

Meeting Minutes

Weston Permanent Building Committee

February 19, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
John Sayre-Scibona (JSS)	DTI/OPM	Henry Stone	DTI/OPM
Dep. Chief Woodside	Weston Fire Dept.	Leslie Fligor	COA board member
Tom Nicholson	COA board member	Wayne Johnson	COA board member

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. GC=General Contractor.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Select Board's Meeting Room at the Town Hall. Called to Order at 7:05 PM

Public Comment:

- None.

Meeting Minutes:

- MM of 2/5/2020 M/S with edits. A/U.

WAIC:

- GJ reported that Richard Sweeney has raised a couple of issues with the As-Built Topographic plan and this has been conveyed to the GC. Meeting on Friday the 21st to discuss.
- GJ noted that the As-Built location of the site electrical conduits is not accurate or complete. This will also be discussed during the meeting on the 21st.
- GJ and JSS to assist in resolution of these issues.

Case House:

- JSS reported that the addition of a door at room 207 will be included with no additional charge.
- JSS distributed an updated project budget.

- JSS presented PCO #94 for various T&M work, although not fully reviewed by DTI and MKA, appears to be a net increase of \$1,942 and requires confirmation.
- JSS reported that the additional dry-pipe ejector pump appears to be an extra of \$2,460.46, but requires final review prior to PBC action.
- JSS reported that all sign-offs by building officials for securing a Certificate of Occupancy have been secured, with the exception of one. JSS and GJ to follow-up.
- GJ noted that move-in will begin on Monday the 24th. From that point forward the moving will be done in phases and in concert with the School Administration.
- It was noted that the color of the ceiling in the Octogon Room is not considered by some to be period correct, and requested it be re-painted with an appropriate color. PBC requested via DTI a proposal from the contractor to re-paint the ceiling. A motion by Henry Stone to approve the repainting with a Not-to-Exceed cost of \$2,000.00 was made and seconded. A/U, and release of the work will be determined by the Case House Working Group, pending receipt of the proposal by the contractor.
- JSS and GJ reminded the PBC that final planting will be done by the contractor in the spring of 2020.

JST Project:

- AG reported that the initial working group meeting was held. And a number of issues were raised and will be discussed moving forward.
- AG presented a design for the project sign, and after conversation and requests, the design was approved incorporating the requests. AG to follow-up with a final design and will forward it to BWA.

Main Fire Station Chiller Replacement:

- GJ noted that the project is progressing and that there are no issues for consideration/discussion by the PBC.

Sustainability Committee:

- GJ reported that the lighting program work is continuing.
- GJ reported that the grant program for completion in March is underway.
- Sustainability Committee has requested the Town Manager to appoint or hire a sustainability staff person.

Field School Solar Installation:

- GJ reported that the Field School PV solar project is underway, and Solect Energy has installed guardrails in anticipation of panel delivery and installation within a week.
- GJ reported that all workers have filed their CORI paperwork and it is acceptable.

COA Programming Study:

- Members of the COA board attended to share their thoughts and consideration, and let us know that they will be beginning their outreach efforts with the goal of receiving funding for a space needs and facility evaluation design phase. NL, as liaison, will be keeping the PBC apprised of their progress.
- NL reported on the recent meeting of a COA working group that he attended, and indicated that the COA needs to begin meeting with local groups, explaining the need and advocating for funds required in order to undertake a programming study based on their Needs Assessment Study concluded in March of 2019.

Fire Department Facility Study:

- Deputy Chief Woodside requested that the PBC members become familiar with the NFPA standards, as this is what they consider appropriate for the facility.
- All agreed that this will need to move forward, albeit slowly.

Annual Report:

- Draft report previously reviewed, and all comments have been incorporated into the current version (Draft 3). Final review produced a few minor edits, and, where the intent was not changed, a motion to accept the report with edits, was seconded. A/U.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday and March 4 and 18, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 8:55 PM

Respectfully submitted:

James N. Polando-Chair