

Meeting Minutes

Weston Permanent Building Committee

April 5, 2023

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Neil Levitt (NBL)	No		
Daniel Colli (DC)	Yes		
Teddy Bascom (TB)	No		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

EHC=Elderly Housing Committee

M/S=Moved and Seconded

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:10 PM.

Public Comment: None

Meeting Minutes:

- March 29, 2023. With edits. M/S. A/U.

Fire Department Needs Study:

- GJ noted a working group meeting will be scheduled during the week of April 10th to discuss the updated massing drawings.

Town Hall Electrification Study:

- GJ requested any and all comments on the GGD report be sent to him so that he could set up a working group meeting with the GGD to share our comments.
 - JNP asked if the “slightly damaged condenser” in the report was referring to it being operationally compromised or just damage to the housing. GJ noted that the unit is working fine and the damage was caused by falling ice that dented the exterior case, without affecting the unit operation. GGD will be asked to note this in the report.
 - DC noted that all construction estimates need to be reviewed to confirm that they include all trades and not just HVAC and electrical work. DC requested that we ask for a professional cost estimator to develop a comprehensive cost model.
 - GJ will ask for an upgrade to the emergency generator be added to the report to support emergency building heating.
- JNP reported that per the Town Manager, APRA funds could be used for the project design and there would be no need to go to Town Meeting for authorization.

Memorial Pool Renovation Project:

- GJ presented slides of the latest construction progress.
- GJ presented Pay Requisition #6 in the amount of \$390,036.75 and referenced the letter from BH+A recommending approval. M/S. A/U.
- GJ requested to ask the contractor for a “make-up” schedule, as the amount of work to be completed, based on the balance to complete the project, appears too high for the contractor to complete the project and secure a C of O (Certificate of Occupancy) in time for the pool to open on schedule.

High School F Wing Roof Replacement Project:

- GJ presented an invoice in the amount of \$350.00 for P3 and requested approval. M/S. A/U.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday April 19th and May 3rd starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:05 PM

Respectfully submitted:

Jim Polando