

Meeting Minutes

Weston Permanent Building Committee

August 21, 2019

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	No	Adriane Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Sarah Rhatigan (SR) WAHT	No
Laura Mintz (LM)	No	Danielle Black (DB) Case House	Yes
Bob Ferguson (BF)	Yes	John Thompson (JT) WAIC	No
Jim Polando (JNP)	Yes	Tom Timko (TT) BSA Exp. Study	No
Gary Jarobski (GJ)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes

Others Present:

Name	Affiliation	Name	Affiliation
John Sayre-Scibona	DTI	Henry Stone	Historic Commission
Al Aydelott (AA)	Historic Commission		

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Board of Selectmen's Room at the Town Hall. Called to Order at 7:03 PM

Public Comment:

- None.

Meeting Minutes:

- Meeting minutes for the August 7th meeting moved and seconded, with edits. Accepted unanimously.

WAIC:

- JSS reported that a final budget was not ready, as there are some outstanding issues that need to be addressed, albeit minor.
- JSS reported that the As-Builts and O&M are still in process.
- JSS reported that they will be filling out the DCAMM ratings for all qualified contractors and submit them to Facilities Department for processing to the PBC.
- AA presented his concerns about the previously approved shop drawing for the front stoop. He cited concerns over the setting bed proposed, and the depth of the trough on the sides as being a potential issue. After deliberations and Q&A, it was noted that any changes to the proposed stoop could jeopardize the agreement between the ToW and the Contractor for including the stoop granite installation. The stoop installation is to proceed as previously approved by the Architect.

Case House:

- JSS distributed the updated project budget, dated 8/21/2019
- It was noted that the projector screen was to be furnished by the owner (and already procured) and installed by the contractor. PBC renewed its request for a credit for omitting the powered projection screen from the main meeting room and opt for a larger or reconfigured white board array.
- JSS noted the continued discussion of the porte-cochere tie-back to the building as being an unresolved and difficult to understand issue with the structural engineer. GJ suggested that we engage Wendall to resolve the issue. PBC agreed and request JSS facilitate.

JST Project:

- AG reported on the current status of the review being done by them (Al and Adriene) as complete. GJ confirmed that their comments have been forwarded to BWA.
- AG suggested that she believes the building scan is not being used in the documents.
- AA stated that he believes the project needs someone who knows how to detail the project.
- Based on discussions about the level of completeness of the documents a motion to notify the design team that we consider their documents to be less than 90% complete and thereby behind schedule and deficient. PBC to draft letter for review by Town Counsel, and GJ to discuss the issue with CBI. If the PBC cannot be satisfied by their next scheduled meeting that the documents have been progressed to an acceptable level of completion, the letter will be sent. Motion seconded and accepted unanimously.
- The PBC questioned the position of the OPM, CBI. It was agreed that the letter to BWA would be copied to CBI, and a separate letter addressed to CBI citing their recommendation to the ToW to pay BWA for progress to 90% complete Construction Documents is misleading and not properly representing the Town's best interest. Motion to draft letter to CBI, seconded. Accepted unanimously.

Sustainability Committee:

- PB reported that the meeting between MVP consultant and town staff is being scheduled.
- GJ reported that the contract between the ToW and Solect will be discussed with the Town Manager on Monday the 26th.
- GJ reported that the School Superintendent voiced concern over leasing the roof of Field School for solar use, as the pending 40B housing project proposals have again raised concern about school population growth. PBC noted issue and requested GJ to proceed with contract discussion as planned. The PBC will notify the School Committee before executing the contract to populate the roof with solar panels.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday September 4th and 21st, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 9:20 PM

Respectfully submitted:

James N. Polando-Chair