

Meeting Minutes

Weston Sustainability Committee

March 19, 2019

Sustainable Committee Members	Present	Sustainable Committee Members	Present
Phoebe Beierle (PB)	Yes	Ed Heller (EH)	No
Walter Chaffee (WC)	No	Sandy Kendall (SK)	Yes
Leslie Glynn (LG)	Yes	Katharina Wilkins (KW) – Chair	Yes
Victor Guzman (VG)	No		

Others Present: None

No.	Description	Action
1.	A meeting of the Sustainability Committee (SusCom) was called to order at 7:10 p.m. in the Town Hall conference room, as duly posted.	–
2.	There were no public comments.	All
3.	Meeting Minutes for the 26 February 2019 SusCom meeting were discussed and approved pending one change of wording and spelling correction, to be adjusted by KW. Meeting minutes from the previous meeting are pending; LG will submit soon.	All
4.	Membership issues: KW shared the news that Walter Chaffee unfortunately is stepping down as liaison to the Permanent Building Committee, due to time demands from that Committee as well as other personal and professional commitments. He will be raising that at the next PBC meeting to try to fill the slot. Ed Heller plans to retire from the School Committee in May, and while that does not require him to retire from being the School Committee liaison, we anticipate he will step down. Committee raised the question as to whether two committees is too many for a single member, especially if one of them is one of the super active town committees such as School Committee.	–
5.	Brief discussion on continuing our plan to invite folks to meet with us on mutual interests. For example, Tony Flynn from Planning Board has offered to present the PB's transit report to Sustcom. Laurie Bent of Conservation Commission and running for selectperson, may also be a good person to meet with as we prepare to understand baselines and set goals within Sustainability Action Plan proposal. Also, discussion about previous night's Special Town Meeting on town center redesign. Unofficially but unanimously personally all were disappointed with the plan's all-or-nothing presentation and its many gaps on the sustainability front. How might this committee influence the process of design finalization/work to improve its sustainable characteristics? KW will ask Leon G. and an agenda item for next meeting will be to brainstorm town center ideas, including the possibility of establishing a liaison between Sustcom and Town Center Committee.	--
6.	On the SAP proposal front, our top action items are: <ul style="list-style-type: none"> 1. MVP grant (for monies to support policy and plan development) 2. Energy audit 3. Mission statement 	All

7.	<p>MVP Grant</p> <p>PB reported on progress: Town Manager Leon Gaumand (TM) proposed as official Project Manager; Assistant Town Manager may be able to take over the day-to-day. TM has signed letter of support, as has SWAG, Emergency Reserve, Conservation Commission. TM met with team [ed: notes unclear about which team...]. Planning Board and Board of Selectmen (BOS) indicated they will also sign letter of support.</p> <p>Next step: Write proposal. PB to start process; SK to assist in composition. LG will supply town-related institutional knowledge. Proposal will outline our commitment to planning, with special attention to climate change issues and FEMA-required update of hazard mitigation plan.</p> <p>If pending letters of support come in soon, may have done by 4/7/19.</p> <p>MVP Planning Process has prescribed planning process (e.g., minimum 8 hours of community workshops) but grant money can pay consultant to run this and write reports; also some money allowed for staff time. Once we submit, we will interview vendors so we're ready when we get the grant money. We'll meet two to four, at most. Likely candidates are [sorry about the guesswork on spelling]: Fuss & O'Neill (also interested in CRWA) Linnane Solutions [?] Kim Londron [?] Weston & Sampson (in Waltham)</p>	PB, then SK and LG, then all for review
8.	<p>Energy Audit</p> <p>KW to follow up with Purchasing Manager (Charles), Facilities, and then energy audit people. Our aim is to obtain a new baseline so we can see where we can improve, and what rebates there might be. According to PB, who has done this with other orgs, it is typically a several month process. Our area's rep, Mark Rooney, meets with people, looks at bills; an assessor comes, meets Facilities department, walks through buildings. Then they propose savings and identify relevant rebate offers.</p>	KW
9.	<p>Mission Statement</p> <p>In the coming weeks the committee aims to flesh out its declared mission beyond its "charge" in being formed.</p>	All

10.	<p>NEXT MEETINGS:</p> <ul style="list-style-type: none"> • April 2, 2019 at 7: Possible working meeting on MVP grant • April 23, 2019 at 7: Discuss energy audit plan. • May 7, 2019 at 7: Interviews with MVP vendors—half hour slots; organizations should send the person who will be running the show. • May 21, 2019 at 7: More vendor interviews 	All
	Meeting adjourned 9:00 p.m.	

Respectfully submitted: Sandy Kendall