

TRUSTEES OF THE MERRIAM FUND
MEETING ON TUESDAY, May 21, 2019
WESTON TOWN HALL
11 TOWN HOUSE ROAD

MINUTES

Meeting came to order at 7:05 PM

Present: Jack Doyle, Mary Shaw, Nancy Allen, Hannah Peters, absent: Jill Lenhardt

1. Resident Comments – No residents present
2. Presentation by Linda Johnson, Foundation for Metro West: tabled as Linda was not able to come tonight.
3. Unanimously approved minutes from March 26, 2019 meeting
4. Financial Update: Jack recently met with Weston's new Treasurer and Collector, Zoe Pierce to review the fund's financials. As of March 31, 2019, we have \$32,467.84 in the principal and operation income of \$3,969 to draw upon this year.
5. Jack reviewed our five short term goals, which we are in process or completed: 1) Identify and reach out to other organizations providing assistance to Weston residents; 2) Prepare a booklet or brochure summarizing key organizations and what assistance they provide; 3) Prepare one page memorandum on the Merriam Fund (completed); 4) Identify and meet with key Town Boards and committees on our role, to publicize the Merriam Fund and how it helps Weston residents; and 5) Communicate our role to residents, such as putting information about Merriam Fund in the next tax bill. Also discussed what else the members can do such as: reaching out the Board of Selectmen; putting something about the Merriam Fund on the Weston Facebook page (Mary Shaw); and also talk with Kara Fleming.
6. Other Key Organizations: Jill submitted the list in hard copy to members but discussion was tabled to next meeting. Still need to reach out to Board of Health.
7. Update on Requests-none pending.
8. Fundraising: Hannah and Nancy (Fundraising Subcommittee) led discussion on future fundraising efforts the board members will undertake in the fall. Agreed to focus on current use funds (operating income). Outreach ideas to residents include a tax bill stuffer, article in the Town Crier, posting on the Weston Facebook page, and mailing to residents. Hannah to contact Will Wrean (Weston Metco) about his fundraising efforts and process; Nancy to contact Kara Fleming about mechanics of collecting donations and sending tax receipts and acknowledgements. 2020 town budget will allocate \$2,850 for the mailing.
9. Other business: At next meeting, discuss our process, how it went, how often should we meet as a group going forward.

Upcoming meetings: July 24, September 17, and November 19, 2019

Meeting adjourned at 8:00 PM

Respectfully submitted by
Nancy Allen, recording secretary