

**Weston Public Library
Board of Trustees**

Meeting Minutes *June 3, 2019*

In Attendance

- Jennifer Warner, Director
- Alli Palmgren, Assistant Director
- (Dee Freiberg , Trustee, absent)
- Mary Francois, Secretary
- Emily Hutcheson, Vice-chair
- Joe Mullin, Trustee
- Julie Panagakos, Chair
- Linda Delaney, Trustee
- Lisa Howe, FWPL President
- Cecily Cassum, AIC Representative
- Robert Carter, AIC Director

Call to order by Jennifer Warner, Director, at 9:30AM

Reorganization of the Board

- **Nomination:** by Joe Mullin for **Julie Panagakos** to serve as Chair for FY'20. **Second:** by Emily Hutcheson. **Elected unanimously.**
- **Nomination:** by Mary Francois for **Joe Mullin** to serve as Vice-Chair for FY '20. **Second:** by Julie Panagakos. **Elected unanimously.**
- **Nomination:** by Julie Panagakos for **Emily Hutcheson** to serve as Secretary for FY'20. **Second:** by Joe Mullin. **Elected unanimously.**

Approval of Minutes

- **Motion:** by Joe Mullin to approve the Minutes of May 6, 2019. **Second:** by Julie Panagakos. **Motion approved unanimously.**

Director's report

- May flew by, with many popular programs at the Library, and with lots of activity at the AIC.
- We are especially pleased with our new AIC Director, Robert Carter, who was warmly welcomed by the Board.
- Alli spoke about the new digital platform, Hoopla, which is set to go live in a couple days.
- Julie and Jenn have been working with a furniture consultant regarding some additional display space and furniture to better organize the print and magazine collections, and to improve sight lines in Youth Services. The Friends have pledged \$5000 for this project.
- Martha Katz's family happily delivered the two sculptures that we selected in May.
- We have hired a new part-time Librarian who will fill in as needed at the Reference desk.
- Alli went to the MLA conference, and the Tech Services Librarian has whetted everyone's reading appetite after attending the NYC Book Expo.
- Two bike racks located in the traffic islands have been removed, one because of damage, one because it isn't used. The rack close to the door, near the horse sculpture, will remain.

Approve FY'20 Holiday Schedule

- **Motion:** by Joe Mullin to approve the FY'20 Holiday Schedule. **Second:** Emily Hutcheson. **Motion approved unanimously.**

AIC update (Cecily Cassum and Robert Carter)

- Hopefully, the building will be cleared to open on June 6th, following a meeting with the Historic Commission and the Permanent Building Committee.
- We would like to invite Town Employees to tours on June 17th and 18th.

(AIC Update, cont.)

- The new work desks have been donated and were set in place last Friday, transforming the interior.
- Robert will spend the summer absorbing information, and planning for programs and the grand opening, always keeping in mind the disruptions that will occur due to the Town Center Improvement Project. (TCIP)
- As soon as Town Counsel approves the rental agreement, we will begin to market the availability of the Reading Room, with a mailer to this effect going out in June.
- Parking might be a problem while the TCIP is going on, so Jenn will investigate cooperating with other Town departments for van shuttles during AIC events.

Announcements

- Unfortunately for us, Mary and her family will be leaving town at the end of the summer. She has kindly offered to check with Town Hall about the procedure we need to follow to appoint her replacement. We will miss her, and we wish her well!

Next Meeting: July 8, 2019 at 9:30AM

Meeting adjourned at 10:25AM

Respectfully submitted, Emily Hutcheson, secretary