

**Weston Public Library
Board of Trustees**

Meeting Minutes May 6, 2019

In Attendance

- Jennifer Warner, Director
- Alli Palmgren, Asst Director
- Emily Hutcheson, Vice-Chair
- Joe Mullin, Trustee
- Julie Panagakos, Co-Chair
- Dee Freiberg, Trustee
- Mary Francois, Trustee
- Doris Sullivan, Co-Chair
- Cecily Cassum, AIC (via phone)

Call to Order by co-chair, Julie Panagakos

The floor was opened for citizens' speak; no comments offered.

Approval of Minutes

Motion by Dee Freiberg to approve the minutes of April 1, 2019; **second** by Emily Hutcheson. **Motion passed unanimously**

Director's report

Doris Sullivan has completed her service as trustee and the group joined in thanking her and celebrating her long standing service to the Library and to the Town.

Jenn Warner reported on current practice and situations involving food in the library and various conversations that she had with town personnel. There is no expectation that the library will be a nut free environment. Youth Services is currently asking patrons to take snacks to the foyer or gallery to mitigate risk to those with food allergies.

The little free library dedicated to Susan is nearly complete and should be installed by the second week of May. Julie would like to order a sign that has an inscription recognizing Susan's service and the years she was Director. We will also register it with the national Little Free Library group and speak to the Friends about stocking it.

Update on Wastewater Treatment Plant

Joe gave a report from a meeting organized by the Board of Health for community stakeholders to discuss the variety of needs for expansion and whether a wastewater treatment plant would be needed in future.

Update on AIC

Articles of Organization

A discussion took place regarding the Articles of Organization drawn up by the AIC advisory board. Joe Mullin requested a call be made to the Ethics Commission to ask whether unpaid appointed Advisory Board members can be hired and paid as instructors or if this constitutes a conflict of interest. Jenn said she would call to ask this question.

• **Motion:** by Julie Panagakos, to approve the Articles of Organization as written, pending approval by Town Counsel. **Second:** Dee Freiberg. **Motion passed unanimously.**

Rental Agreement

A discussion took place regarding the rental agreement document drawn up by the AIC advisory board.

• **Motion:** by Julie Panagakos, to approve the AIC Rental Agreement as written, pending approval by Town Counsel. **Second:** Dee Freiberg. **Motion passed unanimously.**

Library Trust Fund Transfers

Motion: by Julie Panagakos, to approve transfer of the \$240,000 already voted on from specified Library Trust Funds to the AIC allocating \$50,000 from Rosamond Sears Library Fund, \$75,000 from the Elizabeth Paine Library Fund, \$75,000 from the Gladwell Library Fund, \$20,000 from the McNutt Morse Library Fund, and \$20,000 from the Alice Warren Memorial Library Fund. **Second:** Dee Freiberg. **Motion passed unanimously.**

Possible future funding for AIC will be considered in the Fall.

The trustees would like the business plan that Susan Brennan created updated to reflect current situation and projections.

Sculpture Donation request (item 6 on the agenda)

A discussion took place regarding donations of art works. Donations are accepted at the discretion of the Board.

The family of long-time resident and former member of the Library Art and Exhibition Committee, Martha Katz, has offered us one of Martha's beautiful sculptures.

We gratefully accept the donation, and would like either "Young Asian Woman with Bun", or else "Three Eggs on a Board".

Next Meeting: June 3, 2019 at 9:30 AM

Meeting adjourned at 11:20.