

**Weston Public Library
Board of Trustees**

Meeting Minutes August 5, 2019

In Attendance

- Jennifer Warner, Director
- Alli Palmgren, Assistant Director
- Linda Delaney, Trustee
- (Mary Francois, Trustee, absent)
- Dee Freiberg, Trustee
- Emily Hutcheson, Secretary
- Joe Mullin, Vice-Chair
- Julie Panagakos, Chair
- Cecily Cassum, AIC Board

Call to order by Julie Panagakos, at 9:34AM

Approval of minutes

- **Motion:** by Dee Freiberg to approve the Minutes of June 3, 2019. **Second:** by Joe Mullin.
Motion approved unanimously.

Director's report

- Summer programs, especially in Youth Services, have been full to overflowing: instead of about the dozen people expected at Fireflies, 40 participants showed up; the Creature Teacher program drew 68 patrons; and there were 65 attendees at Balloonaverse of Stories.
- On Saturday, July 20, because of the intense heat, the Library stayed open until 5PM rather than closing at 2. Many patrons expressed their gratitude for having a cool place to be.
- The IT Department has done an assessment of our computers, which Alli will review. We envision taking out the two OPAC stands in the middle of the library, moving one of those computers to a counter, so that there will be more space for book displays and seating.
- A couple more residents have offered art works as donations. Jenn and Alli will draft a policy on accepting such donations, as well as a form to be given to prospective donors.
- Jenn will ask about policies of the Commissioners of Trust Funds: when they meet; what amount of money needs approval by the Commissioners; if they meet in emergencies.

Update on process to fill Trustee vacancy (Julie Panagakos)

- The Board expressed its gratitude to Mary Francois for serving as Trustee. We wish her well in her move to another Weston!
- Julie has been in contact with Leon about how we will go about interviewing candidates and voting. The opening was posted in July, with applications due on August 23.

AIC update (Cecily Cassum)

- Robert Carter has hit the ground running, making revisions on the website, planning for the Grand Opening on September 14, and buying equipment for the makerspaces.
- A mailer with pictures from the photo shoot has gone out announcing Robert's arrival and the fact that the Reading Room is available to rent.

Next meeting: September 9, 2019 at 9:30AM

Meeting adjourned at 10:36AM

Respectfully submitted, Emily Hutcheson, Secretary

