

Meeting Minutes

Weston Permanent Building Committee

May 3, 2023

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Neil Levitt (NBL)	Yes		
Daniel Colli (DC)	No		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarowski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Chris Davenport	Deputy Fire Chief		

List of abbreviations:

A/U=Approved Unanimously

NTE=Not to Exceed

BWA=Baker Wohl Associates

OPM=Owner's Project Manager

CO=Change Order

PCO=Proposed Change Order.

EHC=Elderly Housing Committee

T&M=Time and Materials.

M/S=Moved and Seconded

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:02 PM.

Public Comment: None

Meeting Minutes:

- April 19, 2023, with edits, M/S. A/U.

Fire Department Needs Study:

- GJ presented the progress plans and elevations to the PBC for updates and input.
- GJ updated the PBC on the project progress and noted that some additional changes to the drawings were pending, and then the project will be presented to the Historic Commission, prior to presenting to the Select Board.
- After the Historic Commission input the project will go to the cost estimator.

Town Hall Electrification Study:

- GJ reminded all that the latest draft of the report has been sent to all PBC members, Julie Gagen and Phoebe Beirele for review and comment. All comments are to be sent to GJ only.

Memorial Pool Renovation Project:

- GJ presented slides of the latest construction progress.
- GJ noted that the contractor is ahead of schedule in most areas, except for the epoxy flooring which is a few days behind. He reminded all that the epoxy floors are not on the critical path and should not hold up completion of the work.
- GJ presented Pay Requisition #7 in the amount of \$568,866.65 and reported that the Architect has reviewed it and recommends approval. M/S. A/U.
- GJ presented CO #1 in the amount of \$76,660.00 and recommends approval. M/S. A/U.

Invoices:

- GGD invoice #121235 for 100% completion of the Town Hall Electrification Study is tabled pending completion of the study report.
- GJ presented invoice #18 from P3 for the High School F Wing roof project in the amount of \$350.00 and recommended approval. M/S. A/U.
- GJ presented invoice #210610 from BWA Architecture for the High School F Wing roof project in the amount of \$3,180.00 and recommended approval. M/S. A/U.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday May 17th starting at 7:00 PM, in the Case House large conference room.

Meeting adjourned: 8:58 PM

Respectfully submitted:

Jim Polando