

# Weston Board of Health

## Requirements for Construction Projects

The following are projects that require a permit from the Weston Board of Health:

- **Renovation**
- **Addition**
- **New Construction**
- **Dumpster Permit**
- **Portable Toilet Permit**
- **Demolition**

### **Renovation/Addition/ New Construction**

**Submit an Application for Renovation/Addition/Construction with the following:**

1. **Application -** Submit an Application completely filled out including a description of the project
2. **Permit Fee -** Submit fee of \$100.00/\$300.00 (if adding sf), cash or check payable to the Town of Weston.
3. **Documentation Required** – The Application and Fee must be submitted along with the following documents:
  - a. **Assessor’s building card**
  - b. **Existing floor plans** of the complete dwelling/building for basement through attic space
  - c. **Proposed floor plan** of the proposed dwelling/building after renovations for basement through attic space
  - d. **Site Plan -** For projects that include changes to the exterior of the renovated space (additions), please provide a plan, 11” X 17” or smaller depicting the following: location of the septic system including all tanks and leach facility, area, pools, water supplies, and gas and electric utilities and the location of all existing structures and include all proposed changes on the lot.
  - e. **Title 5 Inspection Report -** If increasing habitable space you must provide a current Title 5 Inspection Report (< 3 years )
  - f. **Good Standing Approval Form** signed by Collector/Treasurer’s Office
  - g. **Workers Compensation** form (this is mandated by the state of MA)

### **Permit for Renovation/Addition/Construction**

1. **Review/Approval -** The Board of Health will review a complete application within 21 days and notify the owner/applicant of approval or request additional information.
2. **Demolition -** If the proposed project includes a demolition component, then the construction permit will not be issued until all the requirements for a Demolition Permit have been satisfied.
3. **Permit to Construct -** When all requirements for a Construction Application have been met a Permit to Construct will be issued.

### **Dumpster and Portable Toilet Permit**

1. **Application -** The Applicant/Owner must fill out and submit the appropriate Application indicating the company chosen to provide the equipment, which is licensed by the Weston Board of Health. (the Board of Health maintains a list of currently licensed companies)
2. **Permit Fee -** Submit the Application with a fee of \$55.00 in cash or check payable to the Town of Weston.
3. **Permit Issued -** The Board of Health will issue a permit to the Owner/Applicant for the equipment.

## **Demolition**

### **Submit an Application for Demolition with the following:**

1. ***Application*** - Complete a Demolition Permit Application Form
2. ***Permit Fee*** - Submit with \$100.00 or \$250.00 (Partial/Complete Demolition) fee. Checks made payable to the *Town of Weston*.
3. ***Asbestos Inspection*** - Provide an asbestos inspection report.  
If the subject structure tests positive for asbestos then provide the following:
  - a. A copy of the Asbestos Notification Form
  - b. A copy of an Air Quality Report which indicates compliance with all Asbestos Abatement requirements.
4. ***Lead inspection*** - For houses built before 1978 provide lead inspection report including all planned interior and exterior areas of disturbance for the project. If applicable, provide lead abatement report and measures to ensure compliance with 454 CMR 22.00.
5. ***Lead Abatement Plan*** - Provide a lead abatement plan for total or partial removal of lead contaminated surfaces.

### **Permit for Demolition**

1. ***Demolition Permit*** - When all requirements for a Demolition Permit have been met the Board of Health will issue a Demolition Permit.