

## Meeting Minutes

### Weston Permanent Building Committee

March 17, 2021

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	Yes		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Jenne DosSantos (JDS)	CBI Consulting	Tom Timko	EHC

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:05 PM.

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- March 3 2021. M/S. A/U.

#### **Case House:**

- GJ reported no updates at this time.

- GJ presented the final fee invoice from DTI in the amount of \$4,060.00 and recommended approval. M/S. A/U.

#### **JST Project:**

- JDS presented Change Order #7 and recommended approval as all PCO's contained in the change order were previously approved. M/S. A/U.
- JDS presented Pay Requisition #13 in the amount of \$350,796.87 and recommended approval. After review and discussion between PBC members relating to the project's progress and length of time remaining in the initial schedule, a motion to accept. M/S. A/U.
- JDS explained the CBI position and discussions with the contractor about schedule. More work needs to be done as the contractor's previous schedule time extension has been returned for insufficient information to justify granting a time extension.
- JDS presented PCO #53R2 for lowering the electrical room floor in the amount of \$900.00 and recommended approval. M/S. A/U.
- JDS presented PCO #55 for Revisions to the electrical scope the amount of (\$1,442.00) and recommended approval. M/S. A/U.
- JDS presented PCO #58 to re-route the sanitary waste line to avoid penetrating an unstable foundation area in the amount of \$1,865.72 and recommended approval. M/S. A/U.
- JDS presented PCO #59 to install new main sanitary waste line in lieu of connecting to existing non-functional line in the amount of \$8,139.30 and recommended approval. M/S. A/U
- JDS presented PCO #66R1 for the chimney repair in the amount of \$8,957.95 and recommended approval. M/S. A/U
- JDS presented PCO #68 for excess ledge removal in the amount of \$2,500.00 and recommended approval. M/S. A/U
- JDS presented PCO #60R2 for the restructuring of the connector dormer in an amount NTE \$105,000.00 and recommended approval. M/S. A/U
- JDS presented PCO #67 for a change and insulation. It was noted that this needs further review, so recommended to "table". M/S. A/U
- JDS presented PCO #69 to revise the steel supports in stair #1 in the amount of \$28,801.41 and recommended approval. M/S. A/U
- GJ reported on the plastering meeting that took place to quantify the potential plaster repairs throughout the building. There have been over 100 locations identified and these range from small simple age cracks to large areas that require patching. The PBC discussed options for repair, non-repair and methods of repairing for consideration by the working group to develop a final resolution to address the patching issues. The working group is authorized to address the repairs by leaving small cracks that do not appear to be failing, as is or by patching by the painting contractor. Larger cracks and those that appear to be at risk of spalling to be prepped and repaired, and areas of missing plaster to be repaired using "blueboard" and plaster as specified. It was also noted that the portion of the west wall of the ballroom situated between the fireplaces have the existing plaster removed, existing lath retained, "blueboard" and plaster provided, as this area of wall is in an unacceptable condition. The working group was given

latitude to later the final decisions as they see appropriate, in general compliance with the discussion noted above. A motion to allow expenditure of not over \$60,000.00 was made and seconded. A/U.

**Brook School Apartments Tenant Storage Project:**

- GJ reported on the proposals that have been received for the design portion of the project, and where there were only 2 received, that we recommended interviewing both firms at our April 7, 2021 meeting. Also, that all members, including the EHC representative, review the proposals and be prepared to vote for the preferred firm at that meeting. M/S. A/U.

**Sustainability Committee:**

- PB stated that the Climate Action Plan is expected to be ready in draft form by April and that all PBC members should review and comment.
- PB reported that she has received access to and visited the Field School PV solar dashboard, and it is operational as expected.
- GJ reported that the sustainability coordinator, Kortni Worten, is scheduled to begin work on March 29<sup>th</sup>.

**Next Meeting:**

- The next meetings of the PBC will be held on Wednesday April 7<sup>th</sup> and 21<sup>st</sup> starting at 7:00 PM, as a virtual meetings.

Meeting adjourned: 9:30 PM

Respectfully submitted:

James N. Polando-Chair