

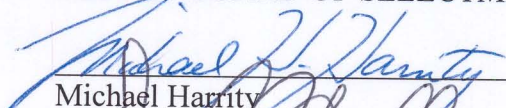
## Town of Weston Environmentally Preferable Procurement Policy

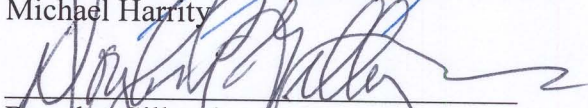
Consistent with the Town of Weston's Environmental Policy and in recognition of the need to make more efficient use of our natural resources, create markets for the materials collected in recycling programs, reduce solid waste volume and disposal cost, and serve as a model for private and public institutions, the Town of Weston is committed to efficiently using our natural resources, creating markets for the materials collected in recycling programs, reducing solid waste volume and disposal costs, and serving as a model for private and public institutions. Consistent with its Environmental Policy, the Town of Weston will purchase products which are environmentally preferable and/or made of recycled materials whenever such products meet quality requirements and are available at reasonable prices and terms.

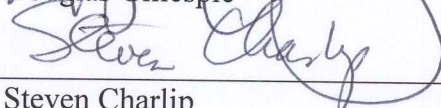
To the extent practicable, the following requirements should be adhered to:

- 1). For all purchases of printing and writing paper for in-house use or custom printed materials by professional printers, including copier paper, offset paper, forms, stationary, envelopes, tables, notepads and file folders, the minimum content standard shall be no less than 30% post consumer recycled materials to meet the current state and federal minimum standards.
- 2). Town departments will ensure that all contracts for printing require the inclusion of an imprint identifying the recycled content of the paper whenever practicable, along with the recycling symbol.
- 3). Town departments will implement or encourage paper use reduction techniques including the use of double-sided copies, sharing and circulating electronic materials, the use of electronic mail and reuse of discarded paper.
- 4). Town departments will implement when practicable a price preference (up to 10%) to encourage the procurement of recycled and environmentally preferable products.
- 5). Town departments will procure less toxic products/materials for fleet operations, building projects and cleaning/janitorial activities.
- 6). Town departments will require contractors and consultants working on behalf of the Town to adhere to this policy and cost effectively use environmentally preferable, recycled or recovered products to the extent practical.

### WESTON BOARD OF SELECTMEN

  
Michael Harrity

  
Douglas Gillespie

  
Steven Charlip

Adopted September 10, 2007