

Meeting Minutes

Weston Permanent Building Committee

June 16, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Tom Timko (TT) BSA Storage	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting	Ken Newberg	School Comm. Rep.

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Case House Large Conference Room. Called to Order at 7:02 PM.

Public Comment:

- None.

Meeting Minutes:

- June 2, 2021, with edits. M/S. A/U.

JST Project:

- AG reported that the hardware and door schedule review is complete, and all open issues have been resolved.
- AG stated that the paint colors as selected will be directed by the Friends of the JST and notification to MOCC will be via the Facilities Department and CBI. BWA additional services to make the changes and direct MOCC is not required.
- AG requested CADD files of the entire project for the potential restaurant tenants.
- GJ reported that the lowering of the grade of the sidewalk adjacent to the tranquility garden has resulted in a grading issue for an “accessible” entrance. GJ is working with MOCC to develop options and resolve the issue.
- GJ reported that due to incorrect grade elevation information by the site/civil consultants we have an additional “accessibility” issue from the main walkway to the door into the shed on the West of the tavern. This too is being addressed by Facilities and a resolution that will provide access without handrails is desired.
- JDS presented PCO #55R3 in the amount of (\$347.) and recommended approval. M/S. A/U.
- JDS presented PCO #67R3 in the amount of \$73,284.79 and recommended conditional approval as a Not-To-Exceed authorization. M/S. A/U.
- JDS presented PCO #78 in the amount of \$8,583.80 and recommended approval. M/S. A/U.
- JDS presented PCO #83 in the amount of \$1,389.68 and recommended approval. M/S. A/U.
- JDS presented PCO #84 in the amount of \$5,481.61 and recommended approval. M/S. A/U
- JDS presented PCO #85 in the amount of \$2,434.33 and recommended approval. M/S. A/U
- JDS presented PCO #87 in the amount of \$1,854.30 and recommended approval. M/S. A/U
- JDS reported on the discussions with MOCC about schedule delay claims, and has authored a letter (dated 6/14/2021) denying all delay claims as there have been no substantiation of the proposed delays by MOCC.
- GJ presented the CBI invoice in the amount of \$27,706.00 and recommended approval. M/S A/U.

Brook School Apartments Tenant Storage Project:

- GJ reported on the meeting last Friday and progress is being made.
- GJ noted that a design schedule has not been received from CBI as requested and is expected shortly.

Sunrise Facility Walk-Through:

- TT reported on the visit that included NL and GJ among others. The facility is in good and serviceable condition. It appears that between 20 and 25 units of senior housing may be possible without expanding the building. There are site constraints and special permits were issued previously, and Town Counsel has been asked to address these issues and note any ongoing constraints were the building to be used by the EHC for Senior Housing.
- TT noted that many of the units do not have kitchens that would be conducive to independent senior living.

- Discussion about different housing models as addressed in the draft edition of the Housing Production Plan should be considered, if and when the ToW pursues acquiring the facility.
- All agreed that efforts before Town Counsel reports on the legal issues is not being suggested.

Case House:

- GJ reported no updates at this time.

MSBA HS Building F roof replacement:

- GJ reported that the Architect's contract has been worked out, and we are awaiting receipt for authorization.

Sustainability Committee:

- No current updates.

PBC Chair Discussion:

- After some discussion a motion to re-elect JNP to serve as Chair was seconded. 4 Yes, 1 abstain.

Future Projects:

- Fire Department RFP after the Collins Center report is understood.
- Memorial Pool Renovations and upgrades: Facilities Department has begun developing and RFP to solicit design firms. PBC to receive and review when available.

Next Meeting:

- The next meetings of the PBC will be held on Wednesday July 7th and 21st starting at 7:00 PM and are scheduled to be an in-person meetings at the Case House without the ability to attend virtually.

Meeting adjourned: 8:45 PM

Respectfully submitted:

James N. Polando-Chair