

Town of Weston
Minutes for the Elderly Housing Committee
Tuesday, March 9, 2021
Brook School Apartments
Weston, MA 02493
Zoom Meeting

Attendance:

EHC Members: Tom Timko – Chair, Melissa Brokalakis, Tack Chace, John Hennessey, and Carol Ott

Town of Weston: Monyette Vickers – BSA Manager

Tenants/Public: Paul Foley, Shirley Small-Rougeau and the other usual attendees. (Due to an oversight, a list was not made.)

Call to Order at approximately 8:00am

“Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Weston will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings.”

Brook School Apartment Update – Monyette

- *BSA housing Update:* MassHousing will be conducting a MOR (Management Occupancy Review) which includes auditing a selected amount of HUD (Housing and Urban Development) files and inspecting the common areas and exterior of the building.
- *Trash:* There was a reminder to residents on the trash and recycling protocol, as there has been an increase in improper recycling disposal.
- *Covid-19 Safety Protocols:* We are continuing to practice the CDC (Center for Disease Control and Prevention) guidelines. Mask are required throughout the common areas. We have sign-in sheets at each build entrance. Common areas remain closed. The Palmer Room is open with a six person maximum and required signing-in.
- *Vacancies:* Three vacancies: two HUD subsidized apartments and one market rate apartment. Monyette is currently working with two applicants for the HUD units and is marketing the one bedroom market unit.
- *Housing Certification Specialist:* We haven't received much interest in this position. In the meantime, Monyette is doing all the recertifications and move-ins. Melissa suggested that Monyette speak with the Town on getting short term or temporary assistance. Also, she should

look into using the resources we have used in the past. Tom stated we could reach out to the Barkan Management Company.

BOH (Board of Health) - Vaccines – Wendy Diotalevi, RS .

The Commonwealth has approved 100 more doses for those living in Weston’s affordable housing. The plan is to have a clinic next week on Monday/Tuesday. BSA’s 2nd doses had been postponed as the Commonwealth somehow left Weston off the list. Wendy arranged to receive 100 doses from Peabody. The BSA 2nd dose clinic will be Friday 9am-11am. Invitations will be sent out.

LIP Application - Monyette

On 3/1/2021 Liz Valenta submitted the revised AFHMP (Affirmative Fair Housing Marketing Plan) based on the feedback and comments of DHCD (Department of Housing and Community Development). We are waiting to hear how the units will be counted.

Common Area Space Study Update – Tom

Weston’s PBC (Permanent Building Committee) has not selected a vendor. The Weston Facilities department sent out the bid. On 02/25/2021 five contractors have looked at the space. We should know more before the next meeting. We hope to have a proposed vendor.

8:40 Building E -Tom

Tom distributed to the Board a proposal from the RHSO (Regional Housing Services Organization) to provide assistance in preparing budgets and financial analyses for the potential Brook School expansion. It is for \$9k over two fiscal years. John asked if we received multiple bids as he thought it was too high. Tom replied that he asked RHSO to boost the amount in case there were any unforeseen costs. Carol stated that public support is going to be an important part of the process in deciding on Building E. A motion was made and the Board voted to accept the proposal from RHSO.

Affordable Housing Trust Update (AHFT)- Tom

The Housing Trust is working with a three-party group on putting a process in place to educate the Town on affordable housing using social media and different resources. There are not a lot of details on this yet as the AHFT hasn’t received a proposal. It is needed and will support the new Housing Production Plan and help us with Building E.

There are no new developments on any of the 40B developments in Weston. All the proposals for the large developments are still in litigation.

Tack: Sunrise of Weston is closed but the facility has not been sold. They are asking the Town for suggestions on how to market and sell the facility.

9:00 Public Comments

Shirley asked what was happening to the people who were missed in the 1st vaccine clinic. Monyette responded she is working with the BOH and the COA to have those people taken care of at the upcoming clinic.

Remote Online Attendance and/or Call-in Participation Instructions

- To use Zoom with video on a smart phone or tablet you must download the Zoom app first. After you've downloaded the app, enter the Zoom Meeting ID.
- To use Zoom on a computer, you have to download an installer the first time you join a meeting, which you'll automatically be asked to do. After that, you'll join meetings automatically when you click on the meeting link.
- Use the call-in number to join the meeting in audio-only mode. The call-in number is access if your computer doesn't have a microphone/speaker.
- The public is asked not to speak unless the Chair asks for public questions/comments. Please keep your audio on mute in order to reduce background noise during the meeting. Public participants may ask a question or make a comment when the Chair asks for public participation. To be recognized, click on the "Participants" button on the lower bar and activate the 'Raise Hand' icon.

Next Meeting Date: 04/06/2021

Meeting Adjourned: approximately 9:00 a.m.