Meeting Minutes

Weston Permanent Building Committee

September 2, 2020

<table>
<thead>
<tr>
<th>PBC Members</th>
<th>Present</th>
<th>Temporary Members</th>
<th>Present</th>
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<tbody>
<tr>
<td>Walter Chaffee (WC)</td>
<td>Yes</td>
<td>Adrienne Giske (AG) Friends JST</td>
<td>Yes</td>
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<tr>
<td>Laura Mintz (LM)</td>
<td>Yes</td>
<td>Danielle Black (DB) Case House</td>
<td>Yes</td>
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<td>Teddy Bascom (TB)</td>
<td>Yes</td>
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<td>Jim Polando (JNP)</td>
<td>Yes</td>
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<tr>
<td>Gary Jarobski (GJ)</td>
<td>Yes</td>
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Others Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Name</th>
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<tbody>
<tr>
<td>Jenne DosSantos (JDS)</td>
<td>CBI Consulting</td>
<td>Lee McCanne Facilitator</td>
<td>Weston IT</td>
</tr>
<tr>
<td>Justin Woodside (JW)</td>
<td>Weston FD</td>
<td>John Sayre-Scibona (JSS)</td>
<td>DTI/OPM</td>
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A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:04 PM.

Public Comment:

- None.

Meeting Minutes:

- August 19, 2020, with edits. M/S. A/U.

JST Project:

- AG reported that the brick samples have been reviewed and approved, pending approval of HNE.
- All agreed that the sheer wall with the opening at the center and return walls of 42 inches on both the north and south ends is acceptable.
- AG looking into kitchen exhaust hood layout for compatibility with the roof line and dormer.
- GJ presented an invoice from MWE in the amount of $4,750.00 and it has been reviewed and recommended for payment. M/S. A/U.
• Link floor elevation change discussion and potential impact on the outside grading. GJ reported that the issue arose as MWE selected an incorrect elevation at a door threshold of an exterior door. The redesign is underway.
• Link reframing was discussed to simplify the framing by changing to steel framing. Ongoing.
• PCO # 11R4 in the amount of $7,292.27.Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
• PCO # 31 for changes to the electric room in the amount of $3,879.37. Discussed and identified as a design error and noted as the full amount to correct the issues. M/S. A/U.
• PCO # 28 to remove additional ACM in the barn in the amount of #1,401.79. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
• PCO #27R4 for floor levelling in the amount of $4,508.84.Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
• PCO #26R2 for removing floorboards in Room 202 in the amount of $770.00. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
• PCO #25R2 for incorporating ASI #19 in the amount of $3,844.54. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
• Invoice for CBI in the amount of $30,428.00. M/S. A/U.
• Invoice for BWA reimbursable expenses in the amount of $4,359.76. Approval contingent upon review and confirmation of breakdown by CBI and Facilities. M/S. A/U.
• Additional services request from BWA in the amount of $42,062.00 as itemized in their proposal. M/S. A/U.
• Invoice for BWA in the amount of $56,240.00, which includes 90% of the additional services of $42,062.00. M/S. A/U.

WAIC:
• DCAMM report discussed with some additional comments. DTI to revise and forward final draft to GJ prior to next PBC meeting.
• Final project budget not completed.

Case House:
• GJ reported that there is not much going on. The newel post top is not finished as the contractor is still waiting to receive the turning.
• JS to notify GVW that their time is up and the PBC is looking to close-out their contract.

Woodland School Roof Replacement:
• GJ reported that the contractor is 95% complete and scheduled to be complete next week.

Sustainability Committee:
• PB reported that we have received the Green Communities grant in the amount of $199,999.99.
• PB to work with Facilities to move ahead with the projects listed in the grant application after proper paperwork and contracts are in place.

Field School Solar Installation:
• GJ reports no activity.

COA Programming Study:
• NL reports no known activity.

Fire Department Study:
• No progress.

Next Meetings:
• The next meeting of the PBC will be held on Wednesday September 16th starting at 7:00 PM, as a virtual meeting.

Meeting adjourned: 8:40 PM

Respectfully submitted:

James N. Polando-Chair