

19Meeting Minutes

Weston Permanent Building Committee

July 7, 2021

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes		
Teddy Bascom (TB)	No		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI		

List of abbreviations:

A/U=Approved Unanimously

BWA=Baker Wohl Associates

CO=Change Order

CBI=CBI Consultants

DTI=Design Techniques Inc

EHC=Elderly Housing Committee

HNE=Historic New England

M/S=Moved and Seconded

MWE=Metro West Engineering

NTE=Not to Exceed

OPM=Owner's Project Manager

PCO=Proposed Change Order.

T&M=Time and Materials.

ToW=Town of Weston

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, at the Case House and called to Order at 7:00 PM.

Public Comment:

- None.

Meeting Minutes:

- June 16, 2021, with edits. M/S. A/U.

JST Project:

- AG reported that the paint color questions have been resolved, except for the ceilings. The final decision on the ceiling color will be resolved by the working group at tomorrow's meeting.
- The Ballroom ceiling painting issue raised by the painter has been found to be erroneous and the ceiling has been fully painted and will not be repainted.
- The entrance walkway to the chicken coop is not conducive to becoming "accessible". This space may be changed to a storage room to avoid requiring a ramp and AG is to pursue a solution. To expedite a resolution, the PBC authorized the working group to make the final decision with AG's input.
- AG to work on a keying plan and transmit to GJ for implementation.
- JDS presented Pay Requisition #17 in the amount of \$473,414.58 and recommended approval. M/S. A/U.
- Group discussion about the project schedule as the date of substantial completion is July 9th, the contractor has not substantiated any schedule delay and there remains a substantial amount of work to complete before the project is substantially complete. PBC requested a formal letter be sent to MOCC notifying them of the lack of substantial completion and the ToW noticing as of July 10th the right for liquidated damages to offset all additional costs to the ToW for the project being delayed. JDS to draft and send the requested letter and copy GJ and the Town Manager.
- GJ presented CBI invoice #33816 in the amount of \$27,706.00 and recommended approval. M/S. A/U.
- JDS presented BWA invoice #171454 in the amount of \$14,599.00 and recommended approval. M/S. A/U.
- JDS presented BWA invoice #171455 for expenses in the amount of \$1,230.00 and recommended approval. M/S. A/U.
- JDS presented PCCO #11 in the amount of \$19,396.72 containing previously approved PCO's and recommended approval. M/S. A/U.

Brook School Apartments Tenant Storage Project:

- GJ reported that progress is being made but there is no design schedule yet.

Case House:

- GJ reported no updates at this time.

High School F Wing Roof Replacement:

- GJ requested consideration for the roof material and color as there are options. GJ reported that a darker color and past performance would indicate a preference for a grey colored EPDM. M/S. A/U.

Sustainability Committee:

- GJ reported on the streetlight program to change all lights to LED is moving forward.

- GJ also reported that Kortni is working on electric vehicle charging stations for numerous locations around town and the unit for the JST parking lot is included.

Sunrise Project:

- No updates or information.

Memorial Pool Project:

- GJ noted that all PBC members received a draft RFP for design services for review and comment. He also noted that the RFP includes pickle-ball courts in the scope of work, but this was not part of the warrant article. GJ to review with the Town Manager.
- GJ requested review and comment from all PBC members prior to the July 21st meeting so it can be finalized and issued.

Next Meeting:

- The next meeting of the PBC will be held on Wednesday July 21st starting at 7:00 PM, at the Case House.

Meeting adjourned: 8:30 PM

Respectfully submitted:

James N. Polando-Chair