

**WESTON ART & INNOVATION CENTER  
ADVISORY BOARD (Weston AIC-AB)  
For the meeting held on  
Thursday, May 5, 2019 – 3:15 PM  
WESTON PUBLIC LIBRARY – CONFERENCE ROOM  
87 SCHOOL STREET, WESTON, MA 02493**

**Meeting called to order at 3:20 p.m.**

**Minutes taken by:** Joel Angiolillo

**Members in attendance:**

Present		
P	Cecily Cassum	AIC Board, Chair
P	Joel Angiolillo	AIC Board, Clerk, Treasurer
P	Audrey Pepper	AIC Board
P	Nicole Mordecai	AIC Board
	John Thompson	AIC Board
	Adam Wisnia	AIC Board
P	Lee McCanne	AIC Board
P	Jenn Warner	Weston Public Library
P	Alli Palmgren	Weston Public Library
	Mary Francois	Weston Public Library Trustees
P	Susan Brennan	Member of the Public
	Nathan Suhrer	Weston Media Center

The minutes of the 5/2/2019 meeting were approved unanimously.

### **Building**

Last meeting was 5/9 to review the punch list. Next meeting scheduled is 6/6. Two issues being worked are the granite slab in the front and the gap in the glass.

### **Rental Reservations**

Nicole has worked on a room rental form and calendar, which is integrated into the WIX website. There was some discussion on how to handle all the details around reservations, for example, last minute cancelations, privacy, high-demand periods and recurring reservations. Kudos to Nicole for setting this up.

### **Weston Media Center License**

The Media Center staff and board will be meeting with Jenn Warner on 5/17 to review the license. .

## **Furniture**

Tables and chairs have either been delivered or are about to be. Adam's tables are scheduled for 5/31 delivery.

The flat files will be delivered before 5/31. Audrey will work with John on this.

## **Equipment & Tools**

Plan is to accept tool donations and then do triage. We will need a tool cabinet.

## **AIC Hiring**

Our new manager will be starting next week.

## **Publicity and Branding**

May newsletter went out.

## **Regis**

Jenn and Susan are in conversation with Regis about possible STEM collaborations, however at this time Regis is busy with graduation.

## **Adjournment**

Meeting adjourned at 4:15