

Meeting Minutes

Weston Permanent Building Committee

June 17, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jen DosSantos (JDS)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside	Weston FD		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:15 PM.

Public Comment:

- None.

Meeting Minutes:

- June 3, 2020 with minor edits, M/S. A/U. GJ to make corrections and post.

JST Project:

- AG stated that a protocol needs to be developed for better communications and processing submittals to avoid future omission of owner's review opportunities.
- AG reminded all that the substitution of "Glulam" beams vs "LVL" may result in future issues relating to moisture affecting the "Glulam" type beams.
- LVL availability was noted as an issue and this will be worked out with GJ and JDS.
- Elevator cab graphics and colors discussed again and needs to be taken off-line and worked out with BWA.
- GJ reminded that BWA is due some additional services to work out issues that have been uncovered and were unforeseen prior to demolition activities.
- GJ reported on the fee discussions taking place with MWE & Wirth Associates, as information.

- GJ reported that MWE does not believe a field report needs to be issued for their field visit to view the septic system progress and retaining wall excavation. JDS to remind MWE of their need to issue field reports for all visits.

WAIC:

- GJ reported that DCAMM evaluations are being reviewed by Facilities.

Case House:

- DCAMM evaluations delivered to PBC members and review and comment to GJ.

Main Fire Station Chiller Replacement:

- GJ reported the project complete except for Close-Out submittals.
- GJ noted that the few areas where condensation issues have been reported by the WFD, have been addressed by the contractor, and will be checked by Facilities.

Sustainability Committee:

- PB reported that a School re-lamping proposal from Mass Energy Savers has been received and includes LED lamps and ballast replacements. Facilities is evaluating and coordinating the elements of the "Rise Program".
- PB reported on the Climate Action Group meeting.
- LM noted that Eversource is looking for opportunities for electric vehicle charging stations and other energy savings programs to apply to their unspent allocations due to the Corona Virus workflow interruptions.
- JNP to consider a 20 minute session with the Climate Action Group consultants and the PBC to discuss opportunities.
- Discussion about school ventilation types in the Weston Schools as it relates to Covid 19, and the prep work that was accomplished by Facilities' prior to closing the buildings.

HS/MS Feasibility Study:

- No report.

Field School Solar Installation:

- GJ reported no news or updates.

COA Programming Study:

- NL reports no known activity.

Fire Department Facility Study:

- Deputy Chief Woodside asked about a grant or money from the Station 2 renovation to help offset the costs of the main Fire house reconfiguration for personnel separation. GJ to investigate.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday July 1st and 15th, starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:55 PM

Respectfully submitted:

James N. Polando-Chair