

**RECREATION MASTER PLAN STEERING COMMITTEE
MEETING MINUTES
FRIDAY, NOVEMBER 15, 2019, 7:00 AM
WESTON COMMUNITY CENTER
20 ALPHABET LN., WESTON, MA 02493**

Members Present: Alex Cobb, Trevor MacDonald, Charlie Hipwood, Kristin Barbieri, Michelle Callanan, Ben Polimer, Christopher Fitzgerald, Mike McGrath

Members absent: John Power, Mark Ferris, Melissa Crocker, Pete Foley

The meeting commenced at 7:05 AM

Public Comments – None

The minutes from October 18 were reviewed and approved.

All Committee Meeting update:

Mr. Fitzgerald noted that Ms. Crocker spoke on behalf of the RMPSC and the Recreation Commission; she updated the boards present about the Master Plan, most notably that it was in its final stages. She spoke in more detail about the Memorial Pool renovation on behalf of the Recreation Commission which will be included in the Master Plan.

Fields and Grounds update: attached.

Other updates: Mr. Polimer stated that a contractor had been selected to fix the doors for the Proctor Bathroom but the work will not start until spring.

Recreation Master Plan

The Committee discussed a draft Master Plan Document that was shared via email and made the following suggestions:

- Include specific facilities in the table of contents to allow the reader to find a property of interest more easily.
- Have introductory remarks from the Committee be the first item after Table of Contents.
- De-emphasize the first survey because of flaws involved with being long.

The committee also noticed numerous miss-spellings and grammatical errors. They asked that a word version of the document be requested from the contractors so that edits can be made in “Track Changes” format and submitted back.

Next meeting: Friday, December 20, 7 AM

The meeting adjourned at 8:20 AM.

Fields and Grounds Coordinator Update- November 15th, 2019

- Fields are mowed weekly, lawn areas bi weekly. Mowing coming to an end this week with cold weather.
- Fields are being lined weekly for fall sports, trash pickup, cleaning of Proctor Field bathrooms, etc. End of season past weekend.
- Recreation and school grounds continue blowing leaves on all properties.
- Alphabet Field, Brook, Czarnarowski, Cherry Brook, Burt core aerated on October 30.
- Deeptine aeration on Field 3-4, 6, 9-11, Field School, Alphabet October 29th. Could not complete on Field 7-8, due to being too wet.
- Coordinating deeptine aeration with Weston LL on Burchard Park for later date. Will be in spring due to irrigation being turned off early, and weather delays.
- Proctor Field surface was repaired by RAD Sports. Approximately 6 carpet failures were repaired. RAD, Activitas and Facilities will continue to monitor the surface for any issues.
- Field 2 and 12 infields were edged back to original dimensions, irrigation heads moved. Ready for spring baseball.
- Field 3 had 2 spots that were bare. Used edged material from field 2 to sod. Field has 100% turf cover going into winter.
- School Grounds plows (6) all serviced, ready for winter.
- Snow blowers serviced and delivered to custodians.
- Snow stakes/salt barrels installed at Case Campus, HS/MS.
- Waiting on tractor implements for delivery, FY20 capital item.
- Biweekly spreading of grass seed on high use fields with fall sports. Ended last week with final games/practices.
- Applied 7,000 pounds of calcitic limestone to Case Park. Park will be on 2020 lawncare program. Soils are very low pH, grub/crabgrass population high. Core aeration will be also required to reduce compaction.
- Slice seeded lawns came in very nicely before end of growing season. Areas include, WS, CS, Town Hall, Case Campus, HS Entrance, Proctor Field lawns.
- 50 red tulips were planted at Pastor Park.
- 100 daffodils were planted at HS Sign Entrance, and Alphabet Lane rock wall by COA parking.
- Starting process for agronomic material ordering for Spring 2020. We receive a discount for ordering early.
- Proctor Field Septic pumped on October 25th.
- Irrigation systems winterized on November 4-5. Will finish with Proctor Field Support Building after thanksgiving football game.
- Starting to analyze 2019 water use for irrigation.
- All fields fertilized for last time in 2019 on November 6-7.
- This week started to remove goals, saddle bags, trash barrels, etc. from all fields.
- Dead elm was removed along Alphabet Lane on November 11th.
- Coordinator renewing State Applicators License. Sent end of year report to MDAR.
- Starting to work on operating and capital budgets for next fiscal year.
- Memorial Pool was core aerated, lime and fertilizer applied.

- Participated in STMA Chapter Relations Committee conference call on Nov 12th.
- Participated in Webinar on professional development on November 13th.
- Meet with 4th grade student and talked to her about pesticide usage around Case Campus.
- Attended TAG meeting on November 13th.
- Continuing working new Case Campus buildings and wayfinding signs. Installation is 75% complete.
- Working with on RMP with Rec Director, Facilities Deputy Director of Capital Projects and consultant.
- Proctor Field, Pastor Park, Field #6 Irrigation construction started June 7th, 2019. Project is 95% complete.
- Working on department 20-year tree and site evaluations for all outdoor town facilities. This includes drainage, pavement, tree pruning/removals, stone walls, etc.
- School grounds continue to move equipment/setups for custodial staff, IT Department, Music Department, Food Service Department, Physical Education Department, waste water treatment plant deliveries, CH construction. Will continue regular moves for the district