

Meeting Minutes

Weston Permanent Building Committee

April 3, 2019

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	No	John Thompson (JT) WAIC	Yes
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Henry Stone	Historic Comm.	John Sayre-Scibona	DTI

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at The High School Media Center. Called to Order at 7:10 PM

Public Comment:

- None.

Meeting Minutes:

- Meeting minutes for the March 27 meeting, with edits. Moved and seconded. Accepted unanimously.

JST Project:

- AG gave an update of the progress with a focus on the structural engineering and the recent proposed delay beyond the April 8th HNE requested submittal. GJ to talk with BWA about coordinating the timing of the HNE submittal so the project will not be delayed.
- AG noted that the chimney stabilization has been further discussed and all parties agree that the chimney needs to be dismantled to the level of the attic floor and rebuilt from that point. Any stabilization of the chimney base can be done by selective brick replacement,
- AG noted that the Friends are looking at 3 lighting fixtures for the ballroom, and these will be purchased by the Friends for installation by the contractor.
- Design team is working on the floor loading option to present to the building inspector to lessen the need to upgrade the floor capacities in most areas, except the ballroom that will be upgraded to 100 PSF.
- AG reported that she intends to respond to the HNE deed restriction modifications by emailing comment to Chris Houston. JNP requested that careful review of the scope noted in the

proposed deed restriction modification be done as the rooms listed may not be accurate as proposed.

WAIC

- JSS distributed the updated project budget sheet, indicating that the contingency is now at about \$53,000.
- JSS reported that the HVAC controls is an ongoing issue and may take some time to resolve. The PBC's position is that the "Substantial Completion" milestone cannot be met until the HVAC controls are installed to the satisfaction of the Facilities Department.
- JSS recommended approval of pay requisition #14 in the amount of \$224,376.21, moved and seconded. Accepted unanimously.
- GJ requested delivery of the lighting fixture globe of JT.

Case House:

- JSS reminded the committee that change order #1 had been processed
- JSS distributed the updated project budget sheet.
- JSS recommended approval of pay requisition #3 in the amount of \$353,435.63, moved and seconded. Accepted unanimously.
- PBC requested DTI to collect lien waivers from the contractors and report on them as part of future pay requisition processing.

Field School PV Solar:

- GJ noted that the previous contract questions will be submitted to Town Counsel for opinion.
- All other actions and discussions to be delayed until Town Counsel report is received.

Sustainability Committee:

- No Report.
- Discussion about PBC membership due to WC resignation. All members present stated that they would not be comfortable volunteering, as their time constraints would not afford them the opportunity to be fully engaged.

Capital Project Planning:

- No report.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday April 17th, starting at 7:00 PM, at the High School Media Center.

Meeting adjourned: 8:30 PM

Respectfully submitted:

James N. Polando-Chair