

TRUSTEES OF THE MERRIAM FUND  
MEETING ON TUESDAY, SEPTEMBER 17, 2019  
WESTON TOWN HALL  
11 TOWN HOUSE ROAD

MINUTES

Meeting came to order at 7:10 PM

Present: Jack Doyle, Mary Shaw, Nancy Allen, Jill Lenhardt

1. Resident Comments – No residents present
2. Unanimously approved minutes from July 24, 2019 meeting
3. Other key organizations: Jill led review of the list. She asked any feedback or edits be forwarded to her. Jack spoke to the Rotary Club and Jill to contact Rob Mosher about having them make a presentation to us at a future meeting.
4. Financial requests update: No new requests since the summer.
5. Tax Statement stuffer: unanimously approved the draft Hannah prepared and Kara Fleming edited. One pager, which included Merriam Fund write up, went out to residents on Oct 1. Mary also posted the write up on the Weston Facebook page.
6. Letter to Town Residents: Nancy drafted letter asking town residents to donate to the Merriam Fund, which will go out mid-November. Discussed draft letter, made edits, and came up with a list of questions and clarifications about the process of getting the letters mailed to residents, which Nancy will follow up with Kara Fleming and Zoe Pierce.
7. Fiscal Year 2019 Annual Report: due in early 2020. Jack to prepare draft report and send to members.
8. Other business: Reviewed dates for upcoming quarterly meetings for 2020; Hannah to contact Foundation for Metrowest and invite Linda Johnson to a future meeting.

Upcoming meetings: November 19, 2019; January 24, April 21, July 21, October 20, 2020

Meeting adjourned at 8:00 PM

Respectfully submitted by  
Nancy Allen, recording secretary