

## Meeting Minutes

### Weston Permanent Building Committee

May 9, 2019

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	No	Adriane Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	No	John Thompson (JT) WAIC	Yes
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarobski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Henry Stone	Historic Comm.	John Sayre-Scibona	DTI

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at The High School Media Center. Called to Order at 7:10 PM

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- Meeting minutes for the April 17 meeting, with edits. Moved and seconded. Accepted unanimously.

#### **WAIC:**

- Substantial Completion was established as May 1, 2019.
- Building has been transferred back to the Town.
- GJ negotiating with NCC for Liquidated Damages, and project close-out.
- The granite stoop is still being discussed as to the method of bedding. After discussion with the group and HC, a motion to allow the new granite to be set in a mortar bed was made and seconded. Accepted unanimously.
- Screening and shrubs around the transformer is to be addressed by the Library Leadership, per JT.
- Current forecast indicates the remaining project contingency of about \$51,000.
- Reading Room shelving shortage is still an open issue, due to lack of salvage wood from demolition. PCO #59 for providing the shelving in the amount of \$1,622.00 moved and seconded. Accepted unanimously.

- JSS noted that the PBC will be receiving a final project budget in June.
- Discussion about a gap of about 4 ¾" between the wall and the edge of the new glass wall being a potential safety issue. To be reviewed by GJ and reported to PBC at later date.
- DTI to develop first-pass at E&O list, for information purposes only.
- GJ noted that the minor area of re-grading needed at the SW corner of the building has been addressed.
- Pay requisition # 15 in the amount of \$136,107.12 moved and seconded. Accepted unanimously.
- LLB invoice in the amount of \$3,335.62 moved and seconded. Accepted unanimously.

#### **Case House:**

- JSS reported that GVW is doing well and is very organized with their project management.
- JSS presented the updated project budget, which indicates a project contingency of about \$625,000.
- Elevator sump pump additional cost proposal changed from about \$20,000 to \$12,900, as a point of information.
- PCO # 16
- Roof shingle selection deferred as no "Architectural" style shingles were proposed for consideration.
- MKA's letter describing of each PCO's reason and review considerations is very beneficial and is requested for each subsequent PCO.
- JSS suggested asking MKA to modify their days on site, as there is a lot of activity at this point and MKA's presence on site could benefit expediting answers. The intent is to require the same total number of site visits, but schedule them to be more frequent when more beneficial to construction progress. PBC requested JSS to contact MKA to discuss.
- DTI invoice #4723 in the amount of \$16,940.00 moved and seconded. Accepted unanimously.
- Pay requisition # 4 in the amount of \$634,105.45 moved and seconded. Accepted unanimously

#### **JST Project:**

- AG reported on the meeting held with Town officials on May 6<sup>th</sup> as being very productive with no major items of concern.
  - Imai noted that he does not consider a traffic study is needed.
  - John Field agreed that number of parking spaces allocated for the project is acceptable.
  - Michele G and Rob G to review the wetland at the South of the property for proper classification.
  - Wendy D noted the current progress septic design has been reviewed, and is acceptable, pending final review.
  - Discussion to add a well to the project for site irrigation, as required to align with good sustainability practice.
  - Allocate space behind the building for a stand-by generator for the restaurant tenant.
- CBI invoice #30301 in the amount of \$992.87 moved and seconded. Accepted unanimously.
- BWA invoice in the amount of \$26,551.87 moved and seconded. Accepted unanimously.

**Field School PV Solar:**

- Discussion tabled.

**Sustainability Committee:**

- JNP reported that Phoebe Beirele has agreed to be the PBC representative to the Sustainability Committee.

**Next Meetings:**

- The next meetings of the PBC will be held on Thursday May 23rd, and Wednesdays June 5<sup>th</sup> and 19<sup>th</sup> starting at 7:00 PM, at the Town Hal.

Meeting adjourned: 9:20 PM

Respectfully submitted:

James N. Polando-Chair