

MINUTES OF WESTON SCHOOL COMMITTEE GOVERNANCE SUBCOMMITTEE

Wednesday, March 15, 2023

Meeting held via Zoom

Alyson Muzila, subcommittee chair, and Jeff Lucas, subcommittee member, were in attendance.

Alyson called the meeting to order at 11:30 a.m.

The meeting's primary order of business was to confirm that the draft of the new member handbook was ready for full committee review. The intent of the handbook is to help orient new members to committee operations and to share with the public. Alyson and Jeff discussed the draft, and they agreed that it was ready for review. Jeff agreed to reach out to Committee Chair Ken Newberg to recommend that it be positioned for review, deliberation and vote by the committee in a future meeting.

Alyson and Jeff reflected on the subcommittee's accomplishments thus far this year, including:

- drafting and securing approval of the full committee's goals.
- running a pilot self-evaluation survey, which will serve as a basis for a refined survey in the future.
- introducing a committee norms and beliefs document, which will be voted on in a future committee meeting.

Alyson and Jeff discussed the value of having each subcommittee report out on their 2022-2023 accomplishments during a full committee meeting at the end of the school year. Jeff said that he would propose the idea to Chair Newberg.

Alyson and Jeff approved the minutes for the subcommittee's meetings in 2023 on January 6, January 13, and February 9. Jeff agreed to send the minutes to the town clerk's office for posting.

The next subcommittee meeting is scheduled for Wednesday, March 29, 2023, at 11:30 a.m. Alyson and Jeff agreed that the meeting would focus on developing recommendations for the subcommittee's priorities for the 2023-2024 school year.

Alyson and Jeff agreed to end the meeting shortly after 12:30 p.m.