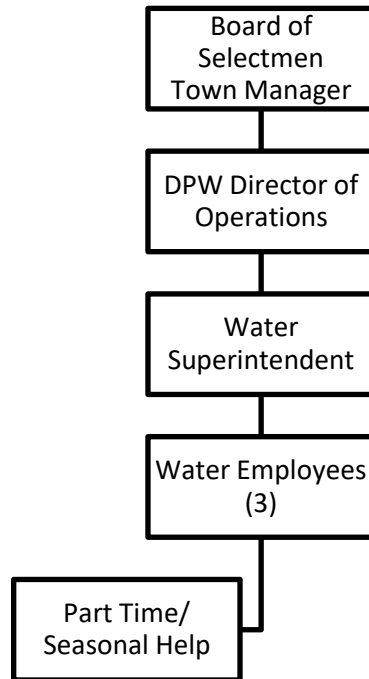


**TOWN OF WESTON
FY21 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
WATER DIVISION ENTERPRISE FUND**



	Actual FY18	Actual FY19	Budget FY20	Town Manager Recommended FY21 Budget	FY20 to FY21 \$ Change	% Change
WATER ENTERPRISE						
Revenues						
Water Charges	3,520,140	3,924,837	4,248,913	4,005,815	(243,098)	-5.7%
Retained Earnings	750,000	-	-	-	-	-
Total	4,270,140	3,924,837	4,248,913	4,005,815	(243,098)	-5.7%
Expenditures						
Salaries	295,427	292,098	302,692	306,093	3,401	1.1%
Expenses	181,711	170,480	296,155	260,850	(35,305)	-11.9%
MWRA Assessment/Water Purchases	2,824,894	2,499,852	2,687,000	2,406,000	(281,000)	-10.5%
Capital Improvement Projects	94,159	106,195	67,500	67,500	-	0.0%
Debt Service (non-exempt)	537,947	518,125	552,409	617,068	64,659	11.7%
subtotal	3,934,138	3,586,751	3,905,756	3,657,511	(248,245)	-6.4%
Indirect Costs (transfer to General Fund)	336,002	338,086	343,157	348,304	5,147	1.5%
Total	4,270,140	3,924,837	4,248,913	4,005,815	(243,098)	-5.7%

**Town of Weston
FY21 Town Manager's Proposed Budget**

PUBLIC WORKS: Water Division-Enterprise Fund

Description of Services

The Department of Public Works Water Division is responsible for the maintenance and repair of all aspects of the Town's water system. Responsibilities include installing water services for new residential and commercial construction, water main replacement, water main repairs, installation of hydrants, leak detection, cross-connection control and the replacement of older water meters.

While shown as part of the DPW budget, the Water Division is an Enterprise Fund and, therefore, is not included in the General Fund. 100 percent of the direct and indirect costs for water service are covered by water fees and charges.

FY21 Departmental Goals

1. Continue our high standards relating to water quality and maintaining our water distribution system.
2. Continue to improve Water Division services by increasing supervision of division employees.
3. Develop water conservation educational program to reduce water usage.
4. Continue efforts to reduce unaccounted for water with yearly leak detection and timely repair of water service and water main leaks and replacement of aging existing meters.
5. Utilize the Water System Hydraulic Analysis as a tool to improve water quality, safety and delivery.
6. Continue program of mapping out annual activities such as exercising gates.

Staffing Levels	FY18 Funded	FY19 Funded	FY20 Funded	FY21 Recommended
Water Superintendent	1	1	1	1
Heavy Equipment Operator	1	1	1	1
Meter Reader/Installer	1	1	1	1
Water Systems Specialist	1	1	1	1
Part Time/Seasonal Help	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>
Total FTE	4	4	4	4

Budget Recommendations

Level Services: Increase the overtime budget line item by \$1,000. A new budget line item for annual client support for the new AMI meter reading system once it is up and running. Also an adjustment of continuing balance account between hydrant work and larger meter replacements. MWRA assessment decrease is based on previous year's usage and an assumed increase in overall rate the Town pays for the water.

New Requests Recommended by Town Manager: None requested

New Requests Not Recommended by Town Manager:

**Town of Weston
FY21 Town Manager's Proposed Budget**

PUBLIC WORKS-WATER ENTERPRISE	ACTUAL FY18	BUDGET FY19	ACTUAL FY19	BUDGET FY20	DEP REQ FY21	TOWN MGR'S RECOMMENDATION			FY20 to FY21	
						LEVEL SERVICE	NEW REQ	TOTAL	\$ Change	% Change
Water Division Salaries										
Regular Compensation	262,618	266,258	270,061	271,592	273,993	273,993	-	273,993	2,401	0.9%
Overtime Compensation	24,505	18,000	13,266	18,000	19,000	19,000	-	19,000	1,000	5.6%
Temp/Seasonal	2,976	6,000	3,936	6,000	6,000	6,000	-	6,000	-	0.0%
Out-of-Dept Pay	-	1,500	-	1,500	1,500	1,500	-	1,500	-	0.0%
Police Details	5,328	5,600	4,835	5,600	5,600	5,600	-	5,600	-	0.0%
Sub-total Personal Services	295,427	297,358	292,098	302,692	306,093	306,093	-	306,093	3,401	1.1%
Expenses										
Energy	50,587	70,000	48,862	71,875	80,000	80,000	-	80,000	8,125	11.3%
Repairs & Maintenance	866	4,000	-	4,000	4,000	4,000	-	4,000	-	0.0%
Rentals & Leases	1,788	2,500	1,890	2,500	2,500	2,500	-	2,500	-	0.0%
Professional & Consulting Services	16,062	20,400	24,095	85,400	20,400	20,400	-	20,400	(65,000)	-76.1%
Communications	2,508	3,200	2,593	3,200	3,200	3,200	-	3,200	-	0.0%
Office Supplies	5,358	7,750	6,476	7,750	7,750	7,750	-	7,750	-	0.0%
Building/Equipment Repair & Supplies	3,146	5,800	5,549	5,800	5,800	5,800	-	5,800	-	0.0%
Custodial Supplies	236	300	135	300	300	300	-	300	-	0.0%
Vehicular Supplies	14,107	9,430	16,235	9,430	17,000	17,000	-	17,000	7,570	80.3%
Other DPW Supplies/Materials	3,026	9,500	1,380	9,500	9,500	9,500	-	9,500	-	0.0%
Protective Work Clothing	2,144	2,100	2,296	2,100	2,100	2,100	-	2,100	-	0.0%
Operator Driver Equipment	42	-	115	-	-	-	-	-	-	-
Out-of-State Travel	-	100	-	100	100	100	-	100	-	0.0%
Dues/Memberships	959	1,000	1,207	1,000	1,000	1,000	-	1,000	-	0.0%
Distribution System Improvements	64,254	75,000	48,076	75,000	75,000	75,000	-	75,000	-	0.0%
Additional/New Equipment	2,500	1,200	3,081	1,200	1,200	1,200	-	1,200	-	0.0%
Cross Connection Test	14,130	15,000	8,490	15,000	15,000	15,000	-	15,000	-	0.0%
Survey Cross Connection	-	2,000	-	2,000	2,000	2,000	-	2,000	-	0.0%
Client Support - AMI	-	-	-	-	14,000	14,000	-	14,000	14,000	-
sub-total Expenses	181,711	229,280	170,480	296,155	260,850	260,850	-	260,850	(35,305)	-11.9%
MWRA Assessment/Water Purchase										
Intergovernmental Expenses	2,818,905	2,541,257	2,493,163	2,680,000	2,400,000	2,400,000	-	2,400,000	(280,000)	-10.4%
DEP Safe Drinking Water Act Assessment	5,989	6,200	6,689	7,000	6,000	6,000	-	6,000	(1,000)	-14.3%
sub-total MWRA/Water Purchase	2,824,894	2,547,457	2,499,852	2,687,000	2,406,000	2,406,000	-	2,406,000	(281,000)	-10.5%
Capital Improvement Projects										
Large Meter Replacement Program+	9,906	7,500	3,967	7,500	17,500	17,500	-	17,500	10,000	133.3%
Water Hydrant Rehabilitation Program+	64,170	50,000	37,655	50,000	40,000	40,000	-	40,000	(10,000)	-20.0%
Water Storage Tank Maint.+	9,800	7,500	8,024	10,000	10,000	10,000	-	10,000	-	0.0%
Water Distribution Master Plan+	-	59,850	56,172	-	-	-	-	-	-	-
Water Telemetry	-	-	378	-	-	-	-	-	-	-
Water Equipment Rehab	10,283	-	-	-	-	-	-	-	-	-
sub-total Capital Improvement Projects	94,159	124,850	106,195	67,500	67,500	67,500	-	67,500	-	0.0%
Debt Service (non-exempt)										
Bond Redemption	420,200	388,500	388,500	399,300	502,300	502,300	-	502,300	103,000	25.8%
Bond Interest	106,997	95,935	95,936	127,380	114,768	114,768	-	114,768	(12,612)	-9.9%
BAN Interest	10,750	43,662	30,690	25,729	-	-	-	-	(25,729)	-100.0%
BAN Paydowns	-	3,000	3,000	-	-	-	-	-	-	-
sub-total Debt Service	537,947	531,097	518,125	552,409	617,068	617,068	-	617,068	64,659	11.7%
Total Water Division	3,934,138	3,730,042	3,586,751	3,905,756	3,657,511	3,657,511	-	3,657,511	(248,245)	-6.4%