

**Weston Public Library
Board of Trustees**

Meeting Minutes *September 9, 2019*

In Attendance

- Jennifer Warner, Director
- Alli Palmgren, Assistant Director
- Linda DeLaney, Trustee
- (Dee Freiberg, Trustee, via phone)
- Emily Hutcheson, Secretary
- Joe Mullin, Vice-Chair
- Julie Panagakos, Chair
- Cecily Cassum, AIC Board
- Paul Bau, candidate for trustee
- Chris Welles, candidate for trustee

Call to order by Julie Panagakos, at 9:30AM

Citizen's Speak

- Weston residents Paul Bau and Chris Welles were welcomed as candidates for trustee.

Approval of minutes

- **Motion:** by Joe Mullin to approve the Minutes of August 5, 2019. **Second:** by Linda DeLaney. **Motion approved unanimously.**

Director's report

- Summer is always a busy season at the Library, and this year seemed even busier than usual.
- Alli created a very helpful graphic to summarize the statistics reported in the ARIS for WPL.
- Madeleine and Alli have looked into digitizing local history items with Digital Commonwealth, and we have decided to start with scanning all back issues of the Town Report.
- The Weston Police Department, collaborating with Wellesley, has hired a social worker who will be available to the Library when we need her.
- The elevator was out of order for about a week, which has caused Jenn to consider upgrades.
- The Board of Selectmen voted to approve transfer of \$20,000 from the Alice Warren Fund to the operating budget of the AIC. This fund calls for joint oversight by BOS and Library Board.

Update on process to fill trustee vacancy

- Julie reminded us of the meeting tomorrow night to interview all 8 candidates, followed by discussion and selection, with final appointment at the Sept. 24 BOS meeting.

Update on Commissioners of Trust Funds

- A discussion took place regarding how we access money from the Library's Trust Funds.
- Joe reported that the Commissioners will meet on Sept. 11. He will attend the meeting to get to know the current members; he will speak in the Citizen's Speak portion to bring up concerns of the Library Board.

AIC Update

- Cecily reported that Robert has published the new website, which allows the public to pay for classes online, to see when classes are held, and what rooms are available to rent.
- A flyer has gone out to residents publicizing the Grand Opening, Fall classes, room rental availability, Open Mic Night and the Fix it First event.

- The Grand Opening is planned for September 14, with ribbon cutting at 9:45 and from 10-4 demonstrations, music, and ice cream while it lasts. Thanks to Jeff Barz-Snell, Pastor of First Parish, for allowing parking in the Church lot.

Approval of AIC Articles of Organization, and AIC Advisory Board

- A discussion took place regarding the proposed AIC Board. (The Articles were discussed at a previous meeting, and were reviewed by Town Counsel).
- **Motion:** by Joe Mullin, to approve AIC Articles of Organization, and AIC Advisory Board.
Second: Linda DeLaney. **Motion approved unanimously**

Director Performance Review

- Julie asked us to return Jenn's Performance Review forms by September 20.

Old business

- We will vote on the Art Donation Policy at our October meeting.

Next meeting: October 7, 2019 at 9:30AM

Meeting adjourned at 10:57AM

Respectfully submitted, Emily Hutcheson, secretary