

Meeting Minutes
Weston Cultural Council
Town Hall
April 24, 2019
7 p.m.

WCC Members Present: Anthony Butler, Rebekah Lord Gardner, Karen Meslin, Christine Martin, Frank Parker, Jacob Sagrans, Tom Kilgallen, Paul Angilolillo, Raquel Maria Halty

1. Call to order

Chair Anthony Butler called the meeting to order at 7:05 p.m.

2. Assigning secretary

Raquel Maria Halty was the secretary for the meeting.

3. Resident comments

There were no resident comments.

4. Review and approve the minutes from February 13 and March 6

Both sets of minutes were approved. Anthony will discuss this issue of posting the February 13 minutes with Emily.

5. Introductions to members.

Members old and new introduced themselves.

6. Treasurer's Report

- Tom spoke with Susan and resent her the list of grants for 2019 since she had not received the original e-mail he had sent.
- Tom explained the process grantees go through to be reimbursed after their events have taken place.
- We have \$9,667.19 of which \$600.00 are encumbered from 2018. There are two grantees that have yet to be reimbursed.
- Gore place is submitting the necessary paperwork for reimbursement.
- There has been no response, as far as we know, to Emily's request that the Ancient Mariners complete and submit all documents for reimbursement. Tom will follow up with Emily since she has completed her term and is no longer on the WCC.

7. Follow up on survey, edit and vote

- The survey was discussed, edited and voted on. It was approved unanimously as edited.
- Anthony will make the approved changes and then give it to Kara Fleming so that she can send it out to Weston residents for their input.
- The results of this survey need to be published by September 1, 2019.

8. Internal communications update: e-mails.

- The new members were made aware of the WCC gmail account.
- Tom suggested that each position--Chair, Treasurer, etc.--on the WCC have its own e-mail account so that when positions changed hands all the communications pertinent to that position could easily be found in one place.

9. Social media tools and outreach to town listserv

- Anthony reported that he has been in touch with Kara regarding this issue.
- Kara will post any information that we give her. This will provide another way to let town residents know about WCC events.

10. Importance of both venue and performance dates.

- It is important that grantees understand that they are not at liberty to change the venue or performance date without requesting permission and having the WCC vote on it. This is required by the MCC.
- We voted on Solstice Sackbuts request to change the date of their event from October 6 to the 27. The vote was unanimous.
- John Root changed the date from April 10 to April 18 without contacting Raquel despite the fact that he had been sent an e-mail requesting that he confirm both date, time and venue.
Due to this, Raquel was unable to attend his presentation due to a conflict. Fortunately, Paul did attend.

11. New members shadowing liaison to grantees

- Rebekah and Anthony pair up new members with old members to shadow liaisons as follows:
 - Anthony and Frank
 - Raquel and Paul
 - Karen and Chris
 - Tracy and Jacob

12. New business

For our next meeting Tom proposed that we:

- Discuss survey feedback .
- Discuss how much of our funding should be applied to capital expenditures.

13. Set date for next meeting.

The next meeting will be on May 15, 2019 at 7:00 p.m.