

## Meeting Minutes

### Weston Permanent Building Committee

April 17, 2019

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adriane Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	No	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	Yes	John Thompson (JT) WAIC	No
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Henry Stone	Historic Comm.	John Sayre-Scibona	DTI

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at The High School Media Center. Called to Order at 7:00 PM

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- Meeting minutes for the April 3 meeting, with edits. Moved and seconded. Accepted unanimously.

#### **JST Project:**

- AG discussed the project schedule, and that dates for meeting with town committees and boards needs to be worked out by BWA.
- AG noted that the design documents have been submitted to HNE.
- AG discussed the three lighting fixtures proposed for the Ballroom.
- AG discussed the structural engineers peer review and Structures North CV have been submitted to HNE.
- AG discussed the JST parking area being used by the TCPC project, and that the Facilities Group will issue a notice that the PBC does not support the use.
- MWE invoice as a NTE of \$69,000 pending final negotiations by GJ and CBI, moved and seconded. Accepted unanimously.

#### **WAIC:**

- GJ reported that the loam and sod is started.

- Substantial Completion is to be defined by GJ and DTI in discussion with NCC.
- GJ negotiating with NCC for Liquidated Damages, as the project is beyond the contract deadline.
- GJ reported that the revised HVAC control system that has been proposed by the contractor appears to be as specified and will be confirmed by GJ, DTI and BBR.
- Current forecast indicates the remaining project contingency of about \$58,000.
- PCO's in LLB letter for CO#13, dated April 16, 2019, includes PCO # 63, which has been deleted. Motion to accept CO#13, less PCO # 63, and with 0 Days project extension, seconded. Accepted unanimously.
- NL noted that there is a minor area of re-grading needed at the SW corner of the building. GJ to relay information to NCC.
- NL to report at May 9, 2019 PBC consideration of itemizing E&O issues.

**Case House:**

- JSS reported that GVW is doing well and is very organized with their project management.
- GJ proposed a change to the parking area light fixture, to a less costly fixture very similar to the Case Campus fixtures. Moved and seconded. Accepted unanimously.
- JSS presented the updated project budget, which indicates a project contingency of about \$670,000.

**Field School PV Solar:**

- Discussion tabled.

**Sustainability Committee:**

- No report.

**Invoices:**

- DTI invoice #2017CH.22 in the amount of \$8,531.25, moved and seconded. Accepted unanimously.
- DTI invoice #2017W.27 in the amount of \$8,338.75, moved and seconded. Accepted unanimously.

**Next Meetings:**

- The next meetings of the PBC will be held on Wednesday May 9th and 23rd, starting at 7:00 PM, at the High School Media Center.

Meeting adjourned: 8:50 PM

Respectfully submitted:

James N. Polando-Chair