

## Meeting Minutes

### Weston Permanent Building Committee

August 7, 2019

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adriane Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	No	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	No	John Thompson (JT) WAIC	No
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarowski (GJ)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
John Sayre-Scibona	DTI	Henry Stone	Historic Commission

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Board of Selectmen's Room at the Town Hall. Called to Order at 7:00 PM

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- Meeting minutes for the July 24th meeting moved and seconded, with edits. Accepted unanimously.

#### **WAIC:**

- JSS distributed the updated project budget, dated 7/23/2019
- JSS reported that the As-Builts and O&M are being finalized and review by LLB.
- JSS thought the final budget update may be ready in two weeks.
- JSS presented and recommended acceptance of Pay Requisition #18 in the amount of \$43,384.36, moved and seconded. Accepted unanimously.
- JSS presented and recommended acceptance of Change Order # 15 as a reduction of \$7,140.93, moved and seconded. Accepted unanimously
- GJ presented DTI invoice in the amount of \$1,610, moved and seconded. Accepted unanimously.

#### **Case House:**

- JSS presented and recommended acceptance of Pay Requisition #7 in the amount of \$634,338.62, moved and seconded. Accepted unanimously.
- JSS reported that the meeting with the roofer had taken place and that MKA and GVW will continue to monitor all aspects of their work.
- JSS distributed the updated project budget, dated 8/6/2019
- PBC asked JSS to request a credit for omitting the powered projection screen from the main meeting room, and opt for a larger (12 Ft. wide x 6 Ft. high) white board.
- JSS presented and recommended acceptance of Change Order #5 in the amount of \$17,224.94, moved and seconded. Accepted unanimously.
- DTI invoice in the amount of \$14,000.00 moved and seconded. Accepted unanimously.

#### **JST Project:**

- AG reported that they (Al and Adriene) are continuing their review of the 90% documents, and will deliver them for GJ for transfer to BWA.
- AG reported that the PB decision included language to complete the Peace Garden prior to the establishing Substantial Completion. Where this may not be included in the Base Bid, AG will review the PB decision to confirm that this is not required.
- GJ presented the BWA invoice#171420 for payment up to 90% complete CD phase. PBC reviewed and noted the documents did not appear to be 90% complete, moved and seconded to delay action on this invoice. BWA has been paid up to 80% complete CD phase. Accepted unanimously.
- GJ presented the Tom Wirth invoice for services up to the completion of the 90% CD completion in the amount of \$9,869.40 moved and seconded. Accepted unanimously.

#### **Sustainability Committee:**

- GJ reported that he is looking at ways to connect the Eversource lighting program manager to the Sustainability committee for ease of lighting replacements in many municipal buildings in concert with that committee's efforts.
- GJ reported that a roof study is being done by Russo-Barr on all school roofs to assess condition and potential replacement schedule.

#### **Next Meetings:**

- The next meeting of the PBC will be held on Wednesday August 21<sup>st</sup>, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 8:30 PM

Respectfully submitted:

James N. Polando-Chair