

Meeting Minutes

Weston Permanent Building Committee

August 5, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jen DosSantos (JDS)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside	Weston FD	John Sayre-Scibona (JSS)	DTI

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. EHC=Elderly Housing Committee.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:06 PM.

Public Comment:

- None.

Meeting Minutes:

- July 15, 2020, M/S. A/U.
- July 29, 2020, M/S. A/U.

JST Project:

- AG reported ongoing structural issues and solutions being developed.
- AG has requested and is awaiting color boards from BWA.
- GJ reported on continuing discussion about options to replace the wood shear wall proposed at the east end of the connector with concrete columns (option A, or a steel frame (option B).
- GJ reported that a payment of \$33,000 to MWE based on a previous PBC authorization had been made.
- GJ reported that a caisson bottom had been reached and the caisson construction in the connector had been started.

- JDS presented pay requisition #6 in the amount of \$561,074.91. CBI and BWA have reviewed and recommend payment. M/S. A.U.
- BWA invoice in the amount of \$14,599.00 M/S. A/U.
- MWE invoice in the amount of \$3,548.40 M/S. A/U.
- CBI invoice in the amount of \$30,428.00. M/S A/U.

WAIC:

- JSS reported that the DCAMM rating had been submitted in draft from and GJ has sent to the PBC for review and comment.
- JSS noted that the final project budget is being reconciled with the Town Purchasing agent and will be submitted soon.

Case House:

- JSS reported that there is not much going on. The Newell post top is not finished as the contractor is waiting for the turning.
- JSS reported that the punch list has been monetized at about \$11,000.
- JSS reported that he is still reconciling the unit prices with the Facilities Department and the Contractor.
- JSS presented pay requisition # 15 in the amount of \$342,023.04 and recommended payment. M/S. A/U.

Woodland School Roof Replacement:

- GJ reported that all material submittals have been reviewed and approved and the contractor is scheduled to start on August 12th, and the project duration is anticipated to be 5-7 working days.

Sustainability Committee:

- PB requested that all PBC members complete the on-line sustainability survey.
- PB reported that we have received the MAPC grant for energy assessments
- Proposal to have the Climate Action Working Group (CAWG) consultants added to the August 19th PBC meeting for a 20-minute discussion. PB to coordinate with CAWG consultants and report to GJ.

HS/MS Feasibility Study:

- No report.

WFD Space Needs Study:

- GJ indicated that due to current workload the Facilities Department will not be able to work on this until school starts, and probably around September 15th.

Field School Solar Installation:

- GJ reported that two panels were reported as broken and Solect Energy has been notified.

COA Programming Study:

- NL reports no known activity.

BSA Storage Area Design:

- JNP reported that the EHC has voted to move ahead with reconfiguration of space in Building A, and requests assistance from the PBC to produce an RFP for design services. The EHC will be funding the design phase services from their enterprise funds,
- JNP asked the EHC to contact the Facilities Department to get a sample RFP to begin the process.
- JNP informed the EHC that due to the Facility Department's workload, their project will need to follow those already underway.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday August 19th, September 2nd and 16th starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:55 PM

Respectfully submitted:

James N. Polando-Chair