

**WESTON RECREATION COMMISSION  
MEETING MINUTES  
THURSDAY, APRIL 9, 2020 7:00 PM**

*Pursuant to Gov. Baker's Executive Order dated March 12, 2020 modifying the requirements of the Open Meeting Law, the Recreation Master Plan Steering Committee, to ensure the safety of all participants, held its meeting remotely via Zoom: <https://zoom.us/j/925462282>, Meeting ID: 392 344 366.*

**Members Present:** Eric Rosenthal (Chair), Elly Pendergast, Melissa Crocker, Trevor MacDonald, and Xinsheng Zhu

**Absent:** Julie Johnstone and Marcy Dorna

**Staff:** Chris Fitzgerald (Director), Sharon Locke (Assistant Director), Lauren Smith (Program Coordinator)

**Guest:** Kathy Dell'Erario

**Resident Comments:** None

Mr. Fitzgerald welcomed Ms. Dell'Erario. Ms. Dell'Erario will be the resident heading up the citizens pool renovation committee.

Mr. Fitzgerald thanked the two outgoing members of the Weston Recreation Commission. Elly Pendergast served 18 years as a member and Xinsheng Zhu served 5 years as a member.

**The minutes from February 11, 2020 were passed over until the next meeting.**

Ms. Pendergast asked for a COA update before the agenda items were to be addressed. Mr. Fitzgerald reported that the COA continued to operate with online services and Meals on Wheels. The Weston Emergency Response Team is helping the COA with shopping for senior residents and with calls to residents. Ms. Pendergast added that the Emergency Response Team is looking for new members and the next meeting is April 16, 2020.

**Covid-19 Response**

**Mr. Fitzgerald**

Mr. Fitzgerald prepared a budget estimate for the Recreation Department. The budget estimate addressed the financial impact of the loss of spring programming and the loss of both spring and summer programming. \* Please see the attached document\*

### **Day Camp Update**

**Mr. Fitzgerald**

Originally day camps were to start on June 29, 2020. Since the school department has decided that classes will run through April vacation week a June 29<sup>th</sup> start date is still possible if all else goes well. If Recreation cannot get into the school buildings by June 29<sup>th</sup> it may be possible to add a week or two of day camp onto the end in August or potentially to September 1<sup>st</sup>. If numbers of group gatherings are still limited, then then recreation will have to think about proper spacing and how camp will run under this new structure.

Mr. Rosenthal asked if there was any thought given to offering day camp remotely. Lauren Smith is currently attending several national and statewide webinars regarding running day camps during the Covid outbreak. Ms. Smith explained that parents do not want remote camp. And that if camp were to run under new regulations there will have to be an entirely new thought as to how camp runs and the staff and parents will have to buy into it. Ms. Crocker does not want a full fee of camp to be charged if a full program is not offered. Mr. Rosenthal would like to see a full report of possible camp deficit at the next commission meeting.

### **Memorial Pool Update**

**Mr. Fitzgerald**

Mr. Fitzgerald reported that it would be unlikely that the pool is allowed to open before Mid-July or possibly even the beginning of August. Sharon Locke has been attending both national and state aquatic meeting to stay on top of the ever-changing regulations and to see what other towns and states are doing regarding their summer pools.

### **Memorial Pool Feasibility Study**

**Mr. Fitzgerald/Ms. Dell'Erario**

Mr. Fitzgerald provided the commission with the proposed renovation budget. Please see attached. The commission reviewed the plans and asked Mr. Fitzgerald to find out what the budget would be if the bathhouse renovations were removed from the plan. Mr. Fitzgerald will contact the House Doctor and report back to the commission at the next meeting the proposed budget for the renovation without the bathhouse included.

Ms. Dell'Erario reported that she is putting together a citizen's committee to give resident input to the pool renovations. Ms. Dell'Erario reported that what people really like the most about pool is the spring fed water, the shape and infrastructure of the pool, the shaded area around the pool, and that the pool is large enough to offer something for everyone. She also found that no one cares about the bathhouse or an upgrade to the bathhouse, but people would like to see a grill and expanded concession area.

Ms. Crocker would like the pool to be made entirely ADA compliant. She would like to see ADA compliant paving around the pool and leading to the bathrooms. Ms. Crocker would also like to see additional shade structures placed around the pool area.

Mr. Fitzgerald will go back to the House Doctor and will get an estimate of what it would cost to take out any work on the bathhouses and instead expand concession. Mr. Fitzgerald would like to see as a best-case scenario going to November 2020 town meeting for design fees.

Mr. Rosenthal would like to see the Recreation Department create a backwards schedule from November 2020 on the pool renovation.

### **Mater Plan Committee**

**Chris Fitzgerald/Melissa Crocker/Trevor MacDonald**

The Finance Committee is opposed to the proposal by the Master Plan Committee and would like to see a hard cost list versus a wish list. The Field House should be on the wish list. For now, it is recommended that the Recreation Commission stay silent and not weigh in on the topic at this time.

**Rental Facility Fees** – This will be tabled until the next meeting.

### **Town Caucus**

**Chris Fitzgerald**

Currently there are two candidates running for three open spots. Eric Rosenthal, Maya Gouch, and a seat that remains open. Mr. Fitzgerald explained that any interested candidate for that spot could run a write in campaign.

### **Next Meeting**

Mr. Fitzgerald will send out a poll to determine the next meeting date

### **Motion: Motion made to adjourn the meeting**

*Moved: Ms. Pendergast Second: Mr. MacDonald*

***Meeting Adjourned***

**ATTACHMENT 1:** Estimated impact of COVID-19 on FY 20 budget

FY 20 Budget analysis, April 8 2020

<b>FY 20</b>	<b>Projected normal</b>	<b>Cancel spring</b>	<b>Cancel summer</b>
Revenue	1,125,000	787,513	465,530
Town / COA appropriation	592,730	592,730	592,730
Projected expenses	1,740,000	1,624,714	1,458,546
<b>Surplus (loss)</b>	<b>(22,270)</b>	<b>(244,471)</b>	<b>(400,286)</b>

Current revenue	465,530
Expected Town/COA appropriation	592,730
Current expenses	1,241,215

**ATTACHMENT 2:** Draft renovation budget for Memorial Pool

**PROJECT BUDGET**

Weston Memorial Pool Renovation  
Weston, MA



*Gienapp Architects*

3/10/2020

Prepared by: MN

	Item - See Also Back-up	Notes	Initial Budget	Notes	Start of Construction	Notes	Committed to Date	Notes	Current Estimate
1	Construction Cost		\$ 3,441,000						
2	Arch./Eng. Fee		\$ 412,834						
3	Topographic Survey		\$ 5,000						
4	Testing and Inspections		\$ 7,000						
5	Clerk of the Works		\$ 105,000						
6	Furnishings and Equip.		\$ 40,000						
7	Computer Technology		\$ 56,000						
8	Telecommunications		\$ 15,000						
9	Separate Contracts		\$ 15,000						
10	Reimbursable Expenses		\$ 2,000						
11	Moving Cost		\$ 5,000						
12	Administrative Cost		\$ -						
13	Legal Fees		\$ 5,000						
14	Borrowing Costs (3%)		\$ 103,230						
15	Contingency (10%)		\$ 421,206						
16	<b>Project Cost</b>		<b>\$ 4,640,000</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
17	<b>Less Prior Appropriation</b>		<b>\$ -</b>						
18	<b>Funding Required</b>		<b>\$ 4,633,270</b>						