

**Public Library
Board of Trustees**

Meeting minutes *May 4, 2020*

In Attendance (via ZOOM)

- Jennifer Warner, Director
- Allison Palmgren, Assistant Director
- Linda DeLaney, Trustee
- Dee Freiberg, Trustee
- Emily Hutcheson, Secretary
- Joe Mullin, Vice-Chair
- Julie Panagakos, Chair
- Susan Scott, Trustee
- Camille Schmidek, FWPL

Call to order by Julie Panagakos at 9:30 AM

Julie read the statement from the State regarding how to hold public meetings virtually while Town buildings are locked for the COVID-19 pandemic.

Director's Report, and Discussion on Reopening

- Jenn reported that she and Alli have attended many meetings this past week with the MBLC and various libraries in the area.
- The focus of the meetings has centered on the issues involved in reopening, which will happen in stages.
- Thoughts on how and when to reopen continue to fluctuate from day to day, with no certainty yet about what regulations the State and/or the Town will decide on.
- Probably, it will be a phased reopening, with Staff coming first in shifts, followed by a gradual resumption of services for public.
- Curbside pickup and drop-off of materials is being considered as a first step for patrons, once new protocols are in place and when we are assured that both patrons and staff are protected.
- Our Library will be collaborating with others in the area as plans to reopen evolve.
- We will be incorporating ideas from our staff and from other libraries about what might work, always ready to change direction if need be.
- Our finances remain in good shape, and State funding is guaranteed this year.
- Fogging machines have been ordered for the Library, and will come within the next month.
- The Board expressed gratitude for how well Library Staff and Administration are handling the challenges and the uncertainties of this time, keeping all of us informed and constantly innovating.

Joe Mullin **Moved to adjourn at 10:17AM**

Next meeting: June 4, 2020 at 9:30AM

Respectfully submitted,
Emily Hutcheson, secretary