

Meeting Minutes

Weston Permanent Building Committee

March 8, 2023

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	No
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Daniel Colli (DC)	Yes	Tom Timko (TT) Elderly Hsg. Comm.	No
Teddy Bascom (TB)	No		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Dep. Chief Davenport (CD)	Weston FD	Chief Woodside (JW)	Weston FD

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

EHC=Elderly Housing Committee

M/S=Moved and Seconded

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:10 PM.

Public Comment: None

Meeting Minutes:

- February 15, 2023. M/S with edits. A/U.

Fire Department Needs Study:

- GJ showed the slides from Tecton with progress from the Historic Commission version. After some discussion about floor plan layout options, it was decided that more work is needed, and the shift Captain's break area appears to be too far from the stairway to be efficient.
- The plans on the central fire station is not ready for a preliminary submittal to John Field.
- Tecton is currently working on the South Ave layout.

- GJ presented a Tecton invoice for \$16,800.00 in compliance with their contract and recommended approval. M/s. A/U.

Memorial Pool Renovation Project:

- GJ presented slides of the latest construction progress.
- GJ presented an invoice for \$3,900.00 from BH+A in compliance with their contract and recommended approval. M/S. A/U.
- GJ presented an invoice for \$1,490.00 from BH+A for concrete testing in compliance with their contract and recommended approval. M/S. A/U.
- GJ presented Pay Requisition #5 in the amount of \$256,297.65 and the Architect's letter recommending approval. M/S. A/U.

High School F Wing Roof Replacement Project:

- GJ presented Pay Requisition #2 in the amount of \$167,166.75 and the Architect's letter recommending approval. M/S. A/U.
- GJ presented an invoice from P3 in the amount of \$500.00. M/S. A/U.

Town Hall Electrification Study:

- GJ reminded all that he had distributed a draft version of the study to all PBC members via email earlier in the day, and that the working group has a virtual meeting scheduled for Friday the 10th. If any member has a question or comment, please respond to Gary only.
- GJ presented an invoice from GGD for \$3,500.00 in compliance with their contract and recommended approval. M/S. A/U.

Annual Report:

- JNP presented the fourth draft of the Report of the Permanent Building Committee. Comments and edits were detailed and a motion to accept with edits was seconded. A/U.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday March 29th and April 5th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:05 PM

Respectfully submitted:

Jim Polando