

# **DRAFT Meeting Minutes**

## **Weston Sustainable Committee**

**April 23, 2019**

<b>Sustainable Committee Members</b>	<b>Present</b>	<b>Sustainable Committee Members</b>	<b>Present</b>
Phoebe Beierle (PB)	yes	Ed Heller (EH)	no
Walter Chaffee (WC)	No	Sandy Kendall (SK)	Yes
Leslie Glynn (LG)	Yes	Katharina Wilkins (KW) – Chair	Yes
Victor Guzman (VG)	No		

<b>No.</b>	<b>Description</b>	<b>Action</b>
1.	<b>Resident Comments:</b> NA.	
2.	<p><b>Leon update</b>                      Leon Gaumond stopped by and updated the committee on the event hosted by Congresswomen Clark which was held 4/23 about climate resiliency. She presented about how the federal gov't can be a support for climate policies and programs and was looking for feedback from her constituents. Leon spoke about the need for collaboration and coordination, especially for smaller communities. Wayland, Sudbury, Winchester, Medford, Belmont, Stoneham, Lexington, Charles River Watershed Association, MAPC were some of the communities/org's represented.</p>	
3.	<p><b>Municipal Vulnerability Preparedness Grant Program</b>                      Grant submitted to the EOEEA State office Friday, April 19<sup>th</sup>. Awards are made on a rolling basis so we should hear back soon. The grant included a request to update Weston's Hazard Mitigation Plan as well as an additional funding request for a town-wide sustainability survey and a specific youth feedback event.</p> <p>Next step is to interview a couple consultant candidates so we are ready to go if funded. Brainstormed questions to ask the consultants during the interviews. Phoebe to write up and distribute questions ahead of the May 7<sup>th</sup> meeting.</p> <p>To do: Invite Leon &amp; Dana to the May 7<sup>th</sup> meeting; Alert PBC &amp; Schools that we are discussing this; reach out to <a href="#">Fuss and O'Neill</a> and <a href="#">Kim Lundgren</a> - schedule them, ask for resume and client list.</p>	PB
4.	<p><b>Membership</b>                      PB has offered to be the PBC Liaison as this position is vacant on the Sustainability Committee This would open up an at large seat. Leon said he would make the BOS aware of this change. Possibly at the BOS May 14<sup>th</sup> meeting they will approve PB in this role and will decide to open up the at large position for the community to apply. KW will communicate with Leon and BOS.</p> <p>Also need to notify the School Committee about finding a liaison once the new members are elected.</p>	KW
5.	<p><b>MAPC Technical Assistant Grant &amp; Energy Audit</b>                      The MAPC is offering grant assistance to communities who have not yet met their Green Communities targets. KW completed and submitted (April 17<sup>th</sup>) the simple application to get assistance for an energy audit. We will be notified if our expression of interest is approved before early May. MAPC will develop a proposal for Weston by May 10<sup>th</sup>, which</p>	

	Leon will need to review and commit to implementing.	
6.	<p><b>Energy Audit</b></p> <p>KW met with Gary (Facilities), Charles (purchasing) and Leon about what has happened with energy auditing of Weston’s municipal buildings in the past and what options for updating the audit are available. The energy audit update is something on the Facilities Department list of projects. Leslie brought up the question as to whether there is a line item for this work in this or next year’s budget.</p> <p>There are three possible routes of funding the audit:</p> <ol style="list-style-type: none"> <li>1. Energy Audit: An independent consultant might cost ~ \$45K. Charles, Leon, Gary have a draft RFP.</li> <li>2. Eversource/NGRID: They are not able to conduct an energy audit for the entire town but can do one off building audits. The follow-up question is what rebates and incentives the utilities have for funding the actual system upgrades.</li> <li>3. 25A Structure: <a href="#">EcoSystems</a> is the company that Charles has been talking with who has experience with integrated energy performance contracts in more than 50 municipalities. They design, build, optimize and guarantee performance-based energy projects through an integrated delivery model (IEPC).</li> </ol>	KW
7.	<p><b>Sustainability Environmental Policy</b></p> <p>The working draft policy was developed by KW, SK and LG at the April meeting. Discussion about whether the document should be a resolution (voted on by community), by-law (have to have a mechanism to enforce) vs. policy (BOS can propose and vote). Discussion about how to gather other’s input and make this document more community representative. Might be able to integrate outreach as part of the MVP process?</p>	All
8.	<p><b>Interacting with Ongoing Town Projects</b></p> <p>The Sustainability Committee has drafted a letter to the TCR Implementation Committee recommending a few ways to incorporate sustainability aspects into the project.</p> <p>Next steps to finalizing the letter:</p> <ol style="list-style-type: none"> <li>1. Leslie noted that we need to review updated plans to make sure our recommendations are accurate based on the current plans. LG &amp; Debbie from SWAG will connect to review plans at the DPW and check against our letter.</li> <li>2. PB noted that it might be more actionable if there are recommendations and product options associated with each area. PB will find the SWAG list of recommendations with pictures and examples from other towns (native landscaping, charging stations, water fountains, etc), which was drafted and sent to the TCR Committee in summer 2018.</li> <li>3. SK recommended the letter needs more of an introduction. KW to update and add that.</li> </ol>	LG/PB

Respectfully submitted: Phoebe Beierle