

Meeting Minutes

Weston Sustainable Committee

February 26, 2019

| Sustainable Committee Members | Present | Sustainable Committee Members | Present |
|-------------------------------|---------|--------------------------------|---------|
| Phoebe Beierle (PB) | No | Ed Heller (EH) | Yes |
| Walter Chaffee (WC) | Yes | Sandy Kendall (SK) | Yes |
| Leslie Glynn (LG) | No | Katharina Wilkins (KW) – Chair | Yes |
| Victor Guzman (VG) | Yes | | |

Others Present: Liz Steel (SWAG)

| No. | Description | Action |
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| 1. | Resident Comments: NA. | – |
| 2. | <p>Sustainability Strategic Action Plan (SAP) – the development of the SAP will be best done by leveraging other committees and groups from around the ToW.</p> <p>Comments on Approach:</p> <ol style="list-style-type: none"> 1. Follow input from LGd 2. Invite members from other groups and Committees; including town management. 3. Goals - as part of the plan, this group should develop a list of modest expectations and attainable goals (several suggestions were made): 4. Energy Audit 5. Policies 6. Other (all time-phased to 1yr, 2yr, 3yr). <p>Next Steps:</p> <ol style="list-style-type: none"> 1. Update Energy Audit; comprehensive across all municipal owned buildings. 2. Overarching Vision and Policy Statements. 3. Continue receiving input from ToW residents. 4. Pursue Grants and MVP. | All |
| 3. | <p>MVP:</p> <ol style="list-style-type: none"> 1. Overview of Program and Grant opportunity (KW). 2. Phoebe to act as project champion. 3. Take the initial next step; engage with law firm. <p>Note: LGd has offered to support the cause.</p> <p>Next Step:</p> <ol style="list-style-type: none"> 1. Obtain support form across ToW; committees, etc. 2. Draft a proposed letter for this purpose (Sandy). 3. Get on the Agenda for each of the target groups. 4. Designate contacts from within this Committee for each group. 5. Keep in mind there are two other firms which can perform a similar role to support the MVP facilitation. | All |
| 4. | <p>Energy Audit(s): 3 options</p> <ol style="list-style-type: none"> 1. Call the Utilities companies together with Gary. 2. Employ the same Engineering Co. who supported the ToW Energy Audit in the past, and 3. ESCO <p>Note: preference to conducting audit with internally retained resources. Due diligence for outside service providers was strongly recommended. We should, as a group listen, to ESCO and their proposed value.</p> <p>Realistic to conduct the comprehensive audit within 1 calendar year (12 months).</p> | PB |

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| | <p>Next Steps:</p> <ol style="list-style-type: none"> 1. Reach out to the utilities companies (Walter). <p>Note: should engage with Charlie to find out about timing, etc.</p> | |
| 5. | <p>ESCO: Target overview of Role and Value. Example; EcoSystem Energy Already conducted a walkthrough of ToW schools.</p> | |
| 6. | <p>EV Charging Stations – given the reality of the time of year and the requirements, the stations will be a 2020 action item.</p> | - |

Abbreviations:

Sustainability Committee – SC

Town of Weston – ToW

Sustainability Action Plan – SAP

Department of Public Works – DPW

SoMA – State of Massachusetts

MVP – Municipal Vulnerability Preparedness

EV – Electric Vehicle

Respectfully submitted: Victor Guzman (edited by Katharina Wilkins with comments from 3/19 meeting)