

**Town of Weston
Cable Advisory Committee Meeting Minutes (via Zoom)
Wednesday, September 1, 2021**

Attendance

Ed Smith, Committee Chairperson	Joel Angiolillo, Committee Member
Dr. Lee McCanne, Committee Member	Tom Benson, Committee Member
Nathan Suher, Exec Director, Media Center.	Alanna Muldoon, Media Center

Introduction

Chairman Ed Smith called the meeting to order at 7:05 P.M.

Review of Comcast and Verizon Cable Operations

The CAC discussed cable performance and service related to known situations subject to complaints during the prior period. There were no such situations reported.

Planning for the Verizon cable license renewal process

Review of Survey

Joel presented the survey that has been drafted for the renewal process for review by the committee. Ed suggested the survey should be identified as the ascertainment for the Verizon license renewal due in 2022.

We reviewed the survey line by line with the goal of getting the most useful feedback from respondents.

Brevity is the key to the success of the survey.

Suggestions for distribution/awareness of the survey

- Survey to be ready in the next week
- A notice of the URL to complete the survey to be placed in the September water bill
- Reminder to complete the survey included in periodic Weston Town emails
- Deadline of November 1 for responses
- Responses should be done per household
- WMC to put up information on the survey up on their website

Meeting Conclusion

Ed will schedule the next meeting in November.

The CAC meeting was adjourned at 7:45 PM. Minutes recorded by Tom Benson