

Meeting Minutes

Weston Permanent Building Committee

March 3, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	No		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:06 PM.

Public Comment:

- None.

Meeting Minutes:

- February 17, 2021 with edits. M/S. A/U.

JST Project:

- AG noted that a site visit last week to review the added support beams and other items.
- AG reported that the light fixture submittals are all acceptable but there is some confusion about the wall sconce fixtures, caused by an erroneous note by the contractor relating to the fixture designation. Working group to review and clarify during Thursday construction meeting.
- AG noted that the subflooring addition in some rooms also needs clarification and will be discussed after the Thursday construction meeting.
- GJ noted that the plastering contractor will be visiting the site on Monday 3/8 to identify areas of concern prior to beginning work. Request for Al Aydelott and Henry Stone to attend with Jerry McCarty to assist with defining scope and expected outcomes. They will attend.
- JDS presented PCO #39 for shoring the failed connector foundation in the amount of \$5,666.10 and recommended approval. M/S. A/U.
- JDS presented PCO #52R1 for roof repairs in the amount of \$7,909.78 and recommended approval. M/S. A/U.
- JDS presented PCO #54 for fire alarm revisions in the amount of (\$2,278.34) and recommended approval. M/S. A/U.
- JDS presented PCO #55 for Revisions to the electrical scope the amount of (\$1,442.00) and noted an incorrect notation on the paperwork and recommended “tabling”. M/S. A/U.
- JDS presented PCO #64 for adding battery-packs to selected lighting fixtures in the amount of \$482.18 and recommended approval. M/S. A/U.
- JDS presented BWA monthly invoice in the amount of \$14,599.00 and recommended approval. M/S. A/U.
- JDS presented BWA expenses invoice for wood inspections in the amount of \$2,188.03 and recommended approval. M/S. A/U.
- GJ presented the CBI monthly invoices in the amount of \$26,272.00 for January and \$27,706.00 for February and recommended approval. M/S. A/U.

Case House:

- GJ reported no updates at this time.

WAIC:

- GJ presented the final invoice for DTI for close-out services in the amount of \$5,810.00 which is within their allocated funds and recommended approval. M/S. A/U.

Brook School Apartments Tenant Storage Project:

- GJ reported on the recent walk-through of the building by potential interested parties. No questions have been received and GJ distributed a list of the 4 firms in attendance.

Sustainability Committee:

- PB requested review of the 5 CRWG blueprints sent earlier today to GJ and JNP. Asked if other PBC members had an interest in reviewing and JNP to send copies to all PBC members with any comments returned to GJ only.
- GJ reported that the sustainability coordinator offer letter has been sent and awaiting response.
- GJ reported that Solect Energy has informed GJ of the Filed School PV solar Array “dashboard” password, and he has scheduled a presentation/training session with school administration. PB asked for access and GJ will include.
- GJ reported that Solect Energy has completed their initial review of the roof of “F” wing at the HS for a potential PV array and would not proceed due to the limited area for panels and an unfavorable ROI.
- PBC open discussion about other potential areas around the schools for PV arrays, including roofs and parking areas. No direction, but good discussion.
- PBC reminded all that the ToW has 3 functioning PV arrays on public property, and we know that 2 of the arrays have accessible dashboards that could be used for educational purposes. PBC asked if the third array (DPW) has an accessible dashboard. This is not known and GJ to ask and report findings.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday March 17th starting at 7:00 PM, as a virtual meeting.

Meeting adjourned: 8:20 PM

Respectfully submitted:

James N. Polando-Chair