Liz Steel and Lori Hess

Ms. Steel informed the Selectmen that the Sustainable Weston Action Group (SWAG) has been thoroughly researching and analyzing the proposal by Gas Safety Inc. to conduct a Gas Infrastructure Audit (attached). She and Ms. Hess have also met with Mr. Cullen and Mr. Gaumont several times since November to better understand how this study will benefit Weston. Ms. Steel said Massachusetts has one of the oldest gas infrastructures in the country. Weston has cast iron pipes that are eroding and that have a higher psi than other communities. Last year, National Grid reported over 140 leaks in Weston, which translates to approximately \$500,000 in lost gas annually. She and Ms. Hess outlined the following benefits of a Gas Infrastructure Audit:

1. Provide an accurate map of all leaks in Weston (location, size, condition) to definitively scope the gas leak problem in Weston
2. Expedite repair of any misclassified leaks (Grade 1 or 2 leaks, compared to Grade 3 leaks that only require annual inspections)

3. Reduce Weston's carbon footprint by prioritizing the repair of “environmentally significant” leaks
4. Save the Town's green investment dollars so trees are not planted where gas leaks will suffocate roots, as well as a possible claim for lost dollars on trees that have been killed by gas leaks over the past few years once the locations have been identified

Mr. Boshart asked if this study will help get the leaks fixed. Mr. Cullen said the Department of Public Utilities is the enforcing authority and would direct National Grid to fix the re-classified leaks. Ms. Steel added that it would also give the town leverage with state legislation in addressing the aging infrastructure. Mr. Houston asked if this study will take time from the Public Works Department, to which Ms. Steel said no, the study is self-contained. The Selectmen discussed the request further, ultimately deciding to pursue the street survey as phase 1 of the study.

#### **Item 4 – Town Manager’s Presentation of the Fiscal Year 2020 Operating Budget**

Mr. Gaumont presented highlights of the recommended budget for fiscal 2020 (attached). The recommended budget in its entirety is available on the Town’s website. Mr. Gaumont reviewed the budgetary goals:

- deliver current levels of service efficiently and cost-effectively
- address increased demand for service, particularly with regard to roadway maintenance and additional staffing
- minimize increases in debt by funding with cash where possible
- to plan for future financial stability by adding to reserves

The proposed budget is \$84,539,719, a 3.6 percent increase over fiscal 2019 appropriated budget and includes the recommended school budget, which is a 3.7 percent increase. The revenue projection for fiscal 2020 shows a 4.4 percent increase in the property tax levy, including new growth. Property tax makes up 85.2 percent of the budget.

The recommended new budget requests include:

- an increase for roadway maintenance and reconstruction to continue the goal of bringing all roadways up to preferred condition
- new staff positions, including
  - a project manager position in the Public Works Department, which Mr. Gaumont says has been overburdened with the various capital projects
  - a School Resource Police Officer
  - a Network Manager for the Town’s information systems
  - part-time staff for Conservation, Council on Aging, and the Health departments

Mr. Gaumont informed the Selectmen that there were several additional staff requests that he does not recommend this year, including the two additional firefighters that were referenced last year. He continued to review recommended capital requests and how the recommended budget meets policy goals and the Selectmen’s stated priorities.

Mr. Gillespie asked why the projected health insurance costs are not as high as in previous years. Ms. Yanakakis said she has better reporting this year, which indicates costs will not be going higher. Mr. Gillespie added that the Board was aware of staffing issues, which come with considerable expense but was impressed with the nearly \$200,000 in offsets outlined in the presentation.

## **Item 5 – Approve the March 18, 2019 Special Town Meeting Warrant**

**MOTION:** Mr. Gillespie moved to approve the warrant for Special Town Meeting to be held on March 18<sup>th</sup> and to authorize the Town Manager and Town Counsel to make any non-substantive changes for editing purposes or to comply with legal requirements, and subject to any further editorial changes made to the explanations. 2<sup>nd</sup> by Mr. Houston. **Approved unanimously**

### **Consent Agenda**

**MOTION:** Mr. Gillespie moved to approve the consent agenda as follows:

Approve minutes from the following Board of Selectmen’s meeting: December 18, 2019 regular session

Move to call the Town Caucus for Monday, March 4, 2019 at 7:00 p.m. in the Community Room of the Weston Public Library and sign the notice of the Caucus.

Approve and sign consulting agreement with Michael Harrity for services pertaining to land use issues.

Approve a request for a 5K road race permit from Development Officer Eliza Wall of the Lovelane Special Needs Horseback Riding Program to hold the 2019 Susan McDaniel Run for Lovelane Road Race scheduled for Sunday, June 9, 2019, between the hours of 8:00 a.m. and 1:00 p.m. The Police, Public Works, and Fire departments have reviewed and approved this request, subject to conditions.

As the Licensing Authority for the Town of Weston, approve a request for a 2019 Common Victualler’s License, issued under the provisions of M.G.L. Chapter 140, Section 2, from Roche Bros. Supermarkets Co. d/b/a Brother’s Marketplace.

Approve a request from the Weston Public Library to accept a donation of \$12,000 from The Friends of the Weston Public Library, a donation of \$100 from Mary H. Shann, and a donation of \$50 from Janet L. Tracey all to be applied to the Library General Purposes Fund.

Approve a request from the Weston High School Student Council for a permit to occupy Town House Road during Spring Fling being held on the Town Green on Saturday, April 27, 2019, with a rain date of Sunday, April 28, 2019, between the hours of 9:00 a.m. and 3:00 p.m.

Approve request from Weston High School student Henry Rome for the Weston Kids Pan Mass Challenge for a permit to occupy a portion of Wellesley Street between the driveways of the High School and the Middle school during the hours of 8:00 a.m. and 11:00 a.m. on Sunday, May 5, 2019. The request for a permit has been approved by Police, Fire, and Public Works departments and. The Police Department is working with the organizer.

Approve a request from the Council on Aging to accept a donation from the Lorraine R. Krinsky Gift Fund in the amount of \$50, \$100 from Susan and Tare Newbury in the memory of Pat Jensen, and \$10,000 from Lanna Yuen all to be applied to the Miscellaneous Gift Account.

Approve request for a permit from the National Brain Tumor Society for the 24th Annual Boston Brain Tumor Ride through Weston on Sunday, May 19, 2019, between the hours of 7:45 a.m. and 2:00 p.m. Approximately 700 riders are expected to participate in this event. Request for a permit has been approved by Police and Fire departments and Public Works, subject to conditions. The Police Department will work with the organizer.

Appoint Public Works Director Thomas Cullen as Weston's Representative to the Massachusetts Water Resources Authority Advisory Board to serve at the pleasure of the Selectmen or until a successor is appointed.

2<sup>nd</sup> by Mr. Houston. **Approved unanimously**

Mr. Gillespie excused himself from the meeting

**Item 6 – 751 Boston Post Road Right of First Refusal Discussion**

- a. **Executive Session: Exemption 6 – to consider the purchase, exchange, lease or value of real property at 751 Boston Post Road**
- b. **Potential to Re-open Right of First Refusal Discussion to Open Session**

Executive Session: Exemption 6

to consider the purchase, exchange, lease or value of real property at 751 Boston Post Road

Mr. Boshart moved that the Board of Selectmen vote to go into executive session for the following purpose: Exemption 6 – to consider the purchase, exchange, lease or value of real property 751 Boston Post Road.

Mr. Boshart declared that an open meeting will have a detrimental effect on the negotiating position of the Board. And further, that the Board WILL resume in open session.

**Roll Call vote:** Mr. Houston and Mr. Boshart voted in the affirmative

**Regular Session recessed at 9:15 p.m. and reopened at 9:39 p.m.**

Mr. Boshart announced that the Board of Selectmen received a Notice to Convert Chapter 61A land to residential use at 751 Boston Post Road. The Board has decided to consider its option to purchase the 61A land, which includes obtaining an appraisal and soliciting comment from pertinent boards and committees. The Town has 30 days to act and will need comment back by its next meeting on February 26<sup>th</sup>.

**MOTION:** Mr. Houston moved to obtain an appraisal of the Chapter 61A land at 751 Boston Post Road. 2<sup>nd</sup> by Mr. Boshart. **Approved unanimously**

**Regular meeting adjourned 9:42 p.m.**

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Christopher Houston  
Clerk

*Note: A copy of all documents, explanatory material, and exhibits presented to and used by the Board of Selectmen as part of this meeting are attached to the approved minutes.*



## Weston Gas Infrastructure Audit: Summary and Benefits

### Audit Scope

Gas Safety Inc proposes to conduct a Cavity Ringdown Spectrometer Survey (CRDS) of all public roadways and provide a detailed assessment of all detected methane (CH<sub>4</sub>) leaks.

### Benefits of CRDS Technology

The CRDS method has two advantages over other technologies: higher sensitivity and greater accuracy. The CRDS technology is 1000 times more sensitive than industry standard flame ionization detection equipment, which only measures methane levels in parts per million (PPM).

### Deliverables

1. CRDS survey of Weston gas pipelines, producing data files that record ch<sub>4</sub> detected, GPS location, time and instrument status data.
2. Keyhole Markup Language files that can easily be opened in GIS software such as Google Earth.
3. A comprehensive leak report for each fugitive emission recorded by the CRDS. Each report records: location, source, gas migration area, leak classification and status of affected vegetation. Reports will be provided digitally in PDF format.

### Cost

- |   |                             |
|---|-----------------------------|
| • CRDS survey of Weston gas infrastructure                                    | \$ 3,500                    |
| • Full audit of all leaks identified in CRDS @\$100 per location <sup>1</sup> | \$14,100 - \$25,000         |
| • Legal /administrative costs <sup>2</sup>                                    | \$ 1,500                    |
| <b>Total Range</b>  | <b>\$ 19,100 - \$30,000</b> |

### Benefits to Weston

1. **Maps ALL Leaks:** Accurately captures location, size and condition of all gas leaks – in Acton 100% more CH<sub>4</sub> leaks were detected following audit
2. **Expedites Urgent Repair:** Activates more urgent repair of any previously unidentified or mis-classified leaks – following the audit in Acton, 95 leaks were classified as grade 1 or grade 2 which require more urgent repair and monitoring under current legislation
3. **Reduces Carbon Footprint:** Identifies all “environmentally significant” leaks (>2,000 ft<sup>2</sup>) to prioritize repair of the largest leaks in accordance with MGL Title XXII, ch164, s144 – 7% of the gas leaks in MA are gushing 50% of the lost gas<sup>3</sup>
4. **Saves Money:** Informs investment decisions for Green Architecture and Tree Replacement – in Wellesley 110 trees removed since 2004 were located near the top 10% of gas leaks identified by the audit; estimated cost of tree removal \$1,000<sup>4</sup>
5. **Supports Legislative Action:** Data gathered can be combined with other town data as evidence to support legislative agenda regarding more rigorous regulation of gas utilities – Wellesley provided testimony to both DPU and Joint Committee on Telecommunications, Utility and Energy in 2018 session

<sup>1</sup> Industry reported data indicates 141 leaks 12/31/17 – Weston could expect the CRDS survey to identify up to 250 leaks

<sup>2</sup> Weston may leverage the report to recoup costs associated with tree loss or pursue legal action

<sup>3</sup> “Natural” gas is 95% methane; methane traps 86x more heat than CO<sub>2</sub> in its first 20 years in the atmosphere – 2015 PNAS Harvard/Boston University McCain Study and 2013 IPCC report

<sup>4</sup> Town of Wellesley successfully sued NGRID for \$7.7k for tree damage (settled out of court 8/13)

# FY2020 TOWN MANAGER'S RECOMMENDED BUDGET and FINANCING PLAN

Leon A. Gaumond Jr.  
Town Manager

Susan Kelley  
Finance Director/  
Town Accountant



TOWN OF WESTON

February 12, 2019  
(Revised)

# FY20 Budgetary Goals

- \* Deliver current levels of service efficiently and cost effectively
- \* Address increased demand for service in some departments with additional staffing and roadway maintenance
- \* Minimize increases in debt, where possible, by funding smaller capital items with cash
- \* Plan for the Town's future financial stability by adding to reserves



# FY20 Operating Budget Overview

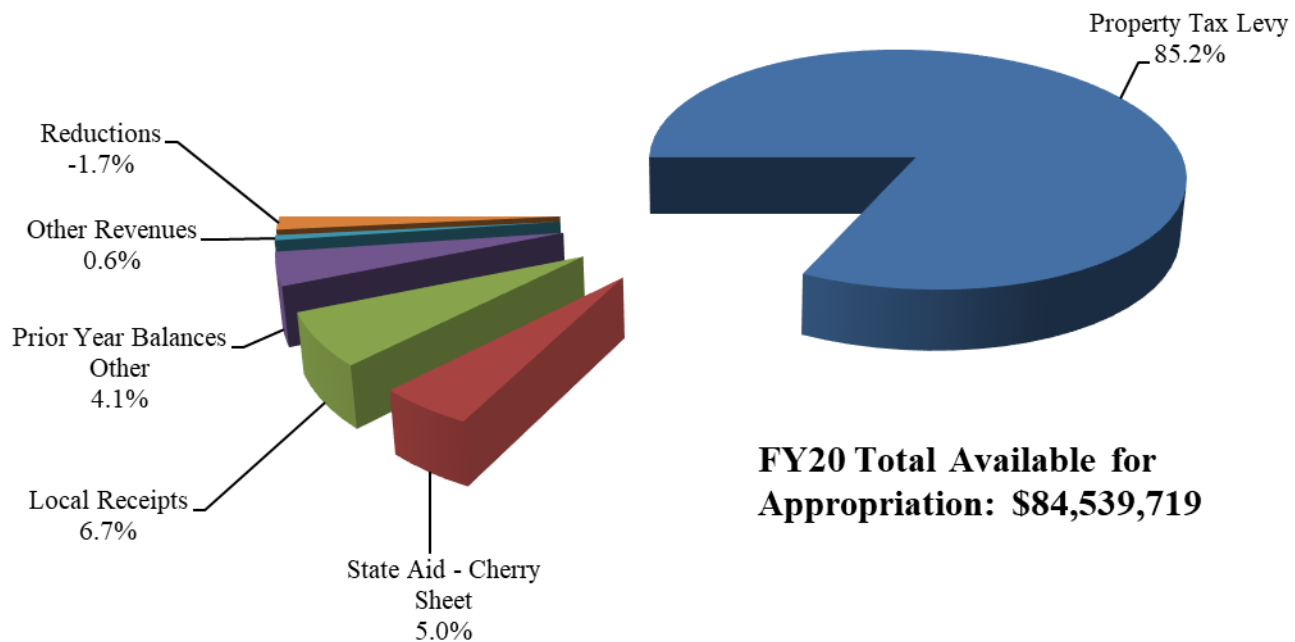
FY19 Approved Budget	\$81,587,969
FY20 Proposed Budget	\$84,539,719
Increase	3.6%

# FY20 Revenue Projection

<b>TABLE I: FY2020 REVENUE PROJECTION SUMMARY</b>				
	<b>FY2019</b>	<b>FY2020</b>	<b>DOLLAR</b>	<b>PERCENT</b>
	<b>Estimated</b>	<b>Projected</b>	<b>CHANGE</b>	<b>CHANGE</b>
			<b>FY19- 20</b>	<b>FY19- 20</b>
<b>PROPERTY TAX LEVY</b>	\$68,960,194	\$72,012,701	\$3,052,507	4.4%
<b>STATE AID - CHERRY SHEET</b>	\$4,137,332	\$4,249,040	\$111,708	2.7%
<b>LOCAL RECEIPTS</b>	\$5,440,899	\$5,639,922	\$199,023	3.7%
<b>PRIOR YEAR BALANCES/OTHER</b>	\$3,865,336	\$3,498,500	(\$366,836)	-9.5%
<b>TOTAL PROJECTED REVENUES</b>	\$82,403,761	\$85,400,164	\$2,996,403	3.6%
<b>REDUCTIONS IN REVENUES</b>	(1,342,903)	(1,395,463)	(\$52,560)	3.9%
<b>OTHER REVENUES</b>	527,111	535,018	7,907	1.5%
<b>AVAILABLE FOR APPROPRIATION</b>	\$81,587,969	\$84,539,719	\$2,951,750	3.6%
<b>AVAILABLE FOR EXCLUDED DEBT SERVICE</b>	\$825,017	\$913,830	\$88,813	10.8%

# FY20 Sources of Revenue

## FY2020 Funding Source by Revenue Type

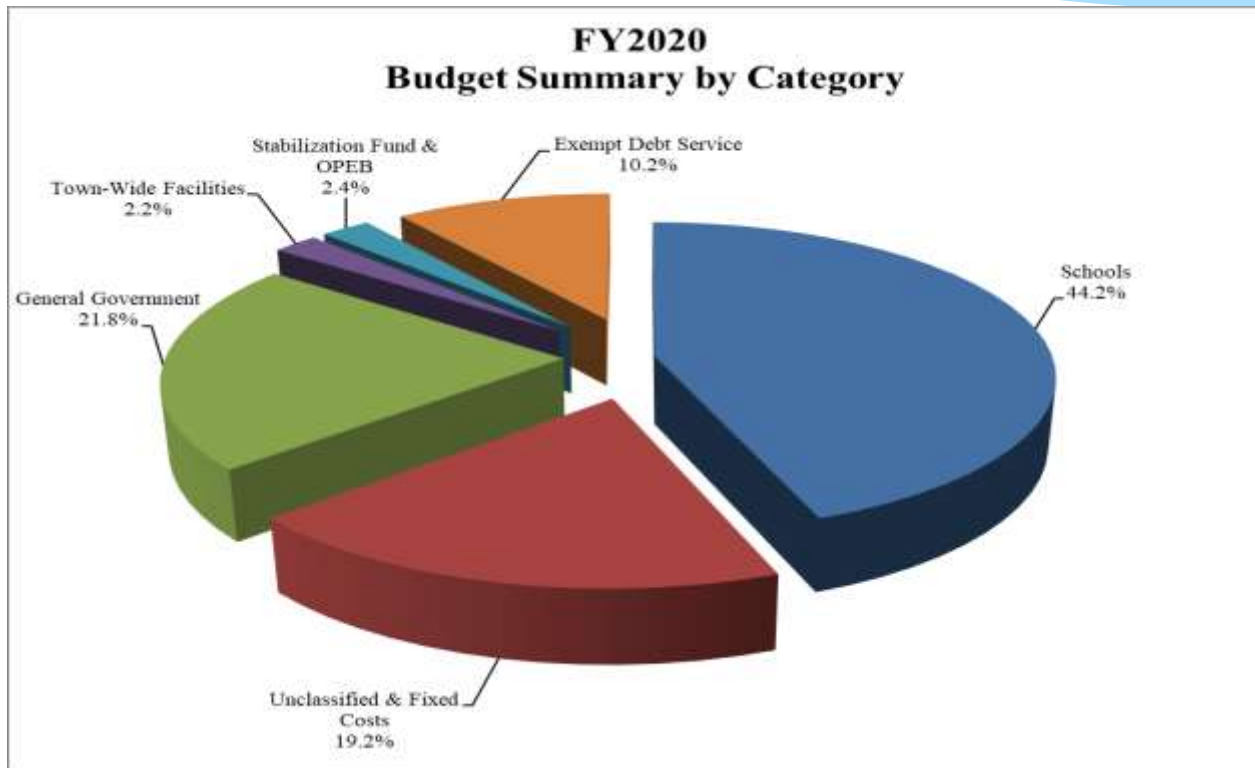


**FY20 Total Available for  
Appropriation: \$84,539,719**

# FY20 Budget Summary:

	FY19 Budget	Recommended FY20 Budget	\$ Change	% Change
Schools	40,099,468	41,599,864	1,500,396	3.7%
Unclassified & Fixed Costs	17,662,275	18,116,092	453,817	2.6%
General Government	20,944,592	22,609,107	1,664,515	7.9%
Separate Articles	<u>2,881,634</u>	<u>2,214,656</u>	<u>(666,978)</u>	<u>-23.1%</u>
<b>Total Budget</b>	<b>81,587,969</b>	<b>84,539,719</b>	<b>2,951,750</b>	<b>3.6%</b>
Gross Debt Service Exempt from Proposition 2 1/2	8,741,482	9,624,481	882,999	10.1%
<b>Grand Total Budget</b>	<b>90,329,451</b>	<b>94,164,200</b>	<b>3,834,749</b>	<b>4.2%</b>

# FY20 Budget Summary by Category:



# FY20 New Budget Requests – Recommended

## Town of Weston FY20 Town Manager's Proposed Budget

<i>Ranking</i>	<i>Departmental Budget Items</i>	<i>Amount</i>	<i>Cumulative Amount</i>
<b><u>General Fund Budget Requests:</u></b>			
1	DPW-Construction of Public Ways/Roadway Maintenance	\$ 500,000	\$ 500,000
2	DPW- Deputy Director of Project Management (w/benefits)	145,014	645,014
3	Police- 1 School Resource Officer (w/benefits)	112,333	757,347
4	Info. Systems- Network Manager (w/benefits)	101,090	858,437
5	DPW- Engineering Stormwater Permitting Compliance	47,500	905,937
6	Conservation- Additional Staff (15 hours/wk)	17,940	923,877
7	COA- Part Time Office Assistant (19 hours/wk)	24,319	948,196
8	Board of Health- Additional Nurse Hours (100 additional hours/yr)	4,550	952,746
<b>Total General Fund Budget Requests</b>		<b>\$ 952,746</b>	

# FY20 Budget Requests – Offsets

## Town of Weston FY20 Town Manager's Proposed Budget

### General Fund Budget Request Offsets:

3	Police- Remove Vacant Administrative Sergeant Position (w/benefits)	\$ (96,124)	\$ (96,124)
4	Info. Systems- FY20 Requested Expense Reduction	(64,000)	(160,124)
6	Conservation- FY20 Requested Expense Reduction	(15,000)	(175,124)
6	Conservation- Wetlands Protection Revenue Offset	(2,940)	(178,064)
7	COA- Formula Grant Revenue Offset	<u>(19,319)</u>	(197,383)
	<b>Total General Fund Budget Request Offsets</b>	<b>\$ (197,383)</b>	
	<b>Net General Fund Budget Requests</b>	<b>\$ 755,363</b>	

# FY20 New Budget Requests – Not Recommended

## Town of Weston FY20 Town Manager's Proposed Budget

<i>Budget Item</i>	<i>Amount</i>
DPW-Construction of Public Ways/Roadway Maintenance	\$ 250,000
Police- 1 School Resource Officer (w/benefits)	109,012
Fire- Two Additional Firefighters (w/benefits)	97,581
Police- 1 Police Cruiser for School Resource Officer	52,273
Fire- Promoting 4 Firefighters to Lieutenants	37,523
Board of Health-Public Health Clerk (520 hours/yr)	11,763
COA- Additional Van Driver Hours (9 hours/wk)	10,000
Conservation- Part Time Conservation Stewardship Program Coordinator (3 additional hours/wk)	4,900
Conservation- Additional Staff (4 hours/wk)	4,784
Board of Health- Additional Nurse Hours (100 hours/yr)	<u>4,535</u>
<b>Total</b>	<b>\$ 582,371</b>



# General Fund

## Recommended Capital Requests – Cash & Departmental Operations

**TABLE II: FY2020 RECOMMENDED PROJECTS - FUNDING THROUGH DEPARTMENTAL OPERATIONS**

		FUNDING SOURCE	FY20	Operating Budget	Retained Earnings
<b>DEPARTMENT OF PUBLIC WORKS</b>					
18-1	Roadway Improvements	Operating Budget	1,750,000	1,750,000	-
18-2	Departmental Equipment	Operating Budget	416,000	416,000	-
18-3	Sidewalk Reconstruction	Operating Budget	250,000	250,000	-
18-4	Guardrail Improvements	Operating Budget	50,000	50,000	-
			<b>2,466,000</b>	<b>2,466,000</b>	-
<b>FACILITIES TOWN-WIDE</b>					
18-5	Town-Wide Facilities Improvements	Operating Budget	600,788	600,788	-
18-6	Equipment	Operating Budget	52,000	52,000	-
			<b>652,788</b>	<b>652,788</b>	-
<b>POLICE DEPARTMENT</b>					
18-7	Vehicles, Equipment & Maintenance	Operating Budget	156,819	156,819	-
			<b>156,819</b>	<b>156,819</b>	-
<b>SCHOOL DEPARTMENT</b>					
18-8	School - Bus Replacement (3)	Operating Budget	254,889	254,889	-
			<b>254,889</b>	<b>254,889</b>	-
<b>TOTAL GENERAL FUND</b>			<b>3,530,496</b>	<b>3,530,496</b>	-

# General Fund Recommended Capital Requests – Debt Funded by General Fund

**TABLE I: FY2020 RECOMMENDED PROJECTS - GENERAL FUND DEBT**

PROJECT	AMOUNT FINANCED	DEBT SERV. YEARS	EST. BAN INT. RATE	EST. BOND INT. RATE	FY2019	FY2020*	FY2021	FY2022	FY2023	FY2024
17-1 Drainage Improvements	300,000	20	3.50%	4.50%		-	10,500	28,500	27,825	27,150
17-2 South Side Drainage Improvements	334,740	20	3.50%	4.50%		-	11,716	39,803	33,950	33,050
17-3 Cherry Brook Culverts	465,900	20	3.50%	4.50%		-	16,307	46,866	44,800	43,675
17-4 Radio System Upgrade	760,000	5	3.50%	4.50%		-	26,600	224,200	215,650	207,100
<b>PROJ. NEW LEVY SUPPORTED DEBT SERV.</b>	<b>1,860,640</b>					<b>-</b>	<b>65,122</b>	<b>339,369</b>	<b>322,225</b>	<b>310,975</b>
<b>APPROVED/ PROPOSED LEVY SUPPORTED DEBT SERV.</b>					<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
<i>Subtotal</i> Approved and Issued Levy Supported Debt Service					21,160	19,760	19,380	-	-	-
<i>Subtotal</i> Approved and Unissued Levy Supported Debt Service					34,942	32,999	31,608	30,217	28,828	27,415
<b>Summary Approved Levy Supported Debt Service</b>					<b>56,102</b>	<b>52,759</b>	<b>50,988</b>	<b>30,217</b>	<b>28,828</b>	<b>27,415</b>
<i>Subtotal</i> Projected New Levy Supported Debt Service					-	-	65,122	339,369	322,225	310,975
<b>TOTAL PROPOSED LEVY SUPPORT DEBT SERVICE</b>					<b>56,102</b>	<b>52,759</b>	<b>116,110</b>	<b>369,586</b>	<b>351,053</b>	<b>338,390</b>
<b>APPROVED AND PROPOSED EXCLUDED DEBT SERVICE</b>					<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
<i>Subtotal</i> Approved and Issued Excluded Supported Gross Debt Service					8,343,273	9,141,139	7,871,179	7,280,864	6,835,164	6,579,424
<i>Subtotal</i> Approved and Unissued Excluded Debt Service						251,467	993,942	957,013	931,088	900,163
<b>TOTAL Approved Excluded Debt Service</b>					<b>8,343,273</b>	<b>9,392,606</b>	<b>8,865,121</b>	<b>8,237,877</b>	<b>7,766,252</b>	<b>7,479,587</b>
<i>Subtotal</i> Proposed Excluded Debt Service (new capital items & Town Center if approved in March 2019)					-	231,875	621,622	2,411,369	2,341,025	2,276,575
<b>TOTAL APPROVED AND PROPOSED EXCLUDED DEBT SERVICE</b>					<b>8,343,273</b>	<b>9,624,481</b>	<b>9,486,743</b>	<b>10,649,246</b>	<b>10,107,277</b>	<b>9,756,162</b>

# Enterprise Funds

## Recommended Capital Requests – Cash & Departmental Operations

**TABLE II: FY2020 RECOMMENDED PROJECTS - FUNDING THROUGH DEPARTMENTAL OPERATIONS**

		FUNDING SOURCE	FY20	Operating Budget	Retained Earnings
<b>WATER ENTERPRISE</b>					
18-9	Water Hydrant Rehab Program	Operating Budget	50,000	50,000	
18-10	Water Storage Tank Program	Operating Budget	10,000	10,000	
			<b>60,000</b>	<b>60,000</b>	<b>-</b>
<b>BROOK SCHOOL APARTMENTS ENTERPRISE</b>					
18-11	Repairs & Replacements	Operating Budget	164,908	164,908	-
18-12	Capital Improvements	Retained Earnings	100,000	-	100,000
			<b>264,908</b>	<b>164,908</b>	<b>100,000</b>
<b>GRAND TOTAL</b>			<b>3,855,404</b>	<b>3,755,404</b>	<b>100,000</b>

# Enterprise Funds

## Recommended Capital Requests – Debt Funded by Water Revenues

**TABLE III: FY2020 RECOMMENDED PROJECTS - WATER DEBT**

PROJECT		AMOUNT FINANCED	DEBT SERV. YEARS	EST. BAN INT. RATE	EST. BOND INT. RATE	FY2019	FY2020*	FY2021	FY2022	FY2023	FY2024
19-1	Water Main Rehab Program	207,000	20	3.50%	4.50%		-	7,245	26,315	18,550	18,100
19-2	Water Distribution Master Plan	160,000	20	3.50%	4.50%		-	5,600	17,200	16,750	16,300
<b>PROJ. REVENUE (WATER) SUPPORTED DEBT SERV.</b>		<b>367,000</b>					<b>-</b>	<b>12,845</b>	<b>43,515</b>	<b>35,300</b>	<b>34,400</b>
<b>APPROVED REVENUE SUPPORTED DEBT SERV.</b>						<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
<i>Subtotal</i>	Approved and Issued Revenue Supported Debt Service					487,435	526,680	495,268	487,358	472,313	448,838
<i>Subtotal</i>	Approved and Unissued Revenue Supported Debt Service						25,729	141,550	137,088	132,625	128,163
<b>Summary</b>	<b>Approved Revenue Supported Debt Service</b>					<b>487,435</b>	<b>552,409</b>	<b>636,818</b>	<b>624,446</b>	<b>604,938</b>	<b>577,001</b>
<i>Subtotal</i>	Projected New Revenue Supported Debt Service					-	-	12,845	43,515	35,300	34,400
<b>TOTAL</b>	<b>PROPOSED REVENUE SUPPORTED DEBT SERVICE</b>					<b>487,435</b>	<b>552,409</b>	<b>649,663</b>	<b>667,961</b>	<b>640,238</b>	<b>611,401</b>

# Planning for the Unexpected and for Financial Stability:

- \$ reserved in the free cash account – Meeting policy goals
- \$ balance in Stabilization Fund - Meeting policy goals
- \$ for Post Employment Benefits (OPEB) reserve – full amount of annual required contribution (ARC) - Meeting policy goals

Complete summary of reserves – FY20 Revenue Projection –  
Appendix 7

# How does the FY20 Budget Support the Board of Selectmen's Stated Priorities?

## Accelerate roadway maintenance.

- *\$500,000 more in this budget*
- *Progress toward goal for all roads to receive a score of 70 or greater by 2028*

## Design Improvements to Town Center.

- *Construction funds pending a successful vote at the 2019 Special Town Meeting*

# How does the FY20 Budget Support the Board of Selectmen's Stated Priorities?

Josiah Smith Tavern.

*Construction funds pending a successful vote at the 2019 Fall Special Town Meeting*

Finalize improvements to the Rail Trail.

Improve cell phone service/coverage.

*This project is in the study phase with consulting fees planned in the Selectmen's consultant line item.*

# Revenue & Expense Variables:

- Questions about union negotiations (assumptions made on monies needed – will we need more???)
- Final State & School Aid – Summer?