

**RECREATION MASTER PLAN STEERING COMMITTEE  
MEETING MINUTES  
FRIDAY, JULY 23, 2021**

Pursuant to Gov. Baker's Executive Order dated March 12, 2020 modifying the requirements of the Open Meeting Law, the Recreation Master Plan Steering Committee, to ensure the safety of all participants, held its meeting remotely via Zoom: MEETING LINK: <https://us02web.zoom.us/j/86979696644>, Meeting ID: 869 7969 6644.

*Members present: Melissa Crocker, Trevor MacDonald, Charlie Hipwood, Shirley Small-Rougeau, Attia Linnard, Kelly Larocque, Mark Ferris, Ben Polimer, Christopher Fitzgerald, Pete Foley.*

*Absent: Mike McGrath, Pam Martin.*

*Guest: None.*

The meeting began at 7:00 AM.

**Resident Comments:** None.

**Minutes:** The minutes from the June 11 meeting were reviewed and approved.

**Membership update:**

- Ms. Larocque was welcome as the new at-large representative.
- Ms. Crocker announced that the Select Board had approved expanding the RMPSC to include a member appointed by Weston Youth Basketball. Mr. MacDonald stated that the new president is organizing helpers for the organization and will follow up with him about appointing someone for this role.

**Project updates:**

Burchard Park field renovation - Mr. Polimer stated that a request for bids has been advertised, there is a pre-bid site meeting on July 28 and bid opening is on August 6. He explained in further detail the process for selecting the winning bidder and expects work could begin in September.

Memorial Pool design – Mr. Fitzgerald reported that the Request For Proposal is being submitted today and will be advertised starting August 3, proposals are due by August 24. Permanent Building Committee will drive this process because it involves reconstruction of the reception/concession area. A pre-bid meeting is scheduled for August 5, the successful firm will be selected after an interview process. Recreation Commissioner Adam King will be working with the PBC through this process, and there will likely be one or more joint meetings between Recreation Commission and PBC as the process plays out.

Pickleball – Mr. Fitzgerald stated that pickleball courts were included as an Add-Alt for the Memorial pool design, in order to assess feasibility and cost of placing courts adjacent to Memorial Pool. If

feasible and not cost prohibitive, Recreation Commission could elect to have courts installed as part of the project.

Mr. Fitzgerald also noted that he will pursue re-surfacing of the tennis courts and basketball half-court at Burchard Park, and that the basketball court is large enough for two pickleball courts. A brief discussion took place on this thought, including the following points:

- Basketball courts see substantial use, so may not be wise to take away court.
- Feasibility of expanding the footprint
- Possibility of moving basketball
- Parking needs at Burchard Park

Ms. Crocker asked Mr. Fitzgerald to look into Case Estates plan and whether it would be feasible to consider pickleball courts there.

**Field and Grounds update:**

Attached.

**Future meetings and adjournment:**

The next meeting was scheduled for Friday, September 17, 7 AM via Zoom.

*The meeting adjourned at 8 AM.*

## Fields and Grounds Coordinator Update- July 23<sup>rd</sup>, 2021

-Obviously the rainy July has been tough. We saw water in places unseen in years. HS Pond overflowed outfall, drains backed up from streams behind MS.

-Fields mowed weekly, lawns mowed biweekly.

- Fields 2-4,12-14 were core aerated on June 16<sup>th</sup>, 2021. Field 3, Alphabet, cores were swept.

-Fields 6-11, FS, CS, WS, Brook and Burchard were core aerated on June 17-18.

-Fields were sprayed on June 21<sup>st</sup>. Our first large scale spray of 2021. 31 acres were sprayed for broadleaf weeds, growth regulator, and wetting agent.

-Fields- 42 acres were fertilized on June 22<sup>nd</sup>.

-Field 3 was topdressed with sand on June 23. 65 tons of sand was spread on the field to help with drainage, playability.

-Field 2 was core aerated on June 25<sup>th</sup>.

-Alphabet Field was linear aerated on June 28<sup>th</sup>. This aeration technique uses large slicing blades 8-10" deep and

-Consulting on Town Center invasive weeds.

-Coordinated dig safe and utilities layout for tent install at the Library.

-Dead tree at Alphabet Field entrance was removed on July 22. Finished pruning dead material out of the Case House Beech same day.

-Fields 2-4, 6-14, CS, Brook, Alphabet and FS were sprayed (31 acres) on July 22. Growth regulator and wetting agent was applied.

-School grounds finishing a retaining wall at the CS dumpster area. Old rotted wood was removed and recycled granite curbing was used.

-Prepared bid documents with Procurement Officer for Burchard Park, pre bid site walk on July 28<sup>th</sup>. Bids due August 6<sup>th</sup>, 10am.

- Tree pruning at Burchard Park. Oaks will be pruned at parking lot and tennis courts for safety and cabling large limbs. Honey locus trees will be pruned as well. Scheduled for August 4-5.

- Stump grinder was rented for one week to remove stumps in the way of regular lawn maintenance. In house staff operated the equipment.

- Coordinated our septic vendor on pumping all school systems in July. Will be pumping Town systems in August.

- Monitoring irrigation installation at Town Center project.
- Currently have a contractor working on fence repairs on Field 1, Field 2, Field 2 batting cages, HS Tennis Courts, and Brook School Soccer Field.
- Communications with Shaw Sports Turf, RAD Sports and Activitas on Proctor Field seam issues. Shooting for August 2<sup>nd</sup> on starting the seam removal project.
- Working on upgrading communications our irrigation controllers. Starting with 5 controllers with the most coverage issues. 3G cellular service is being discontinued and will be going to ethernet/wifi where possible and then 4G cellular.
- Meet with contractors for proposals on crack sealing, sidewalk repairs, adding additional parking at MS tennis courts and line striping at HS/MS and Case Campus. These will all be summer projects in late July and August.
- Summer painting projects completed so far are Field 2 foul poles, CS gazebo.
- Large planters for vehicle control in front of Field School and the Council of Aging have been delivered. Will be installed in late summer.
- Attended UMASS Turf Research Field Day on July 21.
- School grounds continue to move equipment/setup for custodial staff, Food Service, IT Department, wastewater treatment plant deliveries, large or heavy interoffice mail, deliveries, scrap metal pickup, etc. Will continue regular moves for the district. COVID supplies moved for the school district regularly.