

**RECREATION MASTER PLAN STEERING COMMITTEE
MEETING MINUTES
FRIDAY, OCTOBER 18, 2019, 7:00 AM
WESTON COMMUNITY CENTER
20 ALPHABET LN., WESTON, MA 02493**

Members Present: Alex Cobb, Melissa Crocker, Kristin Barbieri, Mark Ferris, Ben Polimer, Christopher Fitzgerald, Michael McGrath

Members present remotely: Trevor MacDonald, Charlie Hipwood

Members absent: John Power, Michelle Callanan, Pete Foley

The meeting commenced at 7:05 AM

Public Comments – None

Minutes

Minutes were passed over due to lack of a quorum being physically present

Master Plan Draft Discussion

A draft of the Master Plan, which included 93 pages, was discussed. The following suggestions were made for editing:

- Make sure it has the charge from the selectmen
- Have a template written from the RMPSC perspective
- Have a link to the last Master Plan
- Include somewhere the amount of money that was fundraised for the last MP
- Mention that the Proctor Field project was completed as an extension of the last master plan
- Mention that the Field and Grounds Coordinator position came about from the last Master Plan
- State that this plan emphasizes maintenance and upkeep

Some discussion topics regarding the draft master plan

- Should EEE be used as part of the justification for exploring the feasibility of a field house
- Include actual data from the second survey in the appendix
- The plan references the first survey but not second,
- As part of indoor feasibility
 - Inventory privately owned recreation facilities in town that could be accessed and state effort to build relationships
 - Note effect of new facility at schools on wastewater treatment plant
- Include more updated pictures
- Accessibility –
 - Point out that some facilities are difficult to access (not just from an ADA standpoint) and thus receive less use; this plan attempts to provide better access.

- Point out the facilities that have good ADA accessibility, i.e. Proctor and Burchard Park
- The field inventory should show what's artificial turf, compare that use to natural turf fields
- Delete analysis of the first survey
- Master plan should "tell us" what to do

The committee agreed to "divide and conquer" by having Mr. Fitzgerald assign sections to individuals to edit then bring back together.

They also want to further develop the executive summary to better reflect the Committee's perspective (not that of the consultants), and decided to develop an executive summary that better reflects local influence. In this letter, it should note about indoor facilities that this is not a "green light" but that feasibility is necessary. We should also include broad numbers and comparisons with other towns, including the new facility just built in Wellesley and the Bebee Center in Concord.

The league reps were charged with sharing information with their groups and asking for more input, Mr. MacDonald volunteered to reach out to basketball specifically.

Should also consider adding a list of private facilities in town, perhaps analyze the impact that better access to those facilities would have during feasibility.

Memorial Pool

Mr. Fitzgerald stated that Recreation Commission was applying for \$3,000 in CPA funds to conduct feasibility on a Memorial Pool renovation through a house doctor. Recreation Commission wants to do this to become public with the project in public in its earliest stage among other reasons. This will be presented at the October 28 CPC meeting.

All members present in person and remotely were in favor of supporting Recreation Commission in this endeavor.

Field and Grounds report

Attached. Of note, all present were in favor of looking into a dog/goose management as noted in this report.

Next meeting – Friday, November 15, 7 AM.

The meeting adjourned at 8:30 AM.

Attachment 1: Field and Grounds report.

Fields and Grounds Coordinator Update- October 18th, 2019

- Fields are mowed weekly, lawn areas bi weekly.
- Fields are being lined weekly for fall sports, trash pickup, cleaning of Proctor Field bathrooms, etc.
- Fields 2-4, 6-14, WS, FS, CS core aerated on October 14th. Alphabet Field, Brook, Czarnarowski, Cherry Brook, Burt will be on October 30-31.
- Deeptine aeration on Field 3-4, 6-11, Field School, Alphabet will be TBD due to rain this week.
- Coordinating deeptine aeration with Weston LL on Burchard Park for later date.
- Continuing working new Case Campus buildings and wayfinding signs. Installation is 75% complete.
- Working with on RMP with Rec Director, Facilities Deputy Director of Capital Projects and consultant.
- Proctor Field, Pastor Park, Field #6 Irrigation construction started June 7th, 2019. Project is 95% complete.
- Working on department 20-year tree and site evaluations for all outdoor town facilities. This includes drainage, pavement, tree pruning/removals, stone walls, etc.
- Received new mid sized mower last week. Will be for large open areas, and as a backup to large area mower.
- Received a ride on spreader/sprayer. Will be used for lawncare program and spot applications on fields.
- Waiting on tractor implements for delivery, FY20 capital item.
- Removing hornet nests around town and school properties as needed.
- Coordinated with DPW on School Grounds vehicle maintenance. Fleet of 7 vehicles for scheduled fluids and filters.
- Core aeration of all town wide lawns completed last week, work done in house.
- Biweekly spreading of grass seed on high use fields with fall sports.
- Produced status memo to Facilities Director regarding FS courtyard condition
- School grounds completed planting of landscape at HS Parking lot, Con Com approved.
- Con Com asked to remove some failing asphalt in student lot, replace with rip rap to help run off. Project complete and approved by Con Com agent.
- Sweetgum next to Community Center was replanted. Replacement plant for dead tree planted last fall.
- 37 acres of lime was applied on September 25-26 on all sports fields.

- DPW helped move a storage container at Grounds garage
- Participated in a webinar on Ticks and Mosquitoes produced by UMASS on October 12th.
- Helped move historic items from JST to Brook School for safe keeping.
- School Grounds started on maintenance of over 15 snow blowers. Once complete will begin on snow plows.
- Irrigation controller at Burchard Park failed, replaced by irrigation contractor. Equipment covered under warranty.
- Slice seeding of lawns areas are coming in nicely. This includes town hall lawns, WS lawns, FS lawns, Proctor Field lawns.
- Meet with TAG and DPW Director on Case Park restoration project. Will be assisting in the project. Primary objective is to increase soil pH for plantings in the future.
- Storm clean up from overnight storm on October 16th.
- Starting process for agronomic material ordering for Spring 2020. We receive a discount for ordering early.
- Had a vendor demonstrate using dog service to remove geese from HS property.
- New high gain antennas installed at Field School and Alphabet Field. This should improve communications with the irrigation controllers.