

## Meeting Minutes

### Weston Permanent Building Committee

October 16, 2019

<b>PBC Members</b>	<b>Present</b>	<b>Temporary Members</b>	<b>Present</b>
Walter Chaffee (WC)	Yes	Adriane Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
		John Thompson (JT) WAIC	No
Jim Polando (JNP)	Yes		
Gary Jarowski (GJ)	Yes		

Others Present:

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
John Sayre-Scibona	DTI		

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, in the Board of Selectmen's Room at the Town Hall. Called to Order at 7:00 PM

#### **Public Comment:**

- None.

#### **Meeting Minutes:**

- MM of 10/2/2019 meeting, with edits M/S. A/U

#### **WAIC:**

- GJ reported that the front stoop granite reinstall is scheduled for a Sunday start and the front door to the A&IC (Art & Innovation Center) will be closed until Tuesday the 22<sup>nd</sup>. This has been coordinated with the A&IC staff.
- GJ noted that the facilities Dept. is working with the WAIC staff to install some equipment exhaust systems and presented a cost proposal for consideration. PBC requested additional information prior to acting. The proposal is for manual operation of a damper for proper ventilation, and NL noted is objection to the manual operation method.
- GJ presented the DTI invoice for \$315.00, M/S, A/U.

### **Case House:**

- JSS distributed an updated project budget.
- JSS presented the following PCO's for consideration and action:
  - PCO50-01 in the amount of \$1606.50, for piping re-routing for the FDC, as a NTE, M/S, A/U.
  - PCO 67 in the amount of \$2637.84 for modifications to door 102B and 111, as a NTE with clarification of the cost M/S, A/U.
  - PCO 68 in the amount of \$633.1 for cedar breather M/S, A/U.
  - PCO 69 in the amount of \$2,988.05 for porte-cochere structural anchoring, M/S, A/U.
  - PCO 70 in the amount of \$1,963.33 for additional data and electrical outlets, M/S, A/U.
  - PCO 71 in the amount of \$1,103.33 for H/C warning panel, M/S, A/U.
  - PCO 72 in the amount of (\$2,343.55), M/S, A/U.
- JSS proposed that we consider changing the storm window glass from standard to "low-E" for energy conservation and occupant comfort. GVW has not submitted a PCO but have quoted a cost of \$6,300.00 for consideration. M/S, A/U.
- DB will be meeting with John Henry in conjunction with Facilities to develop an FF&E inventory and purchasing plan, with an anticipated completion in Jan 2020.
- DB reported that the stain matching viewed after the Tuesday morning construction meeting appeared to be acceptable.
- The Octagonal room painting is still an issue, and GVW has been asked to establish a potential credit from the painting contractor, if the work is removed from their contract.
- Pay requisition #9 in the amount of \$655,107.07 M/S, A/U.
- GJ presented a DTI invoice in the amount of \$13,842.50 M/S, A/U.

### **JST Project:**

- AG reported on the Open House held on October 12<sup>th</sup>.
- AG delivered a list of doors to be modified to meet MAAB requests to GJ. It was agreed that any changes to the CD's would incorporate the door changes will need to be made as part on an addendum.
- GJ reported on the Eversource switch relocation efforts. Ongoing discussions with all parties.
- GJ noted that there may be additional design firm charges for the water line changes required to coordinate with the DPW changed scope, to avoid entering the building.
- JNP requested that the light fixtures and ceiling fans that appear to be in a condition for re-use be salvaged, rather than disposed of. It was agreed that there are no locations for these to be used in the JST project, or other locations in town owned building, so they would need to be donated to the Friends of the JST, for donation to a charity. JNP to develop list of fixtures and fans to be salvaged in lieu of disposed, by the contractor and issue via GJ for inclusion in an addendum.

### **Sustainability Committee:**

- GJ reported that the re-lamping program is moving ahead, albeit slowly.
- GJ noted that the Town Manager has stated that the contractual differences between the Town and Solect are resolvable.

**Next Meetings:**

- The next meetings of the PBC will be held on Wednesday November 6<sup>th</sup> and Tuesday November 19<sup>th</sup>, starting at 7:00 PM, at the Town Hall.

Meeting adjourned: 9:35 PM

Respectfully submitted:

James N. Polando-Chair