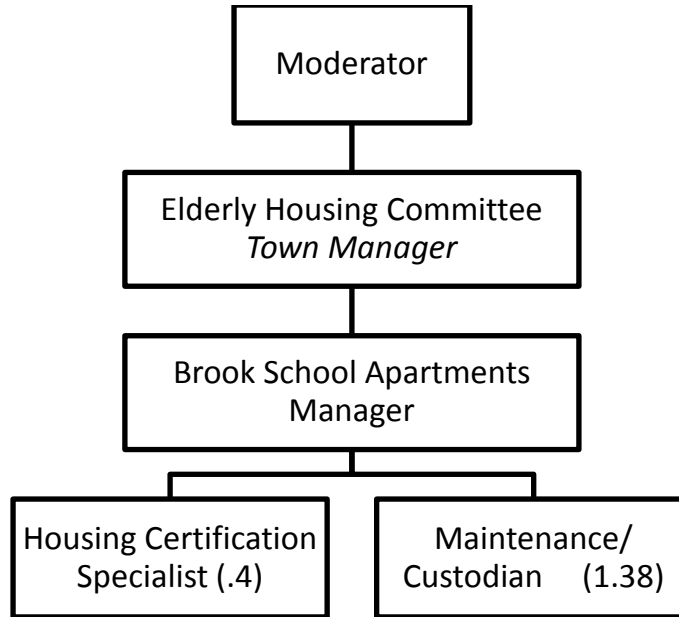


**TOWN OF WESTON
FY17 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
BROOK SCHOOL APARTMENTS ENTERPRISE FUND**



	Actual FY14	Actual FY15	Budget FY16	Town Manager Recommended FY17 Budget	\$ Change	% Change
BROOK SCHOOL APARTMENTS ENTERPRISE FUND						
Revenues						
CPA - Debt Service	259,713	334,472	240,373	282,283	41,910	17.4%
Retained Earnings - Capital	200,000	200,000	100,000	100,000	-	0.0%
Rentals & Interest Income	895,091	1,258,956	1,330,134	1,181,670	(148,464)	-11.2%
Total	1,354,804	1,793,428	1,670,507	1,563,953	(106,554)	-6.4%
Expenditures						
Salaries	165,010	169,359	179,545	180,314	769	0.4%
Expenses	319,674	295,271	369,000	385,300	16,300	4.4%
Repairs & Replacements+	80,156	159,874	130,623	138,460	7,837	6.0%
Payment in Lieu of Taxes	21,168	21,697	22,239	22,795	556	2.5%
Capital Improvements+	96,190	309,162	250,000	100,000	(150,000)	-60.0%
Debt Service (Enterprise Fund)	257,217	334,472	307,917	282,283	(25,634)	-8.3%
subtotal	939,415	1,289,837	1,259,324	1,109,152	(150,172)	-11.9%
Debt Service (Community Preservation Funds)	259,713	334,472	240,373	282,283	41,910	17.4%
Indirect Costs (transfer to General Fund)	155,676	169,119	170,810	172,518	1,708	1.0%
Total	1,354,804	1,793,428	1,670,507	1,563,953	(106,554)	-6.4%

**Town of Weston
FY17 Town Manager’s Proposed Budget**

HEALTH AND HUMAN SERVICES: Brook School Elderly Housing Complex

Description of Services

The former Brook School was converted to an elderly and handicapped rental housing complex in 1979 with an addition completed in the fall of 2004. The complex now contains 75 apartments for the elderly and disabled. The U.S. Department of Housing and Urban Development provides a subsidy for 42 of these units under the Section 8 program. Another 13 units are deed restricted as affordable units under the Community Preservation Act. The average wait is approximately two years for a subsidized apartment. The Complex is managed by a Manager who is overseen by the Elderly Housing Committee.

The funding plan for the Brook School Apartments, developed when the expansion project was brought forward, calls for all operating and debt service expenses, as well as indirect Town costs and an in-lieu of tax payment, to be covered by a combination of rental income and CPA funding. The Brook School Elderly Housing Complex is budgeted in an enterprise fund.

FY17 Departmental Goals

1. Integrate the Warren Avenue Housing Project into the Brook School Management
2. Improve the Weston community awareness of the Brook School Apartments

Staffing Levels	FY14 Funded	FY15 Funded	FY16 Funded	FY17 Requested
Manager	1	1	1	1
Housing Certification Specialist	0.32	0.32	0.4	0.4
Maintenance/Custodian	1.38	1.38	1.38	1.38
Total FTE	2.7	2.7	2.78	2.78

Budget Recommendations

Level Services: The primary increase is for grounds maintenance, because the cost of contracting for this service through public bid is higher. The increase in the continuing balance account is for ongoing repairs and replacements related to the maintenance of rental units and is consistent with the pro forma financing plan. The recommended appropriation from retained earnings to the capital improvements fund is lower because retained earnings were certified at approximately \$131,618 as of 6/30/15. The next project to be undertaken with these funds is the replacement of the original 1975 hydrotherm boilers, estimated to cost \$650,000.

New Requests Recommended by Town Manager: None requested

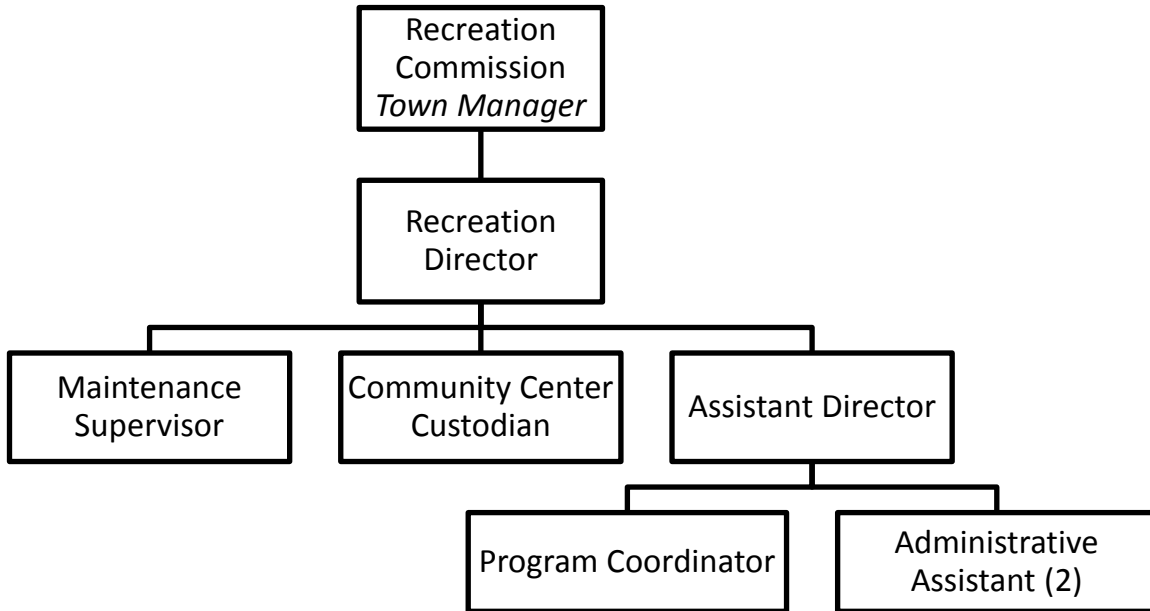
New Requests Not Recommended by Town Manager: None

**Town of Weston
FY17 Town Manager's Proposed Budget**

	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEPT REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQ	TOTAL		
<u>Brook School Apartments Enterprise Fund</u>										
Salaries	165,010	173,287	169,359	179,545	177,379	180,314	-	180,314	769	0.4%
Sub-total Personnel Salaries	165,010	173,287	169,359	179,545	177,379	180,314	-	180,314	769	0.4%
Electricity	45,719	50,600	45,877	50,600	60,000	50,000	-	50,000	(600)	-1.2%
Oil/Gas	63,224	75,000	59,769	70,000	70,000	70,000	-	70,000	-	0.0%
Water	16,835	16,000	12,937	17,000	17,000	17,000	-	17,000	-	0.0%
Repair & Maintenance Building	57,389	70,000	51,467	70,000	70,000	70,000	-	70,000	-	0.0%
Building Safety	27,536	27,000	16,717	27,500	27,000	27,000	-	27,000	(500)	-1.8%
Window Cleaning	-	12,500	-	12,500	12,500	12,500	-	12,500	-	0.0%
Septic Service	-	9,000	6,245	9,000	9,000	9,000	-	9,000	-	0.0%
Repair - Vehicle & Equipment	129	600	1,405	600	1,200	1,200	-	1,200	600	100.0%
Trash Removal	3,510	3,600	3,765	3,600	3,800	3,800	-	3,800	200	5.6%
Snow Removal	32,653	26,000	34,055	33,600	35,000	35,000	-	35,000	1,400	4.2%
Extermination	1,025	1,100	928	1,100	1,100	1,100	-	1,100	-	0.0%
Environmental Maintenance	7,330	3,500	3,190	8,000	8,000	8,000	-	8,000	-	0.0%
Legal	999	2,000	259	2,000	2,000	2,000	-	2,000	-	0.0%
Telephone	5,847	4,800	5,101	5,000	5,200	5,200	-	5,200	200	4.0%
Office Supplies	3,923	4,000	3,885	4,000	4,000	4,000	-	4,000	-	0.0%
Custodial Supplies	11,833	15,500	12,196	15,500	15,500	15,500	-	15,500	-	0.0%
Grounds	33,876	25,000	20,818	30,000	45,000	45,000	-	45,000	15,000	50.0%
Conference/Training	1,249	1,500	65	1,500	1,500	1,500	-	1,500	-	0.0%
All Other	6,599	7,500	16,593	7,500	7,500	7,500	-	7,500	-	0.0%
Sub-total Expenses	319,674	355,200	295,271	369,000	395,300	385,300	-	385,300	16,300	4.4%
<u>BSA-Continuing Balance Accts</u>										
Repairs & Replacements+	80,156	123,230	159,874	130,623	138,460	138,460	-	138,460	7,837	6.0%
Capital Improvement Fund+	96,190	100,000	309,162	250,000	100,000	100,000	-	100,000	(150,000)	-60.0%
Sub-total Cont Bal Accts	176,346	223,230	469,036	380,623	238,460	238,460	-	238,460	(142,163)	-37.4%
Debt Service	257,217	334,472	334,472	307,917	282,283	282,283	-	282,283	(25,634)	-8.3%
Payment in Lieu of Taxes	21,168	21,697	21,697	22,239	22,795	22,795	-	22,795	556	2.5%
Total	939,415	1,107,886	1,289,837	1,259,324	1,116,217	1,109,152	-	1,109,152	(150,172)	-11.9%

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**TOWN OF WESTON
FY17 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
RECREATION DEPARTMENT ENTERPRISE FUND**



	Actual FY14	Actual FY15	Budget FY16	Town Manager Recommended FY17 Budget	\$ Change	% Change
RECREATION ENTERPRISE						
Revenues						
Tax Levy and General Fund Revenues	463,162	464,423	479,150	494,189	15,039	3.1%
Contribution from Council on Aging	-	-	-	30,000	30,000	
Retained Earnings	(67,602)	63,326	68,000	5,117	(62,883)	-92.5%
User/Program Fees	1,058,199	986,403	1,050,018	1,123,212	73,194	7.0%
Total	1,453,759	1,514,151	1,597,168	1,652,518	55,350	3.5%
Expenditures						
Salaries	976,099	1,001,088	1,093,018	1,129,368	36,350	3.3%
Expenses	402,272	439,200	427,900	441,400	13,500	3.2%
Community Center	75,387	73,864	76,250	81,750	5,500	7.2%
Total	1,453,759	1,514,151	1,597,168	1,652,518	55,350	3.5%

**Town of Weston
FY17 Town Manager's Proposed Budget**

CULTURAL AND LEISURE: Recreation Department – Enterprise Fund

Description of Services

The Recreation Department offers a comprehensive and varied program of public recreation activities, services and resources to Town and area residents. Nearly 500 programs are offered over the course of the year serving over 7,500 participants. Nearly all programs are offered on a fee basis. The Recreation Department is budgeted in an Enterprise Fund. This permits the Town to better track the revenues and expenditures of this department and provide the Recreation Commission with more flexibility in adding or changing program offerings. The Town's General Fund, however, continues to fund approximately 30% of the total budget. The Recreation Department offers the following programs and services:

- Soccer and baseball field maintenance
- Preschool programs
- Recreation nights and dances
- Adult sports
- Summer camps
- Memorial Pool
- Swim lessons
- Weekend gym and swim programs
- Cooperative programs with WCCA
- Maintenance of seven parks
- Special events
- Junior Broadway Drama Club
- Band concerts
- After school programs
- Adult programs
- Maintenance of Tavernside Playground
- Annual Egg Hunt on Town Green
- Middle School pool
- Red Waves swim team
- 15 tennis courts/three basketball courts
- Weston Skating Club co-sponsor
- Community Center maintenance and rental
- Joint field scheduling with School Dept.
- maintenance of 2 rinks and College Pond skating areas

FY17 Departmental Goals

1. Construct new Tavernside Playground at Lamson Park.
2. Create working written agreements with the town's sport groups.
3. Work with School Department and DPW to better coordinate field and grounds maintenance to protect recent investments made.

Staffing Levels (not including seasonal staff)	FY14 Funded	FY15 Funded	FY16 Funded	FY17 Requested
Recreation Director	1	1	1	1
Assistant Director	1	1	1	1
Program Coordinator	1	1	1	1
Maintenance Supervisor	1	1	1	1
Administrative Assistant	2	2	2	2
Custodian	1	1	1	1
Total FTE	7	7	7	7

Budget Recommendations

Level Services: Some salary adjustments are being made for seasonal staff due to the increase in the minimum wage. The Community Center also houses the Council on Aging, programs of which have expanded in recent years. It is recommended that \$30,000 be included in the COA budget to cover a portion of the cost of operating and maintaining the Community Center. This would serve as an additional General Fund revenue source for the Recreation Enterprise Fund.

New Requests Recommended by Town Manager: None requested

New Requests Not Recommended by Town Manager: None

**Town of Weston
FY17 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEP REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
Administration										
Computer Hardware Maintenance	1,013	1,200	-	1,200	700	700	-	700	(500)	-41.7%
Computer Software Maintenance	4,365	5,500	4,494	5,000	5,000	5,000	-	5,000	-	0.0%
Bank Service/Credit Card Fees	22,673	21,000	22,809	23,000	24,000	24,000	-	24,000	1,000	4.3%
Printing & Advertising	-	-	50	-	-	-	-	-	-	-
Education & Training	80	200	119	200	200	200	-	200	-	0.0%
Postage	2,932	2,500	732	3,000	1,500	1,500	-	1,500	(1,500)	-50.0%
Communications	4,805	4,200	3,701	4,200	4,200	4,200	-	4,200	-	0.0%
Photocopying	828	800	1,428	800	1,500	1,500	-	1,500	700	87.5%
Office Supplies	4,078	6,000	6,076	5,000	5,000	5,000	-	5,000	-	0.0%
First Aid	140	350	897	250	1,000	1,000	-	1,000	750	300.0%
In-State Travel	842	1,200	446	1,000	1,000	1,000	-	1,000	-	0.0%
Out-of-State Travel	315	400	1,382	400	1,500	1,500	-	1,500	1,100	275.0%
Dues	577	550	1,388	500	500	500	-	500	-	0.0%
Conference	2,885	1,500	3,787	3,000	3,000	3,000	-	3,000	-	0.0%
All Other Expense	1,981	3,000	4,379	2,000	2,000	2,000	-	2,000	-	0.0%
Computer Hardware/Software	80	-	-	-	-	-	-	-	-	-
	47,594	48,400	51,688	49,550	51,100	51,100	-	51,100	1,550	3.1%
Administrative - Personnel										
Regular Compensation	162,065	152,648	201,670	157,852	161,666	161,666	-	161,666	3,814	2.4%
Overtime	-	500	-	1,000	1,000	1,000	-	1,000	-	0.0%
Temporary Compensation	-	500	98	400	400	400	-	400	-	0.0%
Estimated COLA	-	8,267	-	8,502	7,000	7,271	-	7,271	(1,231)	-14.5%
	162,065	161,915	201,768	167,754	170,066	170,337	-	170,337	2,583	1.5%
sub-total Administration	209,659	210,315	253,456	217,304	221,166	221,437	-	221,437	4,133	1.9%
Adult Programs										
Contract Services/Labor	5,195	6,000	5,565	5,300	2,000	2,000	-	2,000	(3,300)	-62.3%
Program Supplies	5,511	4,000	4,863	3,500	4,200	4,200	-	4,200	700	20.0%
All Other Expense	-	1,000	200	500	200	200	-	200	(300)	-60.0%
	10,706	11,000	10,627	9,300	6,400	6,400	-	6,400	(2,900)	-31.2%
Adult Programs-Personnel										
Regular Compensation	13,823	13,808	12,534	14,248	15,164	15,164	-	15,164	916	6.4%
Temporary Compensation	50,466	46,500	49,656	50,000	52,000	52,000	-	52,000	2,000	4.0%
	64,289	60,308	62,190	64,248	67,164	67,164	-	67,164	2,916	4.5%
sub-total Adult Programs	74,995	71,308	72,817	73,548	73,564	73,564	-	73,564	16	0.0%
Youth Programs										
Contract Services	112,822	118,000	104,651	116,000	116,000	116,000	-	116,000	-	0.0%
Program Supplies	21,882	22,000	14,705	22,000	22,000	22,000	-	22,000	-	0.0%
All Other Expense	227	1,500	-	1,500	1,500	1,500	-	1,500	-	0.0%
	134,931	141,500	119,356	139,500	139,500	139,500	-	139,500	-	0.0%
Youth Programs-Personnel										
Regular Compensation	34,254	68,600	29,527	70,614	65,287	65,287	-	65,287	(5,327)	-7.5%
Temporary Compensation	252,436	252,000	231,195	256,000	265,000	265,000	-	265,000	9,000	3.5%
	286,690	320,600	260,722	326,614	330,287	330,287	-	330,287	3,673	1.1%
sub-total Youth Programs	421,621	462,100	380,078	466,114	469,787	469,787	-	469,787	3,673	0.8%
Concessions										
Contract Services/Labor	8,696	-	8,736	-	9,500	9,500	-	9,500	9,500	-
Program Supplies	1,966	11,500	2,660	11,000	2,000	2,000	-	2,000	(9,000)	-81.8%
All Other Expense	20	500	-	500	200	200	-	200	(300)	-60.0%
	10,682	12,000	11,396	11,500	11,700	11,700	-	11,700	200	1.7%
Concessions-Personnel										
Regular Compensation	1,584	807	1,651	837	2,573	2,573	-	2,573	1,736	207.4%
Temporary Compensation	14,019	13,200	15,691	12,705	11,520	11,520	-	11,520	(1,185)	-9.3%
	15,603	14,007	17,343	13,542	14,093	14,093	-	14,093	551	4.1%
sub-total Concessions	26,285	26,007	28,739	25,042	25,793	25,793	-	25,793	751	3.0%

**Town of Weston
FY17 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEP REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Camp Outer Limits</u>										
Recreation Uniforms	1,100	700	1,656	1,000	1,500	1,500	-	1,500	500	50.0%
Professional/Consulting Services	-	-	-	-	-	-	-	-	-	-
Program Supplies	588	1,000	570	750	750	750	-	750	-	0.0%
All Other Expense	154	500	107	300	300	300	-	300	-	0.0%
Field Trips Expenses	22,012	22,200	20,575	23,000	23,000	23,000	-	23,000	-	0.0%
	23,854	24,400	22,908	25,050	25,550	25,550	-	25,550	500	2.0%
<u>Camp Outer Limits-Personnel</u>										
Regular Compensation	4,486	5,042	2,856	5,254	7,048	7,048	-	7,048	1,794	34.1%
Temporary Compensation	18,596	13,959	16,119	15,460	17,760	17,760	-	17,760	2,300	14.9%
	23,083	19,001	18,975	20,714	24,808	24,808	-	24,808	4,094	19.8%
sub-total Camp Outer Limits	46,937	43,401	41,883	45,764	50,358	50,358	-	50,358	4,594	10.0%
<u>Camp ABC</u>										
Professional/Consulting Services	4,270	4,800	5,710	4,600	4,600	4,600	-	4,600	-	0.0%
Recreation Uniforms	1,229	700	800	1,100	1,100	1,100	-	1,100	-	0.0%
Art/Program Supplies	794	1,000	1,391	900	1,000	1,000	-	1,000	100	11.1%
All Other Expense	171	200	2,417	150	150	150	-	150	-	0.0%
	6,465	6,700	10,318	6,750	6,850	6,850	-	6,850	100	1.5%
<u>Camp ABC-Personnel</u>										
Regular Compensation	4,486	8,516	2,856	8,874	7,048	7,048	-	7,048	(1,826)	-20.6%
Temporary Compensation	23,034	20,500	20,056	22,736	27,306	27,306	-	27,306	4,570	20.1%
	27,520	29,016	22,912	31,610	34,354	34,354	-	34,354	2,744	8.7%
sub-total Camp ABC	33,985	35,716	33,230	38,360	41,204	41,204	-	41,204	2,844	7.4%
<u>Camp Adventure</u>										
Professional/Consulting Services	8,013	6,000	4,525	8,000	6,000	6,000	-	6,000	(2,000)	-25.0%
Recreation Uniforms	1,782	1,500	1,656	1,800	1,800	1,800	-	1,800	-	0.0%
Program Supplies	2,161	2,500	2,927	2,400	2,400	2,400	-	2,400	-	0.0%
All Other Expense	441	1,000	1,352	500	500	500	-	500	-	0.0%
Field Trip Expenses	8,987	10,500	11,581	10,000	10,000	10,000	-	10,000	-	0.0%
	21,384	21,500	22,041	22,700	20,700	20,700	-	20,700	(2,000)	-8.8%
<u>Camp Adventure-Personnel</u>										
Regular Compensation	4,486	8,516	2,856	8,874	7,048	7,048	-	7,048	(1,826)	-20.6%
Temporary Compensation	38,257	37,703	45,942	40,680	49,380	49,380	-	49,380	8,700	21.4%
	42,743	46,219	48,797	49,554	56,428	56,428	-	56,428	6,874	13.9%
sub-total Camp Adventure	64,127	67,719	70,838	72,254	77,128	77,128	-	77,128	4,874	6.7%
<u>Memorial Pool/Swimming</u>										
Electricity	11,501	15,000	13,822	11,500	14,000	14,000	-	14,000	2,500	21.7%
Water	2,974	4,000	2,897	3,500	3,500	3,500	-	3,500	-	0.0%
Repair & Maintenance	17,935	24,000	34,694	27,000	24,000	24,000	-	24,000	(3,000)	-11.1%
Recreation Uniforms	6,299	5,200	4,943	6,300	6,500	6,500	-	6,500	200	3.2%
Cleaning Supplies	769	700	559	700	1,200	1,200	-	1,200	500	71.4%
Chlorine	14,750	16,000	12,383	14,500	14,500	14,500	-	14,500	-	0.0%
Chemicals	2,059	2,500	5,021	2,500	2,500	2,500	-	2,500	-	0.0%
Program Supplies	2,985	2,500	3,099	3,000	3,000	3,000	-	3,000	-	0.0%
All Other Expense	8,415	4,200	5,861	4,500	4,500	4,500	-	4,500	-	0.0%
	67,687	74,100	83,280	73,500	73,700	73,700	-	73,700	200	0.3%
<u>Memorial Pool/Swimming-Personnel</u>										
Regular Compensation	24,712	37,908	22,236	39,266	33,846	33,846	-	33,846	(5,420)	-13.8%
Temporary Compensation	101,505	104,772	103,709	104,311	120,388	120,388	-	120,388	16,077	15.4%
	126,217	142,680	125,945	143,577	154,234	154,234	-	154,234	10,657	7.4%
sub-total Memorial Pool	193,903	216,780	209,224	217,077	227,934	227,934	-	227,934	10,857	5.0%
<u>Middle School Gym/Pool Programs</u>										
Energy	8,825	12,000	13,109	9,500	12,000	12,000	-	12,000	2,500	26.3%
Non-energy - Water	8,568	1,000	1,273	-	1,000	1,000	-	1,000	1,000	-
Chemicals/Pool Supplies	1,416	3,000	6,325	2,250	3,000	3,000	-	3,000	750	33.3%
All Other	2,907	75	3,337	2,500	2,500	2,500	-	2,500	-	0.0%
	21,716	16,075	24,044	14,250	18,500	18,500	-	18,500	4,250	29.8%
<u>Middle School Gym/Pool Personnel</u>										
Regular Compensation	3,960	2,420	4,128	2,511	7,479	7,479	-	7,479	4,968	197.8%
Temporary Compensation	8,480	6,620	16,125	10,600	4,680	4,680	-	4,680	(5,920)	-55.8%
	12,440	9,040	20,254	13,111	12,159	12,159	-	12,159	(952)	-7.3%
sub-total Middle School Programs	34,156	25,115	44,298	27,361	30,659	30,659	-	30,659	3,298	12.1%

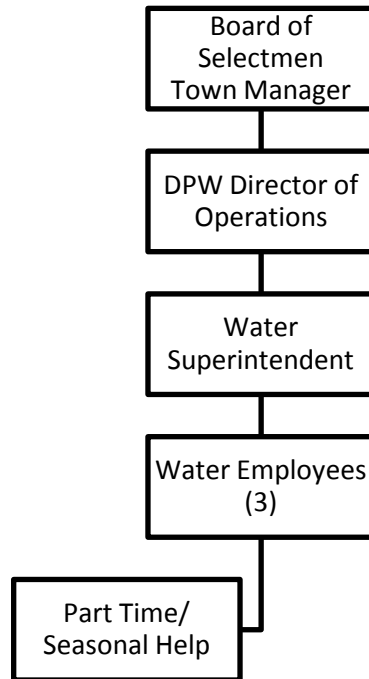
Town of Weston
FY17 Town Manager's Proposed Budget

RECREATION	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEP REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Facilities/Fields</u>										
Energy (Elec, Oil, Gas)	(291)	3,300	851	3,300	3,300	3,300	-	3,300	-	0.0%
Non-energy - Water	104	125	77	125	125	125	-	125	-	0.0%
Electricity-College	-	-	183	-	-	-	-	-	-	-
Repair & Maintenance	10,465	42,500	37,861	34,000	40,000	40,000	-	40,000	6,000	17.6%
Repair - Vehicles & Equipment	7,497	2,500	1,724	2,500	2,500	2,500	-	2,500	-	0.0%
Rent-Equipment	2,154	600	3,203	800	2,500	2,500	-	2,500	1,700	212.5%
Contract Services	-	9,000	13,927	500	3,000	3,000	-	3,000	2,500	500.0%
Sundry Supplies	1,282	1,200	630	1,500	1,200	1,200	-	1,200	(300)	-20.0%
Loam	-	250	-	250	250	250	-	250	-	0.0%
Fertilizer/Seeds	444	200	130	-	200	200	-	200	200	-
Vehicle Supplies	7,805	7,500	6,361	7,500	7,500	7,500	-	7,500	-	0.0%
	29,460	67,175	64,948	50,475	60,575	60,575	-	60,575	10,100	20.0%
<u>Facilities/Fields Personnel</u>										
Regular Compensation	61,310	78,048	34,991	81,134	67,034	67,034	-	67,034	(14,100)	-17.4%
Temporary Compensation	9,341	6,840	42,640	9,180	16,250	16,250	-	16,250	7,070	77.0%
	70,651	84,888	77,631	90,314	83,284	83,284	-	83,284	(7,030)	-7.8%
sub-total Facilities/Fields	100,111	152,063	142,579	140,789	143,859	143,859	-	143,859	3,070	2.2%
<u>KWEST Camp</u>										
Uniforms	183	500	800	250	850	850	-	850	600	240.0%
Program Supplies	253	300	180	300	350	350	-	350	50	16.7%
Field Trip Expenses	8,611	9,500	5,866	9,000	9,000	9,000	-	9,000	-	0.0%
All Other	154	500	49	250	250	250	-	250	-	0.0%
	9,200	10,800	6,894	9,800	10,450	10,450	-	10,450	650	6.6%
<u>KWEST Camp Personnel</u>										
Regular Compensation	4,203	3,477	2,572	3,569	6,871	6,871	-	6,871	3,302	92.5%
Temporary Compensation	-	5,400	-	10,295	11,600	11,600	-	11,600	1,305	12.7%
	4,203	8,877	2,572	13,864	18,471	18,471	-	18,471	4,607	33.2%
sub-total KWEST Camp	13,403	19,677	9,466	23,664	28,921	28,921	-	28,921	5,257	22.2%
<u>Sports Camp</u>										
Professional & Consu	5,900	100	(5,700)	500	600	600	-	600	100	20.0%
Recreation Uniforms	675	450	800	700	850	850	-	850	150	21.4%
Program Supplies	814	650	619	725	725	725	-	725	-	0.0%
Field Trip Expenses	5,028	4,500	5,008	5,000	5,000	5,000	-	5,000	-	0.0%
All Other	171	400	1,257	200	200	200	-	200	-	0.0%
	12,588	6,100	1,983	7,125	7,375	7,375	-	7,375	250	3.5%
<u>Sports Camp Personnel</u>										
Regular Compensation	4,486	3,477	2,856	3,569	6,871	6,871	-	6,871	3,302	92.5%
Temporary Compensation	3,359	11,770	13,935	12,795	15,840	15,840	-	15,840	3,045	23.8%
	7,845	15,247	16,791	16,364	22,711	22,711	-	22,711	6,347	38.8%
sub-total Sports Camp	20,433	21,347	18,774	23,489	30,086	30,086	-	30,086	6,597	28.1%
<u>Red Waves Swim Team</u>										
Transportation	-	300	-	300	300	300	-	300	-	0.0%
Uniforms	-	900	709	900	3,500	3,500	-	3,500	2,600	288.9%
Program Supplies	2,142	4,000	7,663	3,000	3,000	3,000	-	3,000	-	0.0%
Dues	1,180	1,350	1,200	1,000	1,200	1,200	-	1,200	200	20.0%
All Other	2,686	4,000	145	3,200	1,000	1,000	-	1,000	(2,200)	-68.8%
	6,007	10,550	9,717	8,400	9,000	9,000	-	9,000	600	7.1%
<u>Red Waves Personnel</u>										
Regular Compensation	7,920	5,646	8,257	5,859	6,004	6,004	-	6,004	145	2.5%
Temporary Compensation	36,788	40,000	28,311	38,480	34,100	34,100	-	34,100	(4,380)	-11.4%
	44,708	45,646	36,567	44,339	40,104	40,104	-	40,104	(4,235)	-9.6%
sub-total Red Waves Swim Team	50,715	56,196	46,284	52,739	49,104	49,104	-	49,104	(3,635)	-6.9%

**Town of Weston
FY17 Town Manager's Proposed Budget**

RECREATION	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEP REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQUESTS	TOTAL		
<u>Community Center</u>										
Electricity	34,052	32,000	33,397	34,000	38,000	38,000	-	38,000	4,000	11.8%
Non-energy - Water	1,350	2,000	1,085	1,500	1,500	1,500	-	1,500	-	0.0%
Oil & Gas	10,219	10,000	9,308	10,000	10,000	10,000	-	10,000	-	0.0%
Repair & Maintenance	9,487	12,000	9,061	11,000	10,500	10,500	-	10,500	(500)	-4.5%
Repair/Maint Cleaning Equipment	1,335	400	45	700	700	700	-	700	-	0.0%
Trash Removal	1,060	1,800	1,060	1,300	1,300	1,300	-	1,300	-	0.0%
Contract Services	12,790	11,000	16,022	13,000	15,000	15,000	-	15,000	2,000	15.4%
Sundry Supplies	4,521	4,000	3,550	4,000	4,000	4,000	-	4,000	-	0.0%
All Other Expense	574	1,000	335	750	750	750	-	750	-	0.0%
	75,387	74,200	73,864	76,250	81,750	81,750	-	81,750	5,500	7.2%
<u>Community Center Personnel</u>										
Regular Compensation	74,207	84,902	76,399	88,113	86,233	86,233	-	86,233	(1,880)	-2.1%
Overtime	-	1,200	-	1,500	1,500	4,000	-	4,000	2,500	166.7%
Temporary Compensation	4,704	3,200	7,696	1,800	3,200	3,200	-	3,200	1,400	77.8%
WCC - Event Supervisor	9,131	6,000	4,527	6,000	7,500	7,500	-	7,500	1,500	25.0%
	88,042	95,302	88,621	97,413	98,433	100,933	-	100,933	3,520	3.6%
sub-total Community Center	163,430	169,502	162,485	173,663	180,183	182,683	-	182,683	9,020	5.2%
<u>Continuing Balance Accounts</u>										
Emergency Generator+	-	-	-	-	-	-	-	-	-	-
sub-total Continuing Balance Acct	-	-	-	-	-	-	-	-	-	-
Grand Total	1,453,759	1,577,246	1,514,151	1,597,168	1,649,747	1,652,518	-	1,652,518	55,350	3.5%

**TOWN OF WESTON
FY17 TOWN MANAGER'S PROPOSED BUDGET AND FINANCING PLAN
WATER DIVISION ENTERPRISE FUND**



	Actual FY14	Actual FY15	Budget FY16	TOWN MANAGER RECOMMENDED FY17 BUDGET	\$ Change	% Change
WATER ENTERPRISE						
<u>Revenues</u>						
Water Charges	3,249,623	3,310,287	3,696,644	4,074,324	377,680	10.2%
Total	3,249,623	3,310,287	3,696,644	4,074,324	377,680	10.2%
<u>Expenditures</u>						
Salaries	271,658	257,464	290,947	279,162	(11,785)	-4.1%
Expenses	227,890	236,515	234,280	234,280	-	0.0%
MWRA Assessment/Water Purchases	1,923,712	2,025,205	2,240,675	2,586,200	345,525	15.4%
Capital Improvement Projects	52,170	26,629	65,000	65,000	-	0.0%
Debt Service (non-exempt)	454,368	444,649	516,232	556,677	40,445	7.8%
Indirect Costs (transfer to General Fund)	319,825	319,825	349,510	353,005	3,495	1.0%
Total	3,249,623	3,310,287	3,696,644	4,074,324	377,680	10.2%
					-	

**Town of Weston
FY17 Town Manager’s Proposed Budget**

PUBLIC WORKS: Water Division-Enterprise Fund

Description of Services

The Department of Public Works Water Division is responsible for the maintenance and repair of all aspects of the Town’s water system. Responsibilities include installing water services for new residential and commercial construction, water main replacement, water main repairs, installation of hydrants, leak detection, cross-connection control and the replacement of older water meters.

While shown as part of the DPW budget, the Water Division is an Enterprise Fund and, therefore, is not included in the General Fund. 100 percent of the direct and indirect costs for water service are covered by water fees and charges.

FY17 Departmental Goals

1. Develop water conservation educational program to reduce water usage.
2. Continue efforts to reduce unaccounted for water with yearly leak detection.
3. Utilize the Water System Hydraulic Analysis as a tool to improve water quality, safety and delivery.
4. Continue program of mapping out annual activities such as exercising gates.
5. Continue gradual replacement of hydrants that are at the end of their service lives.

Staffing Levels	FY14 Funded	FY15 Funded	FY16 Funded	FY17 Requested
Water Superintendent	1	1	1	1
Heavy Equipment Operator	1	1	1	1
Meter Reader/Installer	1	1	1	1
Water Systems Specialist	1	1	1	1
Part Time/Seasonal Help	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>	<i>1 PT</i>
Total FTE	4	4	4	4

Budget Recommendations

Level Services: The decrease in salaries is due to staff turnover. Weston’s water consumption for calendar year 2015 is projected to increase by 80 million gallons, and when combined with a projected 1% increase in rates, the MWRA water assessment for FY 17 will increase by an estimated \$344,625. Debt service reflects projects previously approved and proposed new projects, details for which can be found in the Capital Improvement Plan – Section 19.

New Requests Recommended by Town Manager: None requested

New Requests Not Recommended by Town Manager: None

**Town of Weston
FY17 Town Manager's Proposed Budget**

PUBLIC WORKS-WATER ENTERPRISE	ACTUAL FY14	BUDGET FY15	ACTUAL FY15	BUDGET FY16	DEP REQ FY17	TOWN MGR'S RECOMMENDATION			\$ Change	% Change
						LEVEL SERVICE	NEW REQ	TOTAL		
<u>Water Division Salaries</u>										
Regular Compensation	250,029	244,022	217,850	260,847	245,376	249,062	-	249,062	(11,785)	-4.5%
Overtime Compensation	14,505	17,000	32,109	17,000	17,000	17,000	-	17,000	-	0.0%
Temp/Seasonal	2,496	6,000	-	6,000	6,000	6,000	-	6,000	-	0.0%
Out-of-Dept Pay	-	1,500	-	1,500	1,500	1,500	-	1,500	-	0.0%
Police Details	4,628	5,600	7,505	5,600	5,600	5,600	-	5,600	-	0.0%
Sub-total Personal Services	271,658	274,122	257,464	290,947	275,476	279,162	-	279,162	(11,785)	-4.1%
<u>Expenses</u>										
Energy	67,242	75,000	71,061	75,000	75,000	75,000	-	75,000	-	0.0%
Repairs & Maintenance	3,037	4,000	2,337	4,000	4,000	4,000	-	4,000	-	0.0%
Rentals & Leases	1,788	2,500	1,788	2,500	2,500	2,500	-	2,500	-	0.0%
Professional & Consulting Services	22,548	20,400	18,137	20,400	20,400	20,400	-	20,400	-	0.0%
Communications	2,453	3,200	3,010	3,200	3,200	3,200	-	3,200	-	0.0%
Office Supplies	4,403	7,750	5,559	7,750	7,750	7,750	-	7,750	-	0.0%
Building/Equipment Repair & Supplies	9,084	5,800	3,203	5,800	5,800	5,800	-	5,800	-	0.0%
Custodial Supplies	-	300	355	300	300	300	-	300	-	0.0%
Vehicular Supplies	11,696	9,430	12,050	9,430	9,430	9,430	-	9,430	-	0.0%
Other DPW Supplies/Materials	9,584	9,500	16,292	9,500	9,500	9,500	-	9,500	-	0.0%
Protective Work Clothing	4,523	2,100	1,649	2,100	2,100	2,100	-	2,100	-	0.0%
Out-of-State Travel	-	100	-	100	100	100	-	100	-	0.0%
Dues/Memberships	689	1,000	663	1,000	1,000	1,000	-	1,000	-	0.0%
Distribution System Improvements	84,467	80,000	85,483	75,000	75,000	75,000	-	75,000	-	0.0%
Additional/New Equipment	946	1,200	1,637	1,200	1,200	1,200	-	1,200	-	0.0%
Cross Connection Test	5,430	15,000	13,290	15,000	15,000	15,000	-	15,000	-	0.0%
Survey Cross Connection	-	2,000	-	2,000	2,000	2,000	-	2,000	-	0.0%
sub-total Expenses	227,890	239,280	236,515	234,280	234,280	234,280	-	234,280	-	0.0%
<u>MWRA Assessment/Water Purchase</u>										
Intergovernmental Expenses	1,918,989	2,023,667	2,020,042	2,235,375	2,580,000	2,580,000	-	2,580,000	344,625	15.4%
DEP Safe Drinking Water Act Assessment	4,722	5,160	5,163	5,300	6,200	6,200	-	6,200	900	17.0%
sub-total MWRA/Water Purchase	1,923,712	2,028,827	2,025,205	2,240,675	2,586,200	2,586,200	-	2,586,200	345,525	15.4%
<u>Capital Improvement Projects</u>										
Large Meter Replacement Program+	2,379	7,500	11,340	7,500	7,500	7,500	-	7,500	-	0.0%
Water Hydrant Rehabilitation Program+	-	-	-	50,000	50,000	50,000	-	50,000	-	0.0%
Water Storage Tank Maint.+	11,425	-	-	7,500	7,500	7,500	-	7,500	-	0.0%
Black Oak Booster Pump Station+	19,919	-	15,289	-	-	-	-	-	-	0.0%
sub-total Capital Improvement Projects	52,170	7,500	26,629	65,000	65,000	65,000	-	65,000	-	0.0%
<u>Debt Service (non-exempt)</u>										
Bond Redemption	341,000	326,600	326,600	396,600	425,744	425,744	-	425,744	29,144	7.3%
Bond Interest	122,485	112,150	112,150	112,482	130,933	130,933	-	130,933	18,451	16.4%
BAN Interest	2,084	15,549	5,899	7,150	-	-	-	-	(7,150)	-100.0%
sub-total Debt Service	454,368	454,299	444,649	516,232	556,677	556,677	-	556,677	40,445	7.8%
Total Water Division	2,929,798	3,004,028	2,990,462	3,347,134	3,717,633	3,721,319	-	3,721,319	374,185	11.2%