Meeting Minutes

Weston Permanent Building Committee

April 17, 2019

<table>
<thead>
<tr>
<th>PBC Members</th>
<th>Present</th>
<th>Temporary Members</th>
<th>Present</th>
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<tbody>
<tr>
<td>Walter Chaffee (WC)</td>
<td>Yes</td>
<td>Adriane Giske (AG) Friends JST</td>
<td>Yes</td>
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<tr>
<td>Neil Levitt (NBL)</td>
<td>Yes</td>
<td>Sarah Rhatigan (SR) WAHT</td>
<td>No</td>
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<tr>
<td>Laura Mintz (LM)</td>
<td>No</td>
<td>Danielle Black (DB) Case House</td>
<td>Yes</td>
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<tr>
<td>Bob Ferguson (BF)</td>
<td>Yes</td>
<td>John Thompson (JT) WAIC</td>
<td>No</td>
</tr>
<tr>
<td>Jim Polando (JNP)</td>
<td>Yes</td>
<td>Tom Timko (TT) BSA Exp. Study</td>
<td>No</td>
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<tr>
<td>Gary Jarobski (GJ)</td>
<td>Yes</td>
<td></td>
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Others Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
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<th>Affiliation</th>
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<tbody>
<tr>
<td>Henry Stone</td>
<td>Historic Comm.</td>
<td>John Sayre-Scibona</td>
<td>DTI</td>
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A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at The High School Media Center. Called to Order at 7:00 PM

Public Comment:

• None.

Meeting Minutes:

• Meeting minutes for the April 3 meeting, with edits. Moved and seconded. Accepted unanimously.

JST Project:

• AG discussed the project schedule, and that dates for meeting with town committees and boards needs to be worked out by BWA.
• AG noted that the design documents have been submitted to HNE.
• AG discussed the three lighting fixtures proposed for the Ballroom.
• AG discussed the structural engineers peer review and Structures North CV have been submitted to HNE.
• AG discussed the JST parking area being used by the TCPC project, and that the Facilities Group will issue a notice that the PBC does not support the use.
• MWE invoice as a NTE of $69,000 pending final negotiations by GJ and CBI, moved and seconded. Accepted unanimously.

WAIC:

• GJ reported that the loam and sod is started.
• Substantial Completion is to be defined by GJ and DTI in discussion with NCC.
• GJ negotiating with NCC for Liquidated Damages, as the project is beyond the contract deadline.
• GJ reported that the revised HVAC control system that has been proposed by the contractor appears to be as specified and will be confirmed by GJ, DTI and BBR.
• Current forecast indicates the remaining project contingency of about $58,000.
• PCO’s in LLB letter for CO#13, dated April 16, 2019, includes PCO # 63, which has been deleted. Motion to accept CO#13, less PCO # 63, and with 0 Days project extension, seconded. Accepted unanimously.
• NL noted that there is a minor area of re-grading needed at the SW corner of the building. GJ to relay information to NCC.
• NL to report at May 9, 2019 PBC consideration of itemizing E&O issues.

Case House:

• JSS reported that GVW is doing well and is very organized with their project management.
• GJ proposed a change to the parking area light fixture, to a less costly fixture very similar to the Case Campus fixtures. Moved and seconded. Accepted unanimously.
• JSS presented the updated project budget, which indicates a project contingency of about $670,000.

Field School PV Solar:

• Discussion tabled.

Sustainability Committee:

• No report.

Invoices:

• DTI invoice #2017CH.22 in the amount of $8,531.25, moved and seconded. Accepted unanimously.
• DTI invoice #2017W.27 in the amount of $8,338.75, moved and seconded. Accepted unanimously.

Next Meetings:

• The next meetings of the PBC will be held on Wednesday May 9th and 23rd, starting at 7:00 PM, at the High School Media Center.

Meeting adjourned: 8:50 PM

Respectfully submitted:

James N. Polando-Chair