

Meeting Minutes

Weston Permanent Building Committee

March 13, 2019

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	No	John Thompson (JT) WAIC	Yes
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
John Sayre-Scibona	DTI		

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at The High School Media Center. Called to Order at 7:05 PM

Public Comment:

- None.

Meeting Minutes:

- None to review.

Case House:

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- JSS recommended accepting PCO 006 for a not-to-exceed of \$80,000 pending final negotiation with GVW by DTI and GJ to allow project to move forward. Moved and seconded. Accepted unanimously.
- JSS recommended accepting PCO 007 for a not-to-exceed of \$12,000 pending final negotiation with GVW by DTI and GJ to allow project to move forward. Moved and seconded. Accepted unanimously.
- PBC requested DTI to include identification of reasons for each proposed change order, in the recap sheet.
- JSS recommended approval of MKA invoice #4702 in the amount of \$16,940. Moved and seconded. Accepted unanimously.
- GJ recommended approval of DTI invoice #21 in the amount of \$5,967.50. Moved and seconded. Accepted unanimously.

WAIC:

- Punch lists by Architect and MEP are underway.
- GJ reported that the HVAC control system that has been installed is not in accordance with the specifications, has been reported to the contractor, and will be worked out moving forward.
- JSS recommended accepting PCO #48 for hardwood flooring and sub flooring prep in the amount of \$9,845.83. Moved and seconded. Accepted unanimously
- JSS recommended accepting PCO #52 in the amount of \$25,400 for the main light fixture in the Reading Room. Moved and seconded. Accepted unanimously
- JSS recommended accepting PCO #53 for an additional countertop in the Dry Maker Space in the amount of \$1,372.09. Moved and seconded. Accepted unanimously
- JSS recommended accepting PCO #55 for recessing floor boxes, in the amount of \$2,197.63. Moved and seconded. Accepted unanimously.
- It was noted that these changes are all in Change Order #2, which has added 34 days to the schedule and therefore the substantial completion changes from February 2 to March 8, 2019.
- JSS recommended accepting pay requisition # 13 in the amount of \$183,448.32. Moved and seconded. Accepted unanimously.
- JSS recommended approval of LLB invoice #24-1627 in the amount of \$11,118.75. Moved and seconded. Accepted unanimously.
- JG recommended approval of DTI invoice #26 in the amount of \$9,528.75. Moved and seconded. Accepted unanimously.
- JSS distributed a letter from LLB addressing the direction of the front door swing, in response to a question raised by Capt. Robertson of the WFD. GJ suggested that it may be beneficial for a PBC member to discuss this with Building Inspector, as it is the jurisdiction of the building inspector. NL accepted the request, and will contact the Building Inspector as a representative of the PBC.

JST Project:

- AG reported on the HNE meeting, which was a positive and beneficial meeting.
- AG noted that the HNE requested a separate structural review meeting at the site, and it is scheduled.
- GJ recommended approval of BWA invoice #171415 in the amount of \$11,882.00. Moved and seconded. Accepted unanimously.
- GJ recommended approval of CBI invoice #30301 in the amount of \$992.87. Moved and seconded. Accepted unanimously.

BSA Space Study:

- GJ presented the proposal from Gienapp Architects in the amount of \$6,250.00, dated March 6 2019 and recommended approval. Moved and seconded. Accepted unanimously.
- GJ to notify Elderly Housing Committee (EHC) of the PBC acceptance, as the EHC needs to identify funding for the work.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday March 27, starting at 7:00 PM, at the High School Media Center.

Meeting adjourned: 9:45 PM

Respectfully submitted:

James N. Polando-Chair/