

Meeting Minutes

Weston Permanent Building Committee

March 4, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	No	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	No		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
John Sayre-Scibona (JSS)	DTI/OPM		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Select Board's Meeting Room at the Town Hall. Called to Order at 7:05 PM

Public Comment:

- DB reported that the School Committee is beginning to discuss the recreation master plan and it includes the possibility of additional facilities that could be proposed for study funding at the 2020 Town Meeting.

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- MM of 2/19/2020 M/S with edits. A/U.

Case House:

- GJ reported that the move-in has begun.
- JSS noted that Just's last day will be on Friday March 6th.
- JSS working on final cost, and should be ready in the next few weeks.
- GJ and JSS working on a response to the MKA request for additional services. There are valid extra charges due to the delay in finishing the project, but some requested additional services appear to be for scope that should be included in the base contract work. The disputed costs are in the \$5,000 range and the total request is over \$15,000. As a means to reach an amicable resolution without protracted discussions a motion to propose an additional fee of \$10,800 was

seconded and is to be negotiated with MKA by GJ and JSS. A/U. This change will shift the responsibility of oversight for the spring landscaping work to be done by the ToW.

WAIC:

- GJ noted that the As-Built plans are still being pursued.
- JSS and GJ still working on DCAMM ratings.

Invoices:

- GJ presented DTI Case House invoice in the amount of \$18,926.25. M/S. A/U.
- GJ presented DTI WAIC invoice in the amount of \$315.00. M/S. A/U.
- GJ presented CBI JST invoice in the amount of \$8,442.00. M/S. A/U.
- GJ presented BWA JST invoice in the amount of \$17,981.00. M/S. A/U

JST Project:

- AG reported on the construction progress.
- AG noted that the project sign layout has incorporated all previous suggestions and been forward to BWA.
- AG noted that the site clearing has been generally completed and no trees taken were “old growth” or specimen trees.

Main Fire Station Chiller Replacement:

- GJ noted that the project is progressing without issues for the PBC.

Sustainability Committee:

- GJ ????
- .

Field School Solar Installation:

- GJ ????.

COA Programming Study:

- NL to check with COA for current activity and report to PBC at a later meeting.

Fire Department Facility Study:

- Deputy Chief Woodside submitted a public safety report from Dore + Whittier for information. GJ to copy and distribute to PBC members.
- requested that the PBC members become familiar with the NFPA standards, as this is what they consider appropriate.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday and April 8 and 22, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 8:35 PM

Respectfully submitted:

James N. Polando-Chair